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# PHOTOCOPIABRILL! 2 

Introduction

Hello AGAIN . . .!


#### Abstract

. . . and welcome to the latest free printable resource book from PurlandTraining.com! PhotocopiaBRILL! 2 is the second volume in the popular PhotocopiaBRILL! series and contains 101 of the very best worksheets published on PurlandTraining.com during the last twelve months. This book is perfect for learners at intermediate level (CEFR B1-B2) and above. Teachers could plan their lessons around different material and topics in this book, or set pages for homework. It is also suitable for self-study, since full answers and notes for use are provided (from p.117).


The book is ordered by skill, with the majority of worksheets focusing on grammar, then vocabulary, reading, research, speaking and listening, and pronunciation. It is a truly eclectic mix of material, including some of the most popular worksheets from the website, for example: 12 English Idioms of Patience (p.65), Revise the 12 Tenses of English (pp.911), 6 Reasons to Use Present Perfect in English (p.12), Random Act of Kindness or Basic Courtesy? (pp.91-92) - and many more. Some of the work that I'm most proud of in this book includes: the worksheets about correct/incorrect use of prepositions (pp.45-48), the Hello / Goodbye infographics (pp.60-61), and the worksheets for practicing antonym pairs (pp.71-75). All this material went down particularly well with my learners - both in the classroom and online. We also had great fun working on the six special Let's Talk About... lesson packs on different topics - Fashion (pp.96-97), Acting (pp.98-99), Cleaning (pp.100101), Space (pp.102-103), Diet and Fitness (pp.105-106), and Home Improvement (pp.107-108).

There are hundreds of hours of interesting lesson material in this, my $28^{\text {th }}$ free resource book! Just the six lesson packs mentioned above represent at least $3-4$ hours of learning time each. All the material has been tried and tested and shared from the website numerous times online - on Facebook, Twitter, and LinkedIn, among others - sometimes to tens of thousands of viewers. A big thank you to my learners for trialling this material with me over the past year - and to everybody else who tried it out and gave feedback. I truly appreciate it!

Don't forget that this free book is in the public domain, which means you can freely use it, either for commercial or non-commercial purposes. If you have any comments or questions about PhotocopiaBRILL! 2 l'd love to hear from you. Check out our website for more details and to find Word versions of the worksheets in this book!

I do hope that PhotocopiaBRILL! 2 will be useful for you, whether teacher or learner!

# PHOTOCOPIABRILL! 2 

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## grammar

## Grammar Tenses

## Revise the 12 Tenses of English

Revise the twelve English tenses. Notice how they are organised into six pairs. Which ones do you need to practice?

|  | Tense: | Times: | Uses: | Forms: | Auxiliary Verbs: | Example Sentences: |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1. | present simple | regular time: usually / often / every... / once a... future (e.g. timetables) | regular actions facts <br> zero conditional | infinitive s form (he / she / it) | do / does am / are / is (BE) | + I like chips. <br> - I do not / don't like chips. <br> ? Do you like chips? |
| 2. | present continuous | now / at the moment future (arrangements) with time phrase | unfinished continuous actions repetition with always | ing form (present participle) | am / are / is | + I am / 'm reading a book. <br> - I am / 'm not reading a book. <br> ? Are you reading a book? |
| 3. | past simple | finished time in the past: yesterday / last... / ...ago | finished past actions telling news / stories $2^{\text {nd }}$ conditional | $\begin{aligned} & \text { past tense (ed / irreg.) } \\ & \text { infinitive (- or ?) } \end{aligned}$ | did was / were (BE) | + I met my friend. <br> - I did not / didn't meet my friend. <br> ? Did you meet your friend? |
| 4. | past continuous | finished time in the past, often before a past simple action; when / while | set the scene in the past interrupted past actions at a specific time: 2 pm | ing form | was / were | + I was singing when she arrived. <br> - I was not / wasn't singing when she arrived. <br> ? Were you singing when she arrived? |
| 5. | present perfect | unfinished time: today this... / up to now / already / just / in my life | action is past, time is unfinished; recent actions life experience (ever) | past participle (ed / irreg.) | have / has (he / she / it) | + I have / 've eaten lunch. <br> - I have not / haven't eaten lunch. <br> ? Have you eaten lunch? |
| 6. | present perfect continuous | unfinished time: today / this... / up to now / all... / lately / recently | continuous actions in the recent past unfinished actions | ing form | have been / has been (he / she /it) | + She has / 's been driving all day. <br> - She has not / hasn't been driving all day. <br> ? Has she been driving all day? |
| 7. | future simple | future: tomorrow / next... / soon / later / on... / in... / just | immediate future predictions, promises $1^{\text {st }}$ conditional | infinitive | will shall (? form) for suggestions | + I will / 'll text you later. <br> - I will not / won't text you later. <br> ? Will you text me later? |
| 8. | future continuous | at a specific time in the future; at... / tomorrow / next... / on... / in.. | timetable / plans interrupted (unfinished) future actions | ing form | will be | + I will / 'll be cooking when you call. <br> - I will not / won't be cooking when you call. <br> ? Will you be cooking when I call? |
| 9. | past perfect | finished time in the past, often before past simple; before / when / after | set the scene in the past recent actions (just) $3^{\text {rd }}$ conditional | past participle (ed / irreg.) | had | + I had / 'd studied before you left. <br> - I had not / hadn't studied before you left. <br> ? Had you studied before I left? |
| 10. | past perfect continuous | finished time in the past, often before past simple; before / when / while | set the scene in the past interrupted past actions temporary actions | ing form | had been | + I had / 'd been working before I fell asleep. <br> - I had not / hadn't been working before... <br> ? Had you been working before...? |
| 11. | future perfect | before another future action; by / by the time / before / when / at / just | a future action will be finished before another action (present simple) | past participle (ed / irreg.) | will have | + I will / 'll have / 've eaten by the time we meet. <br> - I will not / won't have / 've eaten by the time... <br> ? Will you have / 've eaten by the time we meet? |
| 12. | future perfect continuous | before another future action; by / by the time / before / while / for / since | unfinished actions compare future actions $2^{\text {nd }}$ clause: pr / simple | ing form | will have been | + I will / 'll have been cycling for an hour by 2 pm . <br> - I will not / won't have / 've been cycling for... <br> ? Will you have / 've been cycling for... |

Remember: we do not usually use state verbs (e.g. believe, love, mean, need, want) with continuous tenses: He believed her. not He was believing her.

## Grammar Tenses

Revise the 12 Tenses of English
Complete the table:

|  | Tense: | Times: | Uses: | Forms: | Auxiliary Verbs: | Example Sentences: |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1. | present simple |  |  |  |  |  |
| 2. | present continuous |  |  |  |  |  |
| 3. | past simple |  |  |  |  |  |
| 4. | past continuous |  |  |  |  |  |
| 5. | present perfect |  |  |  |  |  |
| 6. | present perfect continuous |  |  |  |  |  |
| 7. | future simple |  |  |  |  |  |
| 8. | future continuous |  |  |  |  |  |
| 9. | past perfect |  |  |  |  |  |
| 10. | past perfect continuous |  |  |  |  |  |
| 11. | future perfect |  |  |  |  |  |
| 12. | future perfect continuous |  |  |  |  |  |

## Revise the 12 Tenses of English



| There are six pairs of tenses in English: |  | Examples: |
| :---: | :---: | :---: |
| Present Simple | Not connected to the timeline. An action in general time. | I eat dinner. |
| Present Continuous | An unfinished continuous action in the present moment. | I am eating dinner now. |
| Past Simple | A finished action in finished time. | I ate dinner last night. |
| Past Continuous | An unfinished continuous action in finished time. | I was eating dinner last night when the phone rang. |
| Present Perfect | A finished action in unfinished time. | I have eaten dinner today. |
| Present Perfect Continuous | An unfinished continuous action in unfinished time. | I have been eating dinner for ten minutes. |
| Future Simple | A predicted action in the future. | I will eat dinner tomorrow. |
| Future Continuous | An unfinished continuous action at a specific time in the future. | I will be eating dinner tomorrow at 6pm. |
| Past Perfect | A finished action in the past before a later action / time. | I had eaten dinner before leaving. |
| Past Perfect Continuous | An unfinished continuous action in the past before a later action / time. | I had been eating dinner when the phone rang. |
| Future Perfect | A finished action in the future before a later action / time. | I will have eaten dinner by 6 pm . |
| Future Perfect Continuous | An unfinished continuous action in the future before a later action / time. | I I will have been eating dinner for ten minutes by 6pm. |

Let's add four conditionals:
First Conditional An action that is conditional in the real future. If eat dinner at 6 pm, I will be ready to go out at 7 pm .

Second Conditional
An action that is conditional in the unreal - i.e. hypothetical - future.
If I ate dinner on a boat, I would feel ill.
Third Conditional
An action that is conditional in the unreal - i.e. hypothetical - past.
If I had eaten dinner, I wouldn't have felt hungry.
Zero Conditional
An action that is conditional in general time.
If I don't eat dinner, I feel hungry.

It's not a tense, but let's include this useful verb form:
Imperative Form An order or instruction that demands action immediately. Eat dinner! (now)

## Disclaimer:

- This diagram is intended to give a general overview of the 12 English tenses and 4 conditional forms (plus Imperative Form) for the average ESL student. For reasons of clarity and space it does not and cannot cover every use of every tense. You can read more about each tense and conditional at: https://purlandtraining.com/


## Notes:

Present Simple also represents regular time - I eat dinner at 6 pm every day - and future schedules: We eat dinner at 6 pm tomorrow Present Continuous also represents future actions: I'm eating dinner at Tania's house tomorrow.
We can use 'BE + going to' instead of 'will' in Future Simple to give the sense of a future plan: I'm going to eat dinner with Bill next week.
We can use 'will', 'BE + going to', 'can', 'may', 'might', or 'should' in the main clause of First Conditional, e.g. If I eat dinner at 6 pm, I can wash up before I go out. The clauses in conditional sentences can be reversed (without the comma): I will be ready to go out at 7 pm if I eat dinner at 6 pm .
6. Second Conditional also represents an action in the unreal - i.e. hypothetical - present: If I ate dinner in the garden (now), it would be fun

Mixed Conditionals are not covered in this diagram, e.g. past to present: If I had eaten dinner earlier, I wouldn't be running late (now).

## P U R L A N D T R A I N I N G. C O M

# 6 Reasons to Use Present Perfect in English 

have ('ve) / has ('s) + past participle (3rd form)
positive: I have ('ve) been to the bank today.
negative: I have not (haven't) been to the bank today.
question: Have you been to the bank today? / Yes, I have ('ve). / No, I have not (haven't).

## 1. To talk about finished actions in unfinished time:

I've been to the shops today. today

He's sent fourteen emails this morning.
We've watched a good film tonight.
l've started two projects this week.
She's read four books this month.
They've had a few holidays this year.
l've worked hard in the last few days.
He hasn't cleaned the bathroom recently.
Kim has won fifteen matches up to now.
They've eaten four apples each so far.
I've installed this app twice.
this morning / this afternoon / this evening
tonight
this week
this month
this year
in the last / past few days / weeks / months / years
recently / lately
up to now / until now / till now
so far
once / twice / $x$ times (up to now)
2. To talk about life experience (your life is unfinished time):

What you have done in your life up to now:
Have you ever visited Ely? ever
Yes, I have. I've visited Ely a few times. a few times
What you haven't done:
Lorna has never visited Ely. never
We haven't seen that film before. before
My brother hasn't done his homework yet. yet
Mike still hasn't paid our invoice.
still

## 3. To talk about very recent actions:

We've just met your teacher in the park.
just
4. To talk about unfinished actions (often states) in unfinished time. 'How long...?'

I have lived in Canada for twenty years. for + number (and I still do)
He has worked at Burger King since Tuesday. since + time (and he still does)
I have known Ronald for most of my life. for most of... (and I still do)
She's ridden horses all her life. all... (and she still does)

## 5. With adverbs of frequency:

We've always loved Mexican art
I have frequently asked you to stop talking.
always

Bob has often wondered why he can't whistle. often
I've usually finished my homework by 6pm.
usually
Yes, I have sometimes overslept, it's true.
I have rarely felt so grateful to my partner.
Annie has never been to Bristol.
sometimes
rarely / hardly ever
never
6. To talk about a future timetable:

As soon as (when) you've finished dinner, as soon as you can start your homework.

# 6 Reasons to Use Past Perfect in English <br> had ('d) + past participle (3rd form) 

positive: I had ('d) eaten dinner before going to the cinema.
negative: I had not (hadn't) eaten dinner before going to the cinema.
question: Had you eaten dinner before going to the cinema? / Yes, I had ('d). / No, I had not (hadn't).

1. To talk about finished actions in a distinct time period before Past Simple Time ('two times in the past'):


If we use Past Simple instead of Past Perfect, the two actions appear consecutive, rather than at different times:
We booked a hotel before we left home. = 'booking' seems near in time to 'leaving'
We often use Past Perfect to set the scene and give background information while telling a story in Past Simple:

| I went to Bristol at the weekend. I'd last been there in 2005. | last |
| :--- | :--- |
| He'd taught maths for ten years, and didn't expect to be fired. | for + number |
| I saw Jenny in town yesterday. I hadn't seen her since last April. since + time |  |
| Meg had withdrawn twenty pounds so she could pay the builder. so / to / in order to |  |
| When he had finished the ironing, he popped to the gym. | when / once / as soon as |
| He had lived in Oslo for most of his life, but had to get away. | for most of / all |
| I got to work late because I'd forgotten to set my alarm. | because / as / since |
| We packed the dishwasher after the party had finished. | after |
| Jay was shocked, because Tim had completed the exam first. | first |

2. To talk about finished actions in the past that happened before another time:

I had finished work by two o'clock.
Jeff had cleaned the bath by the time his mother returned.
We'd switched off the heating before going / we went to bed.
We had built the garage extension earlier.
I had long spent my summers on the Isle of Man.
3. To show changed plans / habits

I had planned to stay for two nights, but I went home early. I had always bought brown bread, but yesterday I didn't.
by + time / before / prior to by the time before + gerund or verb phrase earlier / beforehand / previously / later long (past up to Past Simple Time)
planned / hoped / expected / wanted / intended always / usually / normally / ordinarily
4. With adverbs:
l'd already made breakfast before the kids came downstairs. Joe asked for the report, but I hadn't done it yet.
Had he ever visited Fiji? / No, he had never visited Fiji. They still hadn't replied to my email, so I called them.
We had just started working when her mother arrived.
5. To make Third Conditional and Mixed Conditional sentences:

Third Conditional:
Mixed Conditional (past > present):
Mixed Conditional (past > future):

If I had worked harder, I would / could / might have got better marks. If I had bought rice, I would make a curry. (now)
If I hadn't upset Graham, we could go out for lunch tomorrow.
6. In Reported Speech, e.g. after say, tell, ask, etc. Past Simple and Past Perfect both transform to Past Perfect:

Past Simple > Past Perfect: 'I played golf yesterday.' $\quad>$ He said he had played golf yesterday.
Past Perfect > Past Perfect: 'Had you lived in Peru before?' > She asked whether l'd lived in Peru before.

# 6 Reasons to Use Future Perfect in English 

will have (will've / 'Il've) + past participle (3rd form)
positive: I will have (will've / 'll've) made lunch by the time you get home.
negative: I will not have (won't've) made lunch by the time you get home.
question: Will you have (you've) made lunch by the time I get home? / Yes, I will (have). / No, I won't (have).

1. To talk about actions in the future that will be completed at an undetermined time before another future time:

I think some fans will have left before the end of the match.
Future Perfect is sometimes called 'past in the future' because we use it to imagine both the past and the future:

Future Time 1 (time of completion not specified): Future Time 2: Fran will have run five miles
by nine o'clock.

The action in Future Time 1 - run - will be past by the time Future Time 2 occurs. We imagine the past in the future - the completion of an action / time before a later future time. It emphasises the completion of an activity before a deadline. The time when the earlier action will be complete is not specified, because it is either unknown or unimportant. Typical contexts when it is used include:
making appointments:
scheduling travel plans:
making arrangements:
predicting the weather:

Yes, I will've finished my meeting when you call at twelve. Jason will have landed at JFK by Tuesday lunchtime.
You'll have had lunch, won't you, so let's leave at about two.
It will have stopped raining by then, so we can go for a walk.
when + verb phrase
$b y+$ time

- [time is known]
by then

2. To talk about future schedules:

I won't have had time to read the report until two o'clock.
Will you have arrived at the office before the boss gets in?
All our business partners will have received their information packs by that point.
On Wednesday the project will have already been delivered to the company.
Lars will've finished his report as soon as / once you stop distracting him!
We feel quite sure that your book will've been published by March.
Call me at six, 'cause I will have had my phone off for most of the day.
until + time/until then
before + verb phrase
by that point / stage
on + day / already
as soon as/once
by + day / date / month, etc.
for + time / all...
3. To plan travel arrangements:

If they leave here at nine, the bus will have gone by the time they get there.
No, the boat won't have sailed at eight o'clock, so you have plenty of time.
The boys believe they will have reached the mountain top by tomorrow. I think the plane will have probably landed in twenty minutes.
Yes, Sue believes that, due to the traffic, she won't have got there on time.

```
by the time + verb phrase
at + time
by tomorrow
in + number + minutes, days, etc.
on time
```

4. With adverbs and modal verbs of probability:

Dad should have definitely watched the match.
Pat could have certainly achieved a good grade in English.

```
definitely
certainly
probably
possibly
```

5. To give reasons and excuses:

I can't meet you at 9pm because I will have worked from / since early morning. from / since + time
George won't have got home till 8.30 pm , so he won't be able to play badminton. till + time
She will have been too busy to help sell vegetables on March 1st.
Cecily won't have had time to pick up a takeaway prior to our arrival.
on + date
prior to + time
I'm not sure I will have finished harvesting the crops in August.
in + month / season
6. To talk about life milestones / anniversaries:

Next week she will have lived in Bulgaria for two months.
By 2024 we will've been married for eleven years.
As of Friday, Jackie will have worked here for eight years.
This time next week they will have known each other for ten years. By that time, Wendy and Chazz will have been engaged for two months.
I worry that we still won't have completed our home renovation.

> next week / month / year, etc.
> by + year
> as of + day, date, etc.
> this time next week / month, etc.
> by that / this / the stated time
> still [in negative sentences]

## Grammar Continuous Tenses

## Past, Present, and Future Continuous Tenses with 'While'

## At the Airport

Rita and Lee are waiting for their flight in the departure lounge at the airport. They are both doing different things at the same time. What are they doing?
A)Write 10 sentences using present continuous + while + present continuous. Use the nouns below - or use your own ideas. Answers will vary. Don't forget to include articles and prepositions! For example:
4.30pm: Rita is buying a book, while Lee is eating a pear.
$\left.\begin{array}{|l|l|}\hline \begin{array}{l}\text { argument } \\ \text { bag } \\ \text { bench } \\ \text { boarding pass } \\ \text { cashpoint } \\ \text { coffee }\end{array} \\ \hline\end{array} \quad \begin{array}{|l|l|l|}\hline \begin{array}{l}\text { complaint } \\ \text { crisps } \\ \text { duty free } \\ \text { enquiry } \\ \text { escalator } \\ \text { flight }\end{array} \\ \hline\end{array} \quad \begin{array}{l}\text { friend } \\ \text { game } \\ \text { gate number } \\ \text { internet } \\ \text { kiss } \\ \text { message }\end{array} \quad \begin{array}{l}\text { new jumper } \\ \text { newspaper } \\ \text { phone } \\ \text { phrasebook } \\ \text { plane } \\ \text { queue }\end{array} \quad \begin{array}{l}\text { restaurant } \\ \text { sleep } \\ \text { stairs } \\ \text { text } \\ \text { ticket } \\ \text { toilet }\end{array}\right]$

1. 4.30 pm $\qquad$
2. 4.45 pm : $\qquad$
3. 4.55pm: $\qquad$
4. 5.05 pm : $\qquad$
5. 5.16pm: $\qquad$
6. 5.20 pm : $\qquad$
7. 5.35 pm : $\qquad$
8. 5.48 pm : $\qquad$
9. 6.00 pm : $\qquad$
10. 6.10pm: $\qquad$
B) If you are feeling artistic, you could draw pictures to illustrate some or all of your sentences!
C) Imagine that all these actions happened yesterday. With a partner, ask and answer questions about Rita and Lee's day using past continuous (was/were + ing form), e.g.

Q: What was Rita doing at 4.30 pm yesterday?
Q: What was Lee doing while she was buying a book?

A: Buying a book.
A: Eating a pear. etc.
D) Imagine that they are going to the airport tomorrow. Use your original sentences to predict what they will be doing using future continuous (will be + ing form), e.g.

Q: Will Rita be buying a book at 4.30 pm tomorrow?
Q: What will Lee be doing while Rita's buying a book?

A: Yes, I think she will.
A: Probably eating a pear. etc.

## Grammar Continuous Tenses

## Past, Present, and Future Continuous Tenses with 'While'

## At the Park

It's a lovely summer's day, so David and Patty are spending time at the park. They are both doing different things at the same time. What are they doing?
A)Write 10 sentences using present continuous + while + present continuous. Use the nouns below - or use your own ideas. Answers will vary. Don't forget to include articles and prepositions! For example:
6.15pm: David is playing tennis, while Patty is reading a novel.

| bench <br> bike <br> boyfriend <br> bush <br> busker <br> chat | ducks <br> football <br> frisbee <br> grass <br> horse <br> ice cream | kite <br> lunch <br> magazine <br> outdoor concert <br> picnic <br> pram | race <br> roundabout <br> shopping list <br> slide <br> sunglasses <br> suntan lotion |
| :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- | :--- |

1. 6.15 pm : $\qquad$
2. 6.25 pm : $\qquad$
3. 6.35pm: $\qquad$
4. 6.54 pm : $\qquad$
5. 7.05 pm : $\qquad$
6. 7.10pm: $\qquad$
7. 7.29pm: $\qquad$
8. 7.48pm: $\qquad$
9. 8.00 pm $\qquad$
10. 8.20pm: $\qquad$
B) If you are feeling artistic, you could draw pictures to illustrate some or all of your sentences!
C) Imagine that all these actions happened yesterday. With a partner, ask and answer questions about David and Patty's day using past continuous (was/were + ing form), e.g.

Q: What was David doing at 6.15 pm yesterday?
Q: What was Patty doing while he was playing tennis?

A: Playing tennis.
A: Reading a novel. etc.
D) Imagine that they are going to the park tomorrow. Use your original sentences to predict what they will be doing using future continuous (will be + ing form), e.g.

Q: Will David be playing tennis at 6.15 pm tomorrow?
Q: What will Patty be doing while David's playing tennis?

A: Yes, I think he will.
A: Probably reading a novel. etc.

## Grammar Future Forms

Not Just WILL! - Guide to Future Forms in English

Future in English is a whole collection of different tenses and forms - not just WILL!

1. We need to select the most appropriate tense or form for what we want to communicate. If you only use WILL for every future situation, you will sound unnatural - apart from when it should be used. We use WILL for a number of very specific uses (below), rather than for discussing general future actions, like what you are doing tomorrow: use PRESENT CONTINUOUS or GOING TO instead.
2. Learners often overuse WILL, in some cases because their L1 has a particular future tense and they feel that WILL is equivalent to that. Try saying each example sentence below with WILL and you will see how unnatural many of them sound. There are NO dedicated future verbs in English so we use present and past forms instead, e.g. infinitive, present participle, past participle, and modal verbs like WILL and can.
3. Some learners only ever use WILL or GOING TO for future in English, but it is recommended to learn all the future forms, so you can always use the most appropriate one.

Revise the full list of tenses and forms below:

| Use: | Tense / Form: | Example: |
| :---: | :---: | :---: |
| decision at the moment of speaking [spontaneous] | will | [Doorbell rings] l'll get it! |
| promise / assurance |  | I will call you every day. |
| offer |  | I'll help you fix the roof later, if you like. |
| prediction [without present evidence] |  | [I think ...] Harrison will be re-elected next year. |
| refusal |  | No, I won't go out for a drink with you. |
| fact |  | He said that the blue whale will become extinct. |
| hope / expectation |  | I will look forward to seeing you on Monday! |
| formal command |  | You will finish your dinner, Harriet! |
| suggestion [question form only] | shall | Shall we meet at 8pm? |
| intention / plan | be going to | I'm going to buy a new dress next week. |
| prediction [with present evidence] |  | [It looks like...] The bus isn't going to stop! |
| command |  | You're going to finish your dinner, Harriet! |
| arrangement | present continuous | I'm having a meal with David later. |
| scheduled event |  | Hamilton is coming to Edinburgh in August! |
| timetabled event | present simple | The train leaves at 11:43 tomorrow morning. |
| after: when / as soon as / until, etc. |  | I'll tell you when / as soon as I get there. |
| an action in progress at a specific time | future / con | At 7am tomorrow l'll be eating my breakfast. |
| completed action before a later time | future / perf | l'll have read the book by the time you get here. |
| incomplete action before a later time | fu / perf / con | I'll have been reading the book for an hour by the time you get here. |

Future forms with $B E$ :

| preview an imminent action | be + about to | Jack is (just) about to dive into the pool. |
| :--- | :---: | :--- |
| show a fixed arrangement | be + set to | Gina and Martin are (all) set to marry in May. |
| formal command | be to | You are to tell Jim not to park there anymore. |

Future forms with modal verbs:

| possibility | can / could / <br> may / might | I can give you a lift to work on Tuesday. |
| :--- | :---: | :--- |
| obligation | must / have to | I must return that book to the library tomorrow. |
| advice | should / ought to | You ought to go to the concert tonight. |
| necessity | need to | We need to talk to you as soon as possible. |

Future forms with conditionals:

| real future $=$ real possibility | $1^{\text {st }}$ conditional | If you wake up late, you will miss the bus! |
| :--- | :---: | :--- |
| hypothetical future | $2^{\text {nd }}$ conditional | If I got the job, I would move to Northampton. |
| $3^{\text {rd }}$ cond. $+2^{\text {nd }}$ cond. for a future result | mixed cond. | If I'd got that cake, tomorrow would be great. |

## Grammar Future Forms

## Not Just WILL! - Guide to Future Forms in English (Blank Version)

Future in English is a whole collection of different tenses and forms - not just WILL!

1. We need to select the most appropriate tense or form for what we want to communicate. If you only use WILL for every future situation, you will sound unnatural - apart from when it should be used. We use WILL for a number of very specific uses (below), rather than for discussing general future actions, like what you are doing tomorrow: use PRESENT CONTINUOUS or GOING TO instead.
2. Learners often overuse WILL, in some cases because their L1 has a particular future tense and they feel that WILL is equivalent to that. Try saying each example sentence below with WILL and you will see how unnatural many of them sound. There are NO dedicated future verbs in English so we use present and past forms instead, e.g. infinitive, present participle, past participle, and modal verbs like WILL and can.
3. Some learners only ever use WILL or GOING TO for future in English, but it is recommended to learn all the future forms, so you can always use the most appropriate one.

Write your own example sentences below to show each use:

| Use: | Tense / Form: | Example: |
| :---: | :---: | :---: |
| decision at the moment of speaking [spontaneous] | will |  |
| promise / assurance |  |  |
| offer |  |  |
| prediction [without present evidence] |  |  |
| refusal |  |  |
| fact |  |  |
| hope / expectation |  |  |
| formal command |  |  |
| suggestion [question form only] | shall |  |
| intention / plan | be going to |  |
| prediction [with present evidence] |  |  |
| command |  |  |
| arrangement | present continuous |  |
| scheduled event |  |  |
| timetabled event | present simple |  |
| after: when / as soon as / until, etc. |  |  |
| an action in progress at a specific time | future / con |  |
| completed action before a later time | future / perf |  |
| incomplete action before a later time | fu / perf / con |  |

Future forms with BE:

| preview an imminent action | be + about to |  |
| :--- | :---: | :---: |
| show a fixed arrangement | be + set to |  |
| formal command | be to |  |

Future forms with modal verbs:

| possibility | can / could / <br> may / might |  |
| :--- | :---: | :--- |
| obligation | must / have to |  |
| advice | should / ought to |  |
| necessity | need to |  |

Future forms with conditionals:

| real future $=$ real possibility | $1^{\text {st }}$ conditional |  |
| :--- | :---: | :---: |
| hypothetical future | $2^{\text {nd }}$ conditional |  |
| $3^{\text {rd }}$ cond. $+2^{\text {nd }}$ cond. for a future result | mixed cond. |  |

## Grammar Going To

## How to Use 'Going to' in English 1

Going to (be + going to +infinitive) is a semi-modal auxiliary verb that we use to express future intentions / plans (where the decision is made before speaking), predictions (based on present evidence), and commands that you have no choice but to follow:

- future intentions / plans:
- predictions:
- commands:

He is going to buy a new book tomorrow.
The cat is going to break that dish!
You are going to tidy your bedroom, young man!

We generally use going to in informal speech. It is not a tense, but we often learn it with Future Simple as an essential elementary future form.

Going to + infinitive can get confused with going to + place (GO in present continuous), and also the verb + adverb phrase going too, e.g. 'l'm going to the café.' 'Yes, l'm going too.'

Going to is often pronounced gonna (gn) - with two schwa sounds. The phrase is contracted because it consists of function words. The preceding auxiliary verbs should be contracted too, e.g. 'He's gonna buy ...'Important: if you stress going to (as a future form) the listener may believe that you are starting a sentence with main verb GO.

We can discuss going to with the following four forms:
A. going to $\quad+$ place ( $\mathrm{GO}=$ main verb in $\mathrm{pr} / \mathrm{con}$ ) I'm going to the museum tomorrow.
B. going to + infinitive (going to $=$ future form)
C. gonna + infinitive (going to $=$ future form)

I'm going to visit the museum tomorrow.
D. going too

GO + adverb (end of clause)
I'm gonna visit the museum tomorrow.
'I'm going to the museum.' 'l'm going too.'
Read each sentence below and decide if it is correct or incorrect. If it is incorrect, write it correctly on the line.
Then write the use: intention (I), prediction ( $P$ ), or command (C), and the form A-D (above):
Correction (if necessary): Use: Form:

1. I'm going drive to York tomorrow.
2. The water's going to boil over the pan.
3. The video is gonna to finish.
4. I'm going drive to York tomorrow.
5. It's going to rain.
6. You're going too sit here till you finish the test!
7. We're going to go for a walk.
8. 'Lia's gonna buy a new car.' 'l'm going too.'
9. It's going to raining.
10. I'm going to York tomorrow.
11. It's gonna to rain.
12. I'm going to drive to York tomorrow.
13. We're gonna go to Florida in the spring.
14. The video is gonna finish.
15. 'We're going to Florida.' 'I'm gonna too.'
16. The water's gonna boil over the pan.
17. Lia's gonna too buy a new car.
18. We're gonna go for a walk.
19. We're gonna to Florida in the spring.
20. The water's going to over the pan boil.


## Grammar Going To

## How to Use 'Going to' in English 2

Going to (be + going to +infinitive) is a semi-modal auxiliary verb that we use to express future intentions / plans (where the decision is made before speaking), predictions (based on present evidence), and commands that you have no choice but to follow:

- future intentions / plans:
- predictions:
- commands:

He is going to buy a new book tomorrow.
The cat is going to break that dish!
You are going to tidy your bedroom, young man!

We generally use going to in informal speech. It is not a tense, but we often learn it with Future Simple as an essential elementary future form.

Going to + infinitive can get confused with going to + place (GO in present continuous), and also the verb + adverb phrase going too, e.g. 'l'm going to the café.' 'Yes, l'm going too.'

Going to is often pronounced gonna (gn) - with two schwa sounds. The phrase is contracted because it consists of function words. The preceding auxiliary verbs should be contracted too, e.g. 'He's gonna buy...'Important: if you stress going to (as a future form) the listener may believe that you are starting a sentence with main verb GO.

We can discuss going to with the following four forms:
A. going to $\quad+$ place $(G O=$ main verb in $\mathrm{pr} / \mathrm{con}) \quad$ I'm going to the museum tomorrow.
B. going to + infinitive (going to $=$ future form)
C. gonna + infinitive (going to $=$ future form)

I'm going to visit the museum tomorrow.
D. going too

GO + adverb (end of clause)
I'm gonna visit the museum tomorrow.
'I'm going to the museum.' 'l'm going too.'
Read each sentence below and decide if it is correct or incorrect. If it is incorrect, write it correctly on the line.
Then write the use: intention (I), prediction ( $P$ ), or command (C), and the form A-D (above):

Correction (if necessary):

1. You're gonna to sit here till you finish the test!
2. Lia's gonna to buy a new car.
3. The video is going too finish.
4. I'm gonna to drive to York tomorrow.
5. The video is going to finished.
6. You're going to sit here till you finish the test!
7. It's gonna rain.
8. You're going sit here till you finish the test!
9. It's going too rain.
10. We're gonna to go for a walk.
11. The water's gonna boiled over the pan.
12. We're gonna Florida in the spring.
13. The water's goingto boil over the pan.
14. We're going go for a walk.
15. 'Lia's gonna buy a new car.' 'l'm going to too.'
16. We're going to Florida in the spring.
17. Lia's going to buy a new car.
18. 'We're going for a walk.' 'l'm going to.'
19. The video is going to finish.
20. You're gonna sit here till you finish the test!


## Grammar Verbs

## Identify Transitive and Intransitive Verbs 1

All English verbs (main verbs) have transitive and / or intransitive uses. Transitive verbs must be followed by a direct object e.g. 'I have a new car.' - while intransitive verbs cannot be. Most English verbs can be used either transitively or intransitively.

| Transitive Verbs: | Intransitive Verbs: |
| :---: | :---: |
| The meaning is incomplete without a direct object: | The meaning is complete without a direct object. |
| 'What did you do yesterday?' 'Hearned.' [What?] | 'What did you do yesterday?' 'I studied.' |
| The verb can be used in passive voice: | The verb cannot be used in passive voice: |
| 'My mum made it.' / 'It was made by my mum.' [object: it] | 'I slept for ten hours.' / ... [no object] |
| The verb cannot end a clause or sentence. | The verb can end a clause or sentence. |
| 'Where did / put?' [What?] | 'Everybody laughed.' |
| The verb cannot be a one-word order (Imperative): 'Put!' | The verb can be a one-word order (Imperative): 'Sit!' |
| The verb is followed by: | The verb is followed by: |
| - noun: I like books. / gerund: I like running. | - adverb: I ran quickly. |
| - noun phrase: I like the new kettle. | - adverbial phrase: I went to the theatre. |
| - determiner: I bought a plant. / I lost my phone. <br> - pronoun: I met him. / quantifier: I had many ideas | - preposition (e.g. first word in an adverbial) |


| Verbs that are always or typically* transitive: | Verbs that are always or typically* intransitive: |
| :--- | :--- |
| bring, discuss, envy, find, give, guard, have, let, like, take | act, appear, arrive, be, chat, come, die, fall, giggle, go, <br> happen, itch, jump, laugh, lie, live, look, mean, rise, seem, sit, <br> sleep, smile, snore, use, wait, work |

*This is the general rule, but in a living language like English we might find a few exceptions, as in some of the questions below. Check a good dictionary to discover which definitions of a particular verb are transitive and intransitive.

Mark the verbs in bold $\boldsymbol{T}$ for transitive or I for intransitive. Underline the object of each transitive verb, then match 16 pairs of verbs. Say why the other 8 sentences do not have a match. Discuss your answers with a partner:

1. I asked him to remove his car.
2. I have so much to do today
3. That was a nasty thing to say.
4. Please guard my little brother with your life!
5. We got home late last night.
6. The concert made for a nice evening.
7. 'It's raining.' 'I know.'
8. I needed a new jacket.
9. My in-laws are arriving at four in the morning
10. 'Was it a good party?' 'What do you think?'
11. I'm taking my phone to school on Monday.
12. I will be famous - you'll see, mother!
13. I'm sorry, but I want out of this deal.
14. Don't forget to say hello to Grandma for me.
15. Have you been making a mess?
16. It appears that he was absent all last month.
17. I put the key in the lock and turned it.
18. I thought the same as you.
19. The judge is bound to find for the defendant.
20. It is far better to give than receive.
21. I thought he knew the way there.
22. Please bring me my umbrella.
23. I gave her a DVD for her birthday.
24. Has the doctor been yet?
25. I don't know who to tell or what to do.
26. Unfortunately, the skin graft didn't take.
27. We were doing a drawing.
28. If you need any help, please ask.
29. I've never used Microsoft Paint.
30. It's the same answer I put for that question.
31. I really wanted another cream cake!
32. They will get a wonderful surprise.
33. Tom has been telling us his good news.
34. We discussed the films of Marlon Brando.
35. The addict was using for years.
36. I saw a squirrel stealing a nut.
37. I've always envied your confidence, Bernard.
38. Did you find an injured bird yesterday?
39. The meeting is on Wednesday morning.
40. I'll go - you need only say the word.

## Grammar Verbs

## Identify Transitive and Intransitive Verbs 2

All English verbs (main verbs) have transitive and / or intransitive uses. Transitive verbs must be followed by a direct object e.g. 'I have a new car.' - while intransitive verbs cannot be. Most English verbs can be used either transitively or intransitively.

Transitive Verbs.
The meaning is incomplete without a direct object:
'What did you do yesterday?' 'Hearned.' [What?]
The verb can be used in passive voice:
'My mum made it.' / 'It was made by my mum.' [object: it]
The verb cannot end a clause or sentence. 'Where did I put?' [What?]

The verb cannot be a one-word order (Imperative): ‘Put!’
The verb is followed by:

- noun: I like books. / gerund: I like running
- noun phrase: I like the new kettle.
- determiner: I bought a plant. / I lost my phone.
- pronoun: I met him. / quantifier: I had many ideas.


## Intransitive Verbs:

The meaning is complete without a direct object.
'What did you do yesterday?' 'I studied.'
The verb cannot be used in passive voice:
'I slept for ten hours.' / ... [no object]
The verb can end a clause or sentence.
'Everybody laughed.'
The verb can be a one-word order (Imperative): ‘Sit!'
The verb is followed by:

- adverb: I ran quickly.
- adverbial phrase: I went to the theatre.
- preposition (e.g. first word in an adverbial)
- no words (punctuation: e.g. full stop; semi-colon)

Verbs that are always or typically* intransitive:
bring, discuss, envy, find, give, guard, have, let, like, take
act, appear, arrive, be, chat, come, die, fall, giggle, go, happen, itch, jump, laugh, lie, live, look, mean, rise, seem, sit, sleep, smile, snore, use, wait, work
*This is the general rule, but in a living language like English we might find a few exceptions, as in some of the questions below. Check a good dictionary to discover which definitions of a particular verb are transitive and intransitive.

Mark the verbs in bold $\boldsymbol{T}$ for transitive or I for intransitive. Underline the object of each transitive verb, then match 16 pairs of verbs. Say why the other 8 sentences do not have a match. Discuss your answers with a partner:

1. 'Woda' means 'water' in Polish.
2. It's a stray dog - we're not keeping it.
3. This flat is already let, but I have another.
4. If you are ready, we can begin.
5. I have twenty papers to mark before Friday.
6. Did anybody call while I was out?
7. What time will your parents go home?
8. Her anger didn't show in her expression.
9. Paula can run 100 m in 34 seconds.
10. We were playing with the kittens for an hour.
11. I can't run very fast.
12. I didn't know that Keith had died.
13. Have you played that new game yet?
14. You are living the dream, my friend!
15. We are moving to LA for six months.
16. I don't believe that Roger will change.
17. Did you hear Philippa's funny story last night?
18. It brought home the gravity of the situation.
19. Johanna is from the Netherlands.
20. I helped Joe to fix his car.
21. I worked hard all night.
22. I began a new novel a few days ago.
23. I have moved the bookcase over there.
24. It might help to talk to Clarice.
25. They live in Bolivia now.
26. The rancher works his horses hard.
27. Let me borrow your ruler.
28. My parents mean well, but...
29. He called me a credit to his company.
30. He gave her a kiss and left the room.
31. We believe you - thousands wouldn't.
32. Where is my watch?
33. Keep going, Jennifer!
34. I've never tried hang-gliding.
35. Bob likes looking at old photos.
36. The girl didn't even try to contact Zoe.
37. Could you bring me a plate, please?
38. I showed Ellie your school book.
39. I'm finding this exercise really difficult.
40. 'Bob's back, you know.' 'Yes, I heard.'

## Grammar Conditionals

## Express Regret and Relief with Third Conditional 1

Third Conditional - If + past perfect, would / could / might + have + past participle - is often used to talk about the feelings of regret and relief. Remember that the if-clause is hypothetical - it did not happen. Therefore:

We express regret when the result clause has a positive meaning - i.e. something positive did not happen:
If I had bought that new dress, I would have looked great. BUT I didn't..., so I didn't look great. $=\dot{\theta}$ We express relief when the result clause has a negative meaning - i.e. something negative did not happen:

If I had bought that new dress, I would have looked awful. BUT I didn't..., so I didn't look awful. $=$ ) (Note - it doesn't matter whether the result clause has a positive or negative verb form.)

In each question below, say whether the first sentence expresses regret or relief, then write a sentence from the prompts with the opposite sentiment. Finally, write a new sentence with the if-clause and mark it regret or relief:

1. a) If the plane had taken off on time, I wouldn't have been late for my meeting.
b) If the plane had taken off on time, not / have / time / browse / duty-free / shops.
$\qquad$
$\qquad$
c) If the plane had taken off on time, $\qquad$ . r $\qquad$
2. a) If I had bought flowers for Alex, she would have been angry, because she is allergic to pollen. $\qquad$
b) If I had bought flowers for Alex, go out / me. $\qquad$
c) If I had bought flowers for Alex, $\qquad$ . $r$ $\qquad$
3. a) I wouldn't have had so much fun if I'd worked harder at school. $\qquad$
b) become / doctor if l'd worked harder at school. $\qquad$
c) $\qquad$ if I'd worked harder at school. $\qquad$
4. a) If I had trained as a masseur, I could have had my own practice.
b) If I had trained as a masseur, work / be / really / boring.
$\qquad$
$\qquad$
c) If I had trained as a masseur, $\qquad$ r $\qquad$
5. a) I would have been able to see their new baby if I'd visited my cousin. $\qquad$
b) be / late / Zumba / class if l'd visited my cousin. $\qquad$
c) $\qquad$ if l'd visited my cousin. $r$ $\qquad$
6. a) If I hadn't stayed late at the observatory, I wouldn't have bumped into my friend Jessica.
b) If I hadn't stayed late at the observatory, not / break / expensive / telescope.
$\qquad$
$\qquad$
c) If I hadn't stayed late at the observatory, $\qquad$ . $r$ $\qquad$

## Grammar Conditionals

## Express Regret and Relief with Third Conditional 2

Third Conditional - If + past perfect, would / could / might + have + past participle - is often used to talk about the feelings of regret and relief. Remember that the if-clause is hypothetical - it did not happen. Therefore:

We express regret when the result clause has a positive meaning - i.e. something positive did not happen:
If I had bought that new dress, I would have looked great. BUT I didn't..., so I didn't look great. $=\dot{\theta}$ We express relief when the result clause has a negative meaning - i.e. something negative did not happen:

If I had bought that new dress, I would have looked awful. BUT I didn't..., so I didn't look awful. $=$ ) (Note - it doesn't matter whether the result clause has a positive or negative verb form.)

In each question below, say whether the first sentence expresses regret or relief, then write a sentence from the prompts with the opposite sentiment. Finally, write a new sentence with the if-clause and mark it regret or relief:

1. a) If we had stayed at home last night, we would have caught my favourite film.
b) If we had stayed at home last night, miss / street / festival.
$r$ $\qquad$
$\qquad$
c) If we had stayed at home last night, $\qquad$ . $r$ $\qquad$
2. a) If the courier had delivered the grill yesterday, I wouldn't have been at home to receive it.
b) If the courier had delivered the grill yesterday, have / barbecue.
$\qquad$
$\qquad$
c) If the courier had delivered the grill yesterday, $\qquad$ . r $\qquad$
3. a) We would still be friends if I hadn't interrupted Gemma's wedding.
b) she / not / marry / me / instead if I hadn't interrupted Gemma's wedding.
$\qquad$
$\qquad$
c) $\qquad$ if I hadn't interrupted Gemma's wedding. $\qquad$
4. a) If you hadn't eaten the last chocolate, I could have eaten it. $\qquad$
b) If you hadn't eaten the last chocolate, you / miss out. $\qquad$
c) If you hadn't eaten the last chocolate, $\qquad$ . $r$ $\qquad$
5. a) If we'd had two kids, we wouldn't have been able to focus all our attention on little Alan.
b) If we'd had two kids, there / be / friend / little / Alan.
$r$
$\qquad$
c) If we'd had two kids, $\qquad$ . $r$ $\qquad$
6. a) If I hadn't quit Instagram, I wouldn't have had enough time for volleyball practice.
b) If I hadn't quit Instagram, get / urgent / message.
$\qquad$

c) If I hadn't quit Instagram, $\qquad$ . $r$ $\qquad$

## Grammar Conditionals

## When do we Use 'Unless' and 'If not'? 1

The conjunction unless means if not, for example:

| I will talk to you on Monday | unless | my meeting runs late. |
| :--- | :--- | :--- |
| I will talk to you on Monday | if | my meeting doesn't run late. |

1. The unless clause becomes the 'if' clause; the tense remains the same
2. If positive, the main verb becomes negative; if negative, it becomes positive
3. The result clause remains the same; note: 'if' can be replaced by 'as long as'

Unless can be in first or mid-position in a sentence, and the clauses can be reversed. It often represents the idea:
UNLESS STH POSITIVE HAPPENS (+) > STH NEGATIVE WILL HAPPEN (-)
We can use unless to:
A. threaten / warn Unless you lose weight, you risk developing diabetes.
B. justify I can't work any harder, unless I work 24 hours a day!
C. advise Unless you enjoy being penniless, you should get a job.
D. change your mind I'll wear the blue jumper, unless this looks better?
E. add a last-minute thought Clint and Danni aren't coming - unless they find a babysitter.

Write each sentence as a conditional sentence; say which of the five groups it matches and which conditional it is:

1. Unless the team are willing to get back together, it looks like our business is finished.
2. Unless the radiator had been bled, the heat wouldn't have spread evenly.
3. You can forget about that pay rise, unless the report is on my desk tomorrow morning.
4. You can join us for dinner next Tuesday - unless you are going to be unavailable.
5. I couldn't be here on time, unless I took a taxi.
6. You can still retake your exams, unless you've had enough of them.
7. I hate vegetables so I don't eat them, unless I absolutely have to.
8. Unless you wash the dishes, l'll stop your pocket money.
9. Their wedding should be a really lovely day - unless something unexpected happens.
10. Unless I had received that email by 8pm, I wouldn't have been able to finish my work that night.
11. The car stereo doesn't work unless you have the key.
12. I'll iron these shirts for you, unless you want to do it.
13. James could get that job, unless for some reason he decided against it.
14. Unless you add your debit card, you won't be able to order online.
15. Unless you wore protective clothing, you could be injured.
16. I'm sure United will win the match, unless the other side play Morgan.
17. They're going to drive to the beach, unless there's something good on telly.
18. We won't get to grandma's on time - unless the traffic clears.
19. She doesn't want to talk to you unless you apologise.
20. The screws won't come out unless you use a special tool.

## Grammar Conditionals

## When do we Use 'Unless' and 'If not'? 2

The conjunction unless means if not, for example:

| I will talk to you on Monday | unless | my meeting runs late. |
| :--- | :--- | :--- |
| I will talk to you on Monday | if | my meeting doesn't run late. |

1. The unless clause becomes the 'if' clause; the tense remains the same
2. If positive, the main verb becomes negative; if negative, it becomes positive
3. The result clause remains the same; note: 'if' can be replaced by 'as long as'

Unless can be in first or mid-position in a sentence, and the clauses can be reversed. It often represents the idea:
UNLESS STH POSITIVE HAPPENS (+) > STH NEGATIVE WILL HAPPEN (-)
We can use unless to:
A. threaten / warn
B. justify
C. advise
D. change your mind
E. add a last-minute thought

Unless you lose weight, you risk developing diabetes.
I can't work any harder, unless I work 24 hours a day! Unless you enjoy being penniless, you should get a job. I'll wear the blue jumper, unless this looks better?
Clint and Danni aren't coming - unless they find a babysitter.

Match two clauses to make a sentence, then say which of the five groups it belongs to:

1. If you don't really need to buy a new coat today, $\qquad$ a) You'll feel tired in the morning,
2. Unless my wife agrees, $\qquad$ b) the sauce won't taste right.
c) I won't get that tax refund
d) we won't be able to go to the concert.
e) I won't be able to join the cricket club.
f) You're going to fail the test
g) we wouldn't have met her at Easter.
h) you should buy a card for Auntie Jen.
i) I would tell the teacher!
j) It wouldn't be viable to meet after work,
k) I won't continue the lessons with him
I) it's worth waiting for the sale.
m) the yoghurts would've gone off.
n) The birds won't come to the garden
o) Nobody woulda used the Xbox,
p) We can have a lovely walk,
q) I'm leaving you, Malcolm,
r) We can go to the pub,
s) Let's go to the cinema,
t) we will have to move house.

## Grammar Indirect Questions

## Write Direct \& Indirect Questions from Prompts 1

Use the keyword prompts in the right order in an appropriate tense to write direct and indirect questions. Note - answers may vary:

| 1. bus \| leave | what tim | direct: |
| :---: | :---: |
|  | indirect: Could you tell me |
| 2. be \| where | pencil | direct: |
|  | indirect: Do you know |
| 3. why \| break | lamp | direct: |
|  | indirect: Would you mind informing me |
| 4. phone \| who | steal | direct: |
|  | indirect: Do you remember |
| 5. capital \| what | Portugal | direct: |
|  | indirect: May I ask you |
| 6. tomorrow \| will | snow | direct: |
|  | indirect: Can you say |
| 7. late \| you | why | direct: |
|  | indirect: Can you explain |
| 8. Mike \| do | here | work | direct: |
|  | indirect: I was wondering |
| 9. how \| save | document | direct: |
|  | indirect: Have you got any idea |
| 10. package \| why | not deliver | direct: |
|  | indirect: I would be very interested to know |
| 11. anybody \| handbag | lose | direct: |
|  | indirect: It would be great if you could let me know |
| 12. not get \| upgrade | why | direct: |
|  | indirect: I just can't understand |

## Grammar Indirect Questions

## Write Direct \& Indirect Questions from Prompts 2

Use the keyword prompts in the right order in an appropriate tense to write direct and indirect questions. Note - answers may vary:

1. due | concert | finish | when direct: $\qquad$
indirect: Can you tell me $\qquad$
2. open | 8pm | dry cleaner's
direct: $\qquad$
indirect: Does anybody know $\qquad$
3. test | you \| fail \| why
4. here | station | get | how
direct: $\qquad$
indirect: Do you happen to know $\qquad$
5. wear | be | tomorrow | what direct: $\qquad$
indirect: I've been meaning to ask you $\qquad$
6. blouse | blue | available
direct: $\qquad$
indirect: Would you mind telling me $\qquad$
7. when | pay | will | last invoice direct: $\qquad$
indirect: I'm writing to ask you $\qquad$
8. not do | why | washing up
direct: $\qquad$
indirect: I wonder if you could tell me $\qquad$
9. put | glasses | where
direct: $\qquad$
indirect: I can't remember $\qquad$
10. be | where | toilet
11. painting | price
direct: $\qquad$
indirect: May I enquire as to $\qquad$
12. what | after | happen | lunch direct: $\qquad$
indirect: I was hoping that you could fill me in on $\qquad$

## Grammar Indirect Questions

## Direct \& Indirect Questions - Mixed-Up Questions 1

Unjumble the questions and write them correctly. Circle either D or I to show whether each sentence is direct or indirect:

## 1. whether I'm can asking item you if I doesn't return this it fit?

D | I
2. you pop do or rock prefer music?

D \| I
3. know I why don't crying is Kerry.

D | I
$\qquad$
4. before had the left boss already they arrived?

D \| I
5. you heard have this in whether the will be sale?
$\qquad$ D \| I
6. here I know to how would long I to like wait need.

D \| I
7. like Rabbit the movie Peter you new do?

D \| I
8. which didn't use software you anybody inform you needed about to?
$\qquad$ D \| I
9. where Malcolm is?

D | I
10. most was which you do sofa comfortable the recall?
$\qquad$
11. you I'm ringing whether home have to ask contents insurance.

D \| I
12. pavement your do you mind why dog is fouling the you I ask if? $D$
13. going will to the if ask barn he's you dance Tom?
$\qquad$ D | I
14. need Deptford for I bus do which?
$\qquad$ D | I
15. going bike whether Christmas he's to Jack wants to a know new for get.

D \| I

## Grammar Indirect Questions

## Direct \& Indirect Questions - Mixed-Up Questions 2

Unjumble the questions and write them correctly Circleither D or $I$ to show whether each sentence is direct or indirect:

1. was afternoon what doing all Janet?
D \| I
2. bottom left who the stairs at of the the skateboard?
$\qquad$ D \| I
3. to in your you yesterday did assignment hand have? $D$
4. what did Gill tell you going arrive her granma is time to?

D \| I
5. forward week tonight, or do the is clocks go it next?
$\qquad$ D \| I
6. will how there be in the students class many?

D \| I
7. possibly moment tell could me Dr. James is you busy please whether at the?
$\qquad$
8. you a suit wearing are why?

D \| I
9. all why l've I wondering wasn't course accepted been on that morning.

D \| I
10. I can't which it's funny but best skirt suited remember me.
$\qquad$
11. love would it son if didn't why tell a you my get could distinction me I.

D \| I
12. party was night Christmas the who at last? $\quad D, I$
13. you I have how here been cannot recall long working.

D | I
14. you at the working where moment are?
15. who I will wedding be at can't Maureen's imagine.

D \| I
$\qquad$ D \| I

## Grammar Indirect Questions

## Direct \& Indirect Questions - Mixed-Up Questions 3

## Unjumble the questions and write them correctly.Circleither D or I to show whether each sentence is direct or indirect:

$\qquad$

1. the what's time?

D | I
2. fridge happened cheese to the what in all the?

D | I
3. reset on alarm my phone the who?

D | I
4. have Alan and many Margaret children how got?

D | I
5. I when off our can plane will ask take?

D | I
6. been why you l've were during wondering the lesson talking.

D | I
7. get a from me can the newsagent's paper you?

D | I
8. department you the at new did get store job that?
9. have cutting idea garden why my that man no is I down a tree in.
10. there invalid any that ticket is you could tell why possibility my me is?
$\qquad$ D | I
11. the meeting how with others Teddy long and the will last?

D | I
12. didn't brother you buy any why for David and fudge his?
$\qquad$ D | I
13. any car borrowed of you my telling is there me why chance you?
$\qquad$ D | I
14. birthday not what Joanne sure l'm wants her for.
$\qquad$ D | I
15. you deli the need do anything from?

D \| I

## Grammar Used To

## Repeated Actions in the Past with Used to 1

- We need used to + infinitive to compare the past with the present: 'I used to eat fish, but now I don't.'

We use it to discuss repeated actions (habits) and states in the past which are not true now.

- Time: completed actions in general past - not a specific time: 'I used to play the piano last Friday / in 1989.
- Positive: used to / Negative: did not use to / Question: did you use to? (auxiliary verb: did)
- Note: use to sounds the same as used to because of connected speech, but we should write use to.
- The second clause is often present simple or present perfect, e.g. 'I used to like Uno, but I haven't played in ages.'
- If nothing has changed, we can use still: 'I used to like pasta and I still do.'
- Can be used as an alternative to past simple; not connected with verb 'to use' or the construction 'get / be used to'.
- We can use would in a similar way to used to - especially to tell a story - but not with past states, e.g. be, have, etc.

| when I was younger / in my youth <br> when I was a child / a teenager <br> when I was at school / university <br> in the past / a few years ago <br> when I worked at... / for... | I used to + <br> infinitive | BUT |  | now / nowadays / these days / lately <br> at the moment / currently / presently <br> recently <br> lince then |
| :--- | :--- | :--- | :--- | :--- |

Activities - you might think of more!

1. Write sentences with used to + infinitive in positive (+), negative (-), or question form (?). Use the information below, which is about the past. Imagine what has changed, e.g. 'Philip used to live in Newcastle, but now he lives in London.'
2. Choose a category. Ask your partner a question with used to. They answer. You guess whether it is true or false.
3. Your partner says a category + name and you have $x$ seconds to say/ write the sentence with used to (+), (-), or (?).
4. Tell a story with each situation, e.g. 'Philip used to live in Newcastle, but he moved to London in 2014 because...'
5. Write comparative sentences, e.g. 'Alan used to live in a house, while / whereas his dad used to live in a bungalow.'

$$
\text { Category: } \quad \text { Philip: } \quad \text { Alan (Philip's Dad): Ralph (Philip's Grandad): }
$$

| home | + Newcastle | - house | ? bungalow |
| :---: | :---: | :---: | :---: |
| family | - married | ? married | + live alone |
| work | ? shop assistant | + courier | - racing driver |
| hobbies | + video games | - pub quizzes | ? rambling |
| friends | - Tim and the uni gang | ? Roland and Marta | + many good friends |
| appearance | ? beard | + hippy | - grey hair |
| music | + rave | - Fleetwood Mac | ? Frank Sinatra |
| sport | - Manchester United | ? golf | + rugby |
| clothes | ? shell suit | + flares | - three-piece suit |
| phone | + Android | - iPhone 8 | ? landline |
| dental health | - excellent | ? good | + poor |
| ambition | ? to be a pilot | + to get promoted | - to live to be a hundred |
| weight | + average build | - overweight | ? very slim |
| money | - doing OK | ? rich | + fairly well off |
| breakfast | ? corn flakes with milk | + a boiled egg | - sardines |

## Grammar Used To

## Repeated Actions in the Past with Used to 2

- We need used to + infinitive to compare the past with the present: 'I used to eat fish, but now I don't.'

We use it to discuss repeated actions (habits) and states in the past which are not true now.

- Time: completed actions in general past - not a specific time: 'I used to play the piano last Friday / in 1989.
- Positive: used to / Negative: did not use to / Question: did you use to? (auxiliary verb: did)
- Note: use to sounds the same as used to because of connected speech, but we should write use to.
- The second clause is often present simple or present perfect, e.g. 'I used to like Uno, but I haven't played in ages.'
- If nothing has changed, we can use still: 'I used to like pasta and I still do.'
- Can be used as an alternative to past simple; not connected with verb 'to use' or the construction 'get / be used to'.
- We can use would in a similar way to used to - especially to tell a story - but not with past states, e.g. be, have, etc.

| when I was younger / in my youth <br> when I was a child / a teenager <br> when I was at school / university <br> in the past / a few years ago <br> when I worked at... / for... | I used to + <br> infinitive | BUT |  | now / nowadays / these days / lately <br> at the moment / currently / presently <br> recently <br> lince then |
| :--- | :--- | :--- | :--- | :--- |

Activities - you might think of more!

1. Write sentences with used to + infinitive in positive (+), negative (-), or question form (?). Use the information below, which is about the past. Imagine what has changed, e.g. 'Mandy used to drive a Ford Ka, but now she drives a Fiat.'
2. Choose a category. Ask your partner a question with used to. They answer. You guess whether it is true or false.
3. Your partner says a category + name and you have $x$ seconds to say/ write the sentence with used to (+), (-), or (?).
4. Tell a story with each situation, e.g. 'Mandy used to buy jewellery for herself, but now she buys clothes for her kids...'
5. Write comparative sentences, e.g. 'Mandy used to read chick lit, while / whereas Estelle used to read Cosmo.'

Category: Mandy (Philip's Wife): Jacqui (Philip's Mum): Estelle (Philip's Aunt):

| transport | + Ford Ka | - Jaguar | ? chauffeur |
| :---: | :---: | :---: | :---: |
| health | - eczema | $?$ as fit as a fiddle | + many ailments |
| work problem | ? too much to do | + manager | - housekeeper |
| reading | + chick lit | - Marion Keyes | ? Cosmo |
| TV programmes | - Cold Feet | ? Ally McBeal | + Z Cars |
| exercise | ? gym | + rowing machine | - treadmill |
| shopping | + jewellery | - Waitrose | ? Fortnum \& Mason |
| computer | - laptop | ? iPad | + Dell |
| fears | ? marriage ending | + losing friends | - being put in a home |
| favourite song | + Despacito | - Sara - Fleetwood Mac | ? The Way We Were |
| education | - MBA | ? RSA Typing Course | + University of Life |
| bad habits | ? biting nails | + impatience | - not tipping waiters |
| holidays | + Ibiza | - Caribbean | ? Saint Kitts |
| languages | - French and German | ? none | + Greek (beginner) |
| driving | ? infrequently | + to the coast | - enjoy driving |

## Grammar Used To

## Repeated Actions in the Past with Used to - Blank

- We need used to + infinitive to compare the past with the present: 'I used to eat fish, but now I don't.' We use it to discuss repeated actions (habits) and states in the past which are not true now.
- Time: completed actions in general past - not a specific time: 'I used to play the piano tast Friday / in 1989.'
- Positive: used to / Negative: did not use to / Question: did you use to? (auxiliary verb: did)
- Note: use to sounds the same as used to because of connected speech, but we should write use to.
- The second clause is often present simple or present perfect, e.g. 'I used to like Uno, but I haven't played in ages.'
- If nothing has changed, we can use still: 'I used to like pasta and I still do.'
- Can be used as an alternative to past simple; not connected with verb 'to use' or the construction 'get / be used to'.
- We can use would in a similar way to used to - especially to tell a story - but not with past states, e.g. be, have, etc.

| when I was younger / in my youth <br> when I was a child / a teenager <br> when I was at school / university | I used to + <br> infinitive | BUT | now / nowadays / these days / lately <br> at the moment / currently / presently <br> recently <br> since then | present |
| :--- | :--- | :--- | :--- | :--- |
| when I worked at... / for... |  |  | for the last few... | simple / |
| [no time = general past] |  |  | present |  |
| perfect |  |  |  |  |

Taking Repeated Actions in the Past with Used to worksheets $1 \& 2$ as your guide, create your own activity grid with categories and information about three people you know (including yourself, if you wish). Answers will vary.

1. Write sentences with used to + infinitive in positive (+), negative (-), or question form (?).
2. Choose a category. Ask your partner a question with used to. They answer. You guess whether it is true or false.
3. Your partner says a category + name and you have $x$ seconds to say / write the sentence with used to (+), (-), or (?).
4. Tell a story with each situation.
5. Write comparative sentences.
6. Have fun creating your own activities...!

## Category:



## Grammar Used To

## Used to + Infinitive 1

Match the first part of each sentence with the correct second half:

| 1. I used to be a vegetarian | a) but now I'm much slimmer. |
| :--- | :--- |
| 2. I used to be lazy | b) but I haven't had any for ages. |
| 3. I used to like going to the opera | c) but now I go running instead. |
| 4. I used to go to church regularly | d) but I moved to England two months ago. |
| 5. I used to like Phil Collins | e) but now I drive. |
| 6. I used to be in a reggae band | f) but I've been working hard all day. |
| 7. I used to collect stamps | g) but now my home is much quieter. |
| 8. I used to drink green tea | h) but now I'm really popular. |
| 9. I used to get the bus to work | i) but I've just eaten a big steak. |
| 10. I used to have a hamster | j) but we broke up because nobody liked us. |
| 11. I used to go out with a Polish girl | k) but now I support the Green Party. |
| 12. I used to have a gym membership | l) but now I can't stand him. |
| 13. I used to live in Scotland | m) but now I can't afford it. |
| 14. I used to know a famous singer | n) but now I only go on Christmas Day. |
| 15. I used to be borderline obese | o) but now I'm not that bothered. |
| 16. I used to wear thick glasses | p) but he died two years ago. |
| 18. I used to vote Labour | q) but now he never responds to my texts. |

## Grammar Used To

## Used to + Infinitive 2

Match the first part of each sentence with the correct second half:

| 1. I used to shop at Asda | a) but now they say it's too boring. |
| :--- | :--- |
| 2. I used to go to gigs | b) but now nobody knows who I am. |
| 3. I used to be shy | c) but I shaved it off 'cause my wife hated it. |
| 4. I used to have trouble sleeping | d) but I couldn't cope with all the angry dogs. |
| 5. I used to have thick brown hair | e) but now we hardly ever talk. |
| 6. I used to have a moustache | f) but now I write mainly plays and stories. |
| 7. I used to play for Derby County | g) but I retired three years ago. |
| 8. I used to wash up after every meal | h) but now l'm as bald as a billiard ball. |
| 9. I used to go to a lot of festivals | i) but these days I prefer LIDL. |
| 10. I used to have an aggressive dog | j) but I didn't like sleeping in a tent. |
| 11. I used to have three cats | k) but now I prefer the natural look. |
| 12. I used to Skype a guy in Belgium | l) but now l've got a people carrier. |
| 13. I used to be famous | m) but at the moment my life is terrible. |
| 14. I used to be a poet | n) but now I get about eight hours a night. |
| 15. I used to wear a lot of make up | o) but now l'd rather listen to Radio 3. |
| 16. I used to play conkers with my mates | p) but these days he doesn't bark much. |
| 17. I used to be the boss | q) but lately l've been doing it once a day. |
| 18. I used to be happy | r) but now I'm a football manager. |

## Grammar Articles

## Correct Use of an Article in English - or Not? (Instructions)

These instructions are for use with the following worksheets:
Correct Use of an Article in English - or Not? (Game Cards - p.38)
Correct Use of an Article in English - or Not? (Handout - p.39)

1. SS (students) work in pairs or small groups. T (teacher) gives out sets of game cards. SS have to read the sentences and divide the cards into two groups: correct or incorrect sentences.
2. Feedback. SS give their answers. If they have a wrong answer, T elicits the correct answer.
3. SS put the cards into five groups - by noun type - as in the handout. SS discuss the context of each correct sentence - general or specific, writing $G$ for general and S for specific on the cards.
4. Telicits the rules for each type of noun, e.g. we do not use an article if the noun is plural or uncountable and the context is general.
5. You could talk about why non-specific sentences with 'the' are considered incorrect in this activity, e.g. 'I like the apples'. While grammatically correct, this sentence is meaningless without context, e.g. 'I like the apples from our garden', or unless both people involved know which apples, e.g. two people are eating an apple and blackberry pie:
'Mmm! I like the apples.' (as distinct from the blackberries)
'They're from our garden.'
6. T gives out the handout as a record of the answers and to reinforce learning.
7. Using the table below, SS write their own sentences with articles: a) choose a noun, b) write its type, c) write a sentence with each article or determiner, d) note when the sentence will be incorrect, and consider why, e) write the context ( G or S ) for each correct sentence.
8. SS could cut up and swap their sentences with another pair or group. Each pair or group has to complete the type, contexts, and write whether the sentences are correct or not. SS share feedback.

For example:
Noun: chair
Type: singular countable noun
Correct? Context:

| [a] | I bought a chair. |
| :--- | :--- |
| [an] | I bought an chair. |
| [the] | I bought the chair. |
| [the] | I bought the brown chair. |
| [zero] | I bought chair. |
| [some] | I bought some chair. |
| [o/d] | I bought that chair. |


| $\checkmark$ | $G$ |
| :--- | :--- |
| $x$ |  |
| $x$ |  |
| $\checkmark$ |  |
| $\mathbf{x}$ |  |
| $\mathbf{x}$ |  |
| $\checkmark$ | $S$ |



Noun:__T Type: $\qquad$
Correct? Context:

| [a] [an] |  |
| :---: | :---: |
|  |  |
| [the] |  |
| [the] |  |
| [zero] |  |
| [some] |  |
| [o/d] |  |

## Grammar Articles

## Correct Use of an Article in English - or Not? (Game Cards)

Print this page on thin card. Cut out the cards and mix them up. Take a card and say whether the sentence is correct or incorrect. Consider the article (or lack of), the type of noun, and the context - general or specific. (See p. 37 for further information.)

| This is a book. | This is an book. |
| :---: | :---: |
| This is the book. | This is the book that I bought. |
| This is book. | This is some book. |
| This is her book. | I like a apples. |
| I like an apples. | I like the apples. |
| I like the apples from our garden. | I like apples. |
| I like some apples. | I like those apples. |
| I ate a spaghetti. | I ate an spaghetti. |
| I ate the spaghetti. | I ate the spaghetti with a fork. |
| I ate spaghetti. | I ate some spaghetti. |
| I ate that spaghetti. | I need a freedom. |
| I need an freedom. | I need the freedom. |
| I need the freedom to travel. | I need freedom. |
| I need some freedom. | I need more freedom. |
| I've been to a Madrid twice. | This is an Emily's bicycle. |
| We walked beside the River Thames. | I've never met the Duke of Kent. |
| They bought sandwiches at Waitrose. | I can speak some Italian. |
| Jamie arrived in his Saab. |  |

## Grammar Articles

## Correct Use of an Article in English - or Not? (Handout)

Which article - or none? It depends on the type of noun and the context - general (G) or specific (S).
Correct Sentences Incorrect Sentences Correct? Context:

| 1. SINGULAR | [a] | This is a book. | $\checkmark$ G |
| :---: | :---: | :---: | :---: |
| 2. COUNTABLE | [an] | This is an book. | $\times$ |
| 3. NOUNS | [the] | This is the book. | * |
| 4. | [the] | This is the book that I bought. | $\checkmark$ S |
| 5. | [zero] | This is book | $\times$ |
| 6. | [some] | This is some book. | $\mathbf{x}$ ('book' is singular) |
| 7. *other determiner | [0/d*] | This is her book. | $\checkmark$ S |

Rules: there must be a determiner before this type of noun; a / an = 1; an = before a vowel sound; general context $=$ a/an; specific context $=$ the

| 8. | PLURAL | $[\mathrm{a}]$ | I like a apples. | $\mathbf{x}$ |
| :--- | :--- | :--- | :--- | :--- |
| 9. | NOUNS | [an] | I like an apples. | $\mathbf{x}$ |
|  |  |  |  |  |
| 10. | [the] | I like the apples. | $\mathbf{x}$ |  |
| 11. | [the] | I like the apples from our garden. | $\checkmark$ |  |
| 12. | [zero] | I like apples. | $\checkmark$ | S |
| 13. | [some] | I like some apples. | $\checkmark$ | G |
| 14. | [o/d] | I like those apples. | $\checkmark$ | S |

Rule: general context $=$ no article; specific context $=$ the, or other determiner [o/d]

| 15. | UNCOUNTABLE | [a] | I ate a spaghetti. | $\mathbf{x}$ |
| :--- | :--- | :--- | :--- | :--- |
| 16. | NOUNS | [an] | I ate an spaghetti. | $\mathbf{x}$ |
| 17. REAL | [the] | I ate the spaghetti. | $\mathbf{x}$ |  |
| 18. | [the] | I ate the spaghetti with a fork. | $\checkmark$ |  |
| 19. | [zero] | I ate spaghetti. | $\checkmark$ | S |
| 20. | [some] | I ate some spaghetti. | $\checkmark$ | G |
| 21. | [o/d] | I ate that spaghetti. | $\checkmark$ | S |

Rule: general context $=$ no article; specific context $=$ the, or other determiner [o/d]

| 22. | UNCOUNTABLE | [a] | I need a freedom. | $\mathbf{x}$ |
| :--- | :--- | :--- | :--- | :--- |
| 23. | NOUNS- | [an] | I need an freedom. | $\mathbf{x}$ |
| 24. | ABSTRACT | [the] | I need the freedom. | $\mathbf{x}$ |
| 25. | [the] | I need the freedom to travel. | $\checkmark$ |  |
| 26. | [zero] | I need freedom. | $\checkmark$ | S |
| 27. | [some] | I need some freedom. | $\checkmark$ | G |
| 28. | [o/d] | I need more freedom. | $\checkmark$ | S |

Rule: general context $=$ no article; specific context $=$ the, or other determiner [o/d]

| 29. | PROPER | [a] | l've been to a Madrid twice. | $\mathbf{x}$ |
| :--- | :--- | :--- | :--- | :--- |
|  |  |  |  |  |
| 30. | NOUNS | [an] | This is an Emily's bicycle. | $\mathbf{x}$ |
| 31. | [the] | We walked beside the River Thames. | $\checkmark$ |  |
| 32. | [the] | l've never met the Duke of Kent. | $\checkmark$ | S |
| 33. | [zero] | They bought sandwiches at Waitrose. | $\checkmark$ | S |
| 34. | [some] | I can speak some Italian. | $\checkmark$ | S |
| 35. | [o/d] | Jamie arrived in his Saab. | $\checkmark$ | S |

Rule: no article unless the noun is part of an adjective + noun phrase, e.g. 'the Atlantic Ocean', or a 'the $x$ of $x$ ' phrase, e.g. 'the Statue of Liberty'.

## Grammar Articles

## When do we Use Article 'the' with Proper Nouns in English?

| Use 'the' with adjective + noun phrases: |  | Don't Use 'the': |  |
| :---: | :---: | :---: | :---: |
| Category: | Example: | Category: | Example: |
| rivers <br> canals <br> seas <br> oceans <br> islands <br> deserts <br> geographic areas <br> mountain ranges <br> monuments / landmarks organisations eras <br> people (groups) | the River Thames the Suez Canal the Black Sea the Atlantic Ocean the Channel Islands the Sahara Desert the Welsh countryside the Himalayan mountains the Sydney Opera House the British Museum the Middle Ages <br> the Miller family; the Millers; the Spanish | ```days / months names of people titles of people family members nationalities / religions languages villages / towns cities districts / counties countries lakes / lochs / reservoirs forests street addresses companies / corporations products titles in culture``` | Monday / February <br> John / Lisa <br> Mr. John Miller <br> Aunt Maggie <br> Danish / Christianity <br> German <br> Lynmouth / Oakham <br> Madrid <br> Bloomsbury / Cheshire <br> Brazil <br> Lake Victoria / Loch Ness <br> Sherwood Forest <br> 14 Primrose Lane <br> IKEA / Facebook <br> Heinz Tomato Ketchup <br> Star Trek |
| Use 'the' with | of ___' phrases: | Proper nouns with 'the' which don't fit the rules: |  |
| Category: | Example: | Category: | Example: |
| Duke of $\qquad$ <br> Prince of $\qquad$ <br> King / Queen of $\qquad$ <br> Kingdom of $\qquad$ <br> Republic of $\qquad$ <br> State of $\qquad$ <br> Isle of $\qquad$ <br> Port of $\qquad$ <br> [place] of [person] | the Duke of Wellington the Prince of Wales the King of Belgium the Kingdom of Saudi Arabia the Republic of Poland the State of Texas the Isle of Wight the Port of Dover the Ireland of James Joyce | peninsula city country province | the Crimea the Hague the Philippines the Transvaal |

Use the information above to help you complete the gaps in the story with either 'the' (definite article) or [ - ] (zero article). Write the number of each gap with the corresponding category above, e.g. 'days - 1'.

On 1. $\qquad$ Tuesday 2. $\qquad$ Mike and 3. $\qquad$ Green family left their home in 4. $\qquad$ Lincolnshire and travelled to 5. $\qquad$ Paris to visit 6. $\qquad$ Eiffel Tower. Some of them were able to chat to 7. $\qquad$ French in 8. $\qquad$ French. They stayed at 9. Columbus Hotel, which overlooks 10 $\qquad$ River Seine. Despite being abroad they ate at 11. $\qquad$ Burger King every night, apart from when they went to 12 ___ Palace of Versailles and took a packed lunch with bottles of 13 $\qquad$ Evian water. They got the train back to 14. $\qquad$ London and took a taxi to 15. $\qquad$ Duke of Clarence - a pub in 16. $\qquad$ Mayfair, where 17. $\qquad$ Uncle Gary - or 18. $\qquad$ Mr. Gary Bradley, to give him his full title - was waiting for them in his 19. $\qquad$ Honda Accord.

He'd just got back from a lovely cruise with his wife, 20. $\qquad$ Audrey - who was from 21. $\qquad$ Philippines. They had cruised around 22. $\qquad$ Greek islands on the way to 23. $\qquad$ Israel, where they had particularly enjoyed 24. $\qquad$ Eilat Mountains, not to mention sailing past 25. $\qquad$ Suez Canal. Unfortunately there hadn't been enough time to visit 26 $\qquad$ Sahara Desert 27. $\qquad$ Gary had taken numerous photos of 28. $\qquad$ Mediterranean Sea with his 29.
$\qquad$ iPhone, while 30. $\qquad$ Audrey relaxed on board. They were looking forward to another long holiday in 31.___ May - sailing across 32.___ Atlantic Ocean to 33. $\qquad$ New York via 34. $\qquad$ Canary Islands. His wife said she couldn't wait to see 35 . $\qquad$ Statue of Liberty and 36. $\qquad$ Manhattan. She wanted to buy 37.___ Hugo Boss perfume and walk down 38.__ Fifth Avenue. She'd seen it on 39. $\qquad$ BBC as part of a new travel programme called 40. $\qquad$ 'Wild America', presented by 41. $\qquad$ Simon Fox

As he drove 42. $\qquad$ Greens back home through 43. $\qquad$ English countryside, 44. $\qquad$ Gary explained that he wanted to see 45. $\qquad$ New York of 46. $\qquad$ F. Scott Fitzgerald. He was fascinated by 47. $\qquad$ Jazz Age. He was also keen to see the place in 48. $\qquad$ Philadelphia - in 49. $\qquad$ State of Pennsylvania - where 50. $\qquad$ America's forefathers signed 51. $\qquad$ Declaration of Independence. When they got to their house, close to 52 .___ Lake Wilton beside 53 .__ Wilton Forest, they had a glass of 54. $\qquad$ Baileys and watched $\qquad$
$\qquad$ 'Dancing on Ice’ on 56 $\qquad$ ITV.

## Grammar Prepositions

## Common English Prepositions - Discussion Words

Print this page on thin card. Cut out the cards and mix them up. Visit https://purlandtraining.com/you-are-the-course-book-lesson-plans/vocabulary/ to find ideas for using discussion words.

| 1. to | 2. $a t$ | 3. above | 4. in |
| :---: | :---: | :---: | :---: |
| 5. near | 6. below | 7. of | 8. next to |
| 9. during | 10. opposite | 11. on | 12. for |
| 13. from | 14. out | 15. beside | 16. up |
| 17. around | 18. throughout | 19. with | 20. <br> under |
| 21. in front of | 22. off | 23. among | 24. <br> past |
| 25. into | 26. across | 27. without | 28. along |
| 29. after | 30. behind | 31. down | 32. by |
| 33. <br> through | 34. between | 35. towards | 36. before |
| 37. away from | 38. on top of | $39 .$ <br> over | 40. out of |

## Grammar Prepositions

## When do we Use Prepositions ON, IN, AT in English?

|  | Prepositions of Place: | Prepositions of Time: |
| :---: | :---: | :---: |
| $0 \cap$ | PLATFORMS: <br> chair, table, shelf, bench, balcony, stairs, escalator; skateboard, bike, moped, bus, train, tram, plane, helicopter, drone, boat, ship, submarine, horse, camel <br> SURFACES: <br> wall, floor, ground, ceiling, roof, window, second floor, grass; land, sea; paper, page, card, document, board, map, menu <br> MEDIA PLATFORMS: <br> TV, radio, programme, the news, Netflix, internet, website, podcast, mobile, phone, tablet, iPad, computer, Mac, CD, cassette, disk, hard drive, pen drive | DAYS: <br> Friday, Tuesday morning, Monday afternoon, Thursday evening, Wednesdays; my birthday, our wedding day, our anniversary, the day of... <br> DATES: <br> $1^{\text {st }}$ February, $12^{\text {th }}$ June, twenty-second $\left(22^{\text {nd }}\right)$ <br> SPECIAL DAYS: <br> New Year's Day, Valentine's Day, International Women's Day, Mothering Sunday, Easter Monday, Christmas Day, Boxing Day, Bank Holidays |
| In | BOXES - 3D SPACES (enclosed spaces): <br> car, taxi, cab, carriage; room, corner, house, office, lift, garage, garden; cupboard, drawer, folder, file, bag, bottle, bowl, box, cup, book; pool, water GEOGRAPHICAL PLACES: <br> villages, towns, cities, counties, areas, countries, world, universe; sky, countryside, mountains, river, forest, desert, regions, the north, the middle <br> WEATHER: <br> sun, rain, wind, storm, snow, sleet; light, dark, moonlight | WEEKS, MONTHS, YEARS, CENTURIES, ERAS: <br> week; June; 2024; $14^{\text {th }}$ century; Medieval times; 1980s; '90s <br> SEASONS: <br> spring, summer, autumn, winter; football season; awards season; school holidays <br> DURING THE DAY/FUTURE: <br> morning, afternoon, evening, night; minute, hour, few days, two years (time) |
| at | LOCATIONS - 'Where are you?': <br> home, bank, doctor's, dentist's, hairdresser's, cinema, post office, reception, supermarket, beach, hotel, Bob's house, 47 Acton Street; sea <br> POSITIONS: <br> top, bottom, front, back, centre, side, beginning, end, start, finish, door, window, desk, traffic lights; turn left / right at... <br> ATTENDANCE: <br> school, nursery, college, university, work, meeting, interview, church, court, conference, seminar, party, wedding, concert, gig, match, camp, event | SPECIFIC TIMES: <br> 6 o'clock, 10am, eight, noon, midday, midnight, the same time, the moment, sunrise, sunset; breakfast, lunch(time), dinner (time) <br> GENERAL TIMES: <br> night, weekend <br> HOLIDAYS: <br> Christmas, Easter, Thanksgiving |

## Grammar Prepositions

## Choose the Correct Prepositions - Gap-Fill 1

Complete each gap with an appropriate preposition or leave it blank if no preposition is required:

1. We went $\qquad$ a café $\qquad$ Blakeney $\qquad$ lunch.
2. Her mum works $\qquad$ Waitrose $\qquad$ the checkouts $\qquad$ my auntie.
3. There was a good film $\qquad$ TV $\qquad$ Monday night.
4. I dropped $\qquad$ her mug $\qquad$ the floor $\qquad$ last week, so I bought a new one $\qquad$ Debenhams $\qquad$ Tuesday.
5. We went swimming $\qquad$ the sea $\qquad$ the evening.
6. The squirrel ran $\qquad$ the branch then jumped down, squeezed $\qquad$ the fence and legged it $\qquad$ next door's garden!
7. Uncle Don lives $\qquad$ Peterborough $\qquad$ the old fire station.
8. That song was played $\qquad$ the radio $\qquad$ the day - $\qquad$ morning
$\qquad$ night.
9. $\qquad$ June we spent a weekend $\qquad$ the Lake District $\qquad$ the kids
$\qquad$ Brian's birthday.
10. The guy $\qquad$ the bank was really rude $\qquad$ me $\qquad$ last Thursday.
11. We went sledging $\qquad$ the snow $\qquad$ the field $\qquad$ the farm, before walking $\qquad$ home hand $\qquad$ hand.
12. There was a disco $\qquad$ our school $\qquad$ Valentine's Day.
13. The couple who live $\qquad$ us often have barbecues $\qquad$ their house.
14. I was standing $\qquad$ the top $\qquad$ the hill $\qquad$ fifteen minutes.
15. We jumped $\qquad$ the taxi and told $\qquad$ the driver $\qquad$ take us
$\qquad$ Trafalgar Square $\qquad$ the protest.
16. I never eat spicy food $\qquad$ 8pm because it tends to disagree $\qquad$ me.
17. The bird flew $\qquad$ the top window, a few metres $\qquad$ our heads.
18. It's Millie's birthday $\qquad$ the fifteenth, so let's get $\qquad$ her a present.
19. We were $\qquad$ the cinema $\qquad$ Hastings $\qquad$ two hours last night.
20. Stephen left $\qquad$ the house, got $\qquad$ his car, and drove off.

## Grammar Prepositions

## Choose the Correct Prepositions - Gap-Fill 2

Complete each gap with an appropriate preposition or leave it blank if no preposition is required:

1. The guy $\qquad$ the room $\qquad$ ours was coughing $\qquad$ all night.
2. Wi-Fi is available $\qquad$ this train, so you can watch movies $\qquad$ your journey.
3. I put the room key $\qquad$ the table $\qquad$ your mobile.
4. I heard a noise, so I got up and went $\qquad$ outside. I walked $\qquad$ the building and found $\qquad$ a wild boar sitting $\qquad$ my car, kind of guarding it!
5. Wild boar don't usually live $\qquad$ humans but $\qquad$ the forest.
6. Barbara pushed $\qquad$ her friends and walked straight up $\qquad$ Debbie's boyfriend, hitting him hard $\qquad$ the face $\qquad$ her glove.
7. I couldn't live $\qquad$ my diary because it's got all my appointments $\qquad$ it.
8. $\qquad$ you and me, I found Barbara's behaviour $\qquad$ the party rather boorish.
9. I leapt out $\qquad$ the taxi and ran $\qquad$ the train, but it was already leaving.
10. We ate lunch $\qquad$ Mallory's $\qquad$ heading $\qquad$ the $\qquad$ cycling event $\qquad$ the park $\qquad$ Harrogate.
11. I came away $\qquad$ the concert feeling $\qquad$ rather nostalgic thanks
$\qquad$ the magic $\qquad$ jazz.
12. There's a piece $\qquad$ Brie $\qquad$ top $\qquad$ the fridge.
13. As we drove $\qquad$ the bridge our picnic basket fell $\qquad$ the road.
14. I called in $\qquad$ Sainsbury's $\qquad$ the way home $\qquad$ work.
15. Our dishwasher has broken down, so l'll need $\qquad$ do the washing $\qquad$ .
16. We're meeting $\qquad$ Frank's solicitor $\qquad$ town $\qquad$ Friday
$\qquad$ 2 o'clock.
17. 'Where is the bus station $\qquad$ Chapeltown?' 'It's $\qquad$ the railway station.'
18. We go jogging $\qquad$ the morning because we're always too tired $\qquad$ night.
19. The bookshelf I was looking for was $\qquad$ Classics A-E and Classics K-O.
20. I looked out $\qquad$ the window and saw a kestrel gazing $\qquad$ me.

## Grammar Prepositions

Is the Preposition Correct or Incorrect? - Correct Sentences 1

Print this page on thin card back to back with 'Is the Preposition Correct or Incorrect? - Incorrect Sentences 1' (p.46). Cut out the cards and mix them up. See p. 125 for suggestions for use.

| She's at work. | The best cake in the world. |
| :---: | :---: |
| Don't lie to me, Brian! | I left work at five o'clock. |
| The hotel was in the north of Poland. | Please explain to me what to do. |
| We arrived in Manchester. | I watched a film on TV. |
| I was at a party. | He married her. |
| He was standing in front of the stadium. | I met her last week. |
| See you on the first of March. | Tell dad that l'm leaving. |
| I worked on Friday morning. | He was angry with me. |

## Grammar Prepositions

Is the Preposition Correct or Incorrect? - Incorrect Sentences 1

Print this page on thin card back to back with 'Is the Preposition Correct or Incorrect? - Correct Sentences 1' (p.45). Cut out the cards and mix them up. See p. 125 for suggestions for use.

| The best cake on the world. | She's in work. |
| :---: | :---: |
| I left from work at five o'clock. | Don't lie me, Brian! |
| Please explain me what to do. | The hotel was on the north of Poland. |
| I watched a film in TV. | We arrived to Manchester. |
| He married with her. | I was on a party. |
| Let's talk in the way to work. | He was standing before the stadium. |
| I met her in last week. | See you first March. |
| Tell to dad that l'm leaving. | I worked in Friday morning. |
| He was angry on me. | Can I speak with you? |
| See you behind two days. | He was taller from me. |
| The boat was made from wood. | I was waiting on her. |
| I called to my mum. | We were on a concert. |
| Her hair is long in back. | He away from the big dog. |
| We were 100 km behind Gdansk. | I was sitting in the bus. |
| I have a question to you. | He plays on guitar. |

## Grammar Prepositions

Is the Preposition Correct or Incorrect? - Correct Sentences 2

Print this page on thin card back to back with 'Is the Preposition Correct or Incorrect? - Incorrect Sentences 2' (p.48). Cut out the cards and mix them up. See p. 125 for suggestions for use.

| He wanted to leave the party. | Let's discuss it. |
| :---: | :---: |
| He asked her out on a date. | Do you want to go for coffee? |
| She spends time painting. | What are you doing at the moment? |
| I should make dinner. | He stood at the top of the stairs. |
| It depends on you. | They stayed at a hotel. |
| He's good at English. | We were sitting by the lake. |
| He was at home. | I haven't seen her for two days. |
| Let's go for dinner. | I'll visit at the weekend. |
| Please don't laugh at me! | I worked for two days. |
| Please contact the manager. | We went home. |
| "Where's John?" "He's climbing a tree." | See you next week. |
| They were at a wedding. | We had an exam in English. |
| She listens to music every day. | I read in the evening. |
| Her house is on the right-hand side. | I met her at Christmas. |
| I'm very busy this week. | You could make money from that idea. |

## Grammar Prepositions

Is the Preposition Correct or Incorrect? - Incorrect Sentences 2

Print this page on thin card back to back with 'Is the Preposition Correct or Incorrect? - Correct Sentences 2' (p.47). Cut out the cards and mix them up. See p. 125 for suggestions for use.

| Let's discuss about it. | He wanted leave the party. |
| :---: | :---: |
| Do you want to go on coffee? | He invited her on a date. |
| What are you doing in this moment? | She spends time on painting. |
| He stood on the top of the stairs. | I should to make dinner. |
| They stayed in a hotel. | It depends from you. |
| We were sitting on the lake. | He's good with English. |
| I haven't seen her since two days. | Let's go on dinner. |
| I'll visit in weekend. | Please don't laugh with me! |
| I worked through two days. | Please contact with the manager. |
| We went to home. | "Where's John?" "He's climbing on a tree." |
| See you in next week. | She listens music every day. |
| Her house is after right-hand side. |  |
| We had an exam from English. | They were on a wedding. |
| I read evening. | Her on Christmas. |

## Grammar Adverbs

## Adverbs of Time: Already, Yet, Still, Any More - Exercise 1

Quick Guide to Adverbs of Time: Already, Yet, Still, Any More - Table:

| Adverbs: | Sentence Types: | Time / Usage: | Word Order: | Contexts: |
| :---: | :---: | :---: | :---: | :---: |
| already | + / ? | time: before now <br> a past action is completed earlier than expected | after $1^{\text {st }}$ auxiliary verb: l've already met him. after $B E$ : Joanne is already here. <br> end of clause (for emphasis): You've done it already?! | efficient early quick timesaver unexpected before $2^{\text {nd }}$ action |
| yet | - / ? <br> not past or future not continuous | time: up to now <br> a future action is expected to happen | end of clause: I haven't finished it yet. | waiting / slow late / delayed indecision unfinished unconfirmed anticipation |
| still | + / - 1 ? | time: up to now <br> an action is continuing now after it was expected to finish | + after $1^{\text {st }}$ auxiliary verb: I'm still waiting for him. <br> $+\operatorname{after} B E$ : Lisa is still at work. <br> - before $1^{\text {st }}$ auxiliary verb: I still haven't had lunch. | waiting / late impatient perseverance ongoing no change monopolising |
| any more ( BrE ) anymore (AmE) | - / ? | time: past but not now <br> an action no longer happens | end of clause: I won't play rugby any more. | used to no longer stopped / ban change given up / quit moved on |

Study the information above, then complete each sentence with already, yet, still, or any more:

1. Had you $\qquad$ had lunch?
2. Barbara $\qquad$ hadn't heard from her sister by last Friday.
3. Why don't you call me $\qquad$ ?
4. Had they $\qquad$ met before the conference?
5. We $\qquad$ won't have had time to watch that box set you gave us.
6. I'm late! Why hasn't Bill booked a taxi $\qquad$ ?
7. I'm $\qquad$ waiting for you to ask me to dance.
8. Have you $\qquad$ got the book I lent you?
9. Has the postman been $\qquad$ ?
10. I haven't received a login $\qquad$ .
11. My friend $\qquad$ hasn't made that flat-packed cabinet he bought.
12. I have $\qquad$ read that book.
13. Will you be able to travel to Romania $\qquad$ in the future?
14. l've $\qquad$ asked you why you haven't handed in your assignment $\qquad$ -.
15. My granny has $\qquad$ got her original certificate from college.
16. I've finished my homework $\qquad$ !
17. Why didn't you want to work at the garden centre $\qquad$ ?
18. Jeremy $\qquad$ hasn't packed the dishwasher $\qquad$ .
19. Will you have $\qquad$ watched the film by the time I get there?
20. Which guests haven't you met $\qquad$ ? Maybe I can introduce you.

## Grammar Adverbs

## Adverbs of Time: Already, Yet, Still, Any More - Exercise 2

Quick Guide to Adverbs of Time: Already, Yet, Still, Any More - Table:

| Adverbs: | Sentence Types: | Time / Usage: | Word Order: | Contexts: |
| :---: | :---: | :---: | :---: | :---: |
| already | + / ? | time: before now <br> a past action is completed earlier than expected | after $1^{\text {st }}$ auxiliary verb: l've already met him. after $B E$ : Joanne is already here. <br> end of clause (for emphasis): You've done it already?! | efficient early quick timesaver unexpected before $2^{\text {nd }}$ action |
| yet | - / ? <br> not past or future not continuous | time: up to now <br> a future action is expected to happen | end of clause: I haven't finished it yet. | waiting / slow late / delayed indecision unfinished unconfirmed anticipation |
| still | + / - 1 ? | time: up to now <br> an action is continuing now after it was expected to finish | + after $1^{\text {st }}$ auxiliary verb: I'm still waiting for him. <br> $+\operatorname{after} B E$ : Lisa is still at work. <br> - before $1^{\text {st }}$ auxiliary verb: I still haven't had lunch. | waiting / late impatient perseverance ongoing no change monopolising |
| any more ( BrE ) anymore (AmE) | - / ? | time: past but not now <br> an action no longer happens | end of clause: I won't play rugby any more. | used to no longer stopped / ban change given up / quit moved on |

Study the information above, then complete each sentence with already, yet, still, or any more:

1. Why don't you want to go swimming $\qquad$ ? You can't just give up!
2. Do you $\qquad$ like Hawaiian pizza?
3. I $\qquad$ haven't finished that 1000-piece jigsaw puzzle.
4. The post office didn't open on Mondays $\qquad$ .
5. Has he $\qquad$ done his presentation?
6. It looks like Debra hasn't passed her driving test $\qquad$ .
7. Are the girls $\qquad$ doing ballet on Saturday mornings?
8. Janice had $\qquad$ cleaned the kitchen before her landlord turned up.
9. No, we $\qquad$ haven't been served $\qquad$ . The waiters are so slow!
10. Brian will have $\qquad$ swept the barn by about four o'clock, I reckon.
11. We've $\qquad$ asked the teacher for advice, but he told me to look in a book.
12. We haven't visited Corfe Castle $\qquad$ .
13. I used to love meat pies, but not $\qquad$ -.
14. I'd $\qquad$ decided not to go out with Jack $\qquad$ , so we broke up.
15. I don't know whether the shop has closed $\qquad$ .
16. What? You $\qquad$ haven't you tidied your room $\qquad$ ?
17. Doesn't your uncle play golf $\qquad$ ?
18. Is Vernon $\qquad$ going to the cinema with you guys tonight?
19. Have you been to the doctor's about that lump $\qquad$ , dad?
20. We don't go to the theatre $\qquad$ because there is really nothing good on.

## Grammar Adverbs

## Adverbs of Time: Already, Yet, Still, Any More - Exercise 3

Cut out each strip and mix them up on the table. SS choose a random strip and say or write the sentence, then add further information, e.g. time, place, adjectives, a second clause, etc. For example:

I have already had lunch at work. > I have already had a big lunch at work, so I don't fancy fish and chips now.
You could make it more difficult by cutting out all the squares and mixing them up for SS to put together:

| 1. | already | work | pr / perf | + | have | lunch |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2. | try on | - | dress | pr / perf | summer | yet |
| 3. | ? | use | towels | pr / con | cupboard | still |
| 4. | pr / sim | - | expensive | any more | newspapers | buy |
| 5. | holiday | pa / perf | + | Marbella | book | already |
| 6. | yet | lawn | pr / perf | mow | ? | Graeme |
| 7. | need | still | answer | him | + | pa / sim |
| 8. | - | be able to | swim | lake | any more | fu / sim |
| 9. | fu / perf | ? | Friday | already | report | complete |
| 10. | floor | imperative | bathroom | mop | - | yet |

## Grammar Adverbs

## Adverbs of Time: Already, Yet, Still, Any More - Exercise 4

Cut out each strip and mix them up on the table. SS choose a random strip and say or write the sentence, then add further information, e.g. time, place, adjectives, a second clause, etc. For example:

I have already had lunch at work. > I have already had a big lunch at work, so I don't fancy fish and chips now.
You could make it more difficult by cutting out all the squares and mixing them up for SS to put together:

| 1. | arrive | car | pa / perf | - | wash | still |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 2. | pick | any more | $?$ | fu/sim | strawberries | farm |
| 3. | + | barbecue | already | meat | fu / perf/cn | prepare |
| 4. | yet | serve | luckily | pr/perf | dinner | (passive) |

# Grammar Adverbs 

Adverbs of Time: Already, Yet, Still, Any More - Lesson Plan \& Blank

Lesson Plan:

| Level: | Pre-Intermediate (Exercises 1 \& 2); Intermediate and above (Exercises 3 \& 4) |
| :--- | :--- |
| Time: | 1 hour |
| Activities: | Gap-fill (Exercises $1 \& 2$ ); problem solving - tenses / word order (Exercises 3 \& 4) |
| Mode: | Pair / group work, with the emphasis on discussion and collaboration |

1. SS (students) write two sentences with each adverb. Group feedback. T (teacher) adds a few sentences to the board and elicits corrections from SS.
2. From the now corrected sentences, T elicits:

- when we (usually) use each word: already (+ \& ?), yet (- \& ?), still (+, -, \& ?), any more (- \& ?)
- already (positive) and yet (negative) are connected - we can make opposite sentences, e.g. I have already done it. > I haven't done it yet.
- still and any more are connected - still continues while any more is finished. Again, we can make opposite sentences, e.g.
I still go jogging every morning. > I don't go jogging any more.
SS could look for and discuss other connections between the four adverbs, e.g. yet / still:
I haven't finished it yet. > l'm still doing it. = both actions are incomplete
- where the adverbs (usually) go in a sentence: already and still - mid-position; yet and any more - end position. (See table with Exercises 1 \& 2.)
- the typical contexts when we use each adverb, e.g. still often denotes waiting. (See table with Exercises 1 \& 2. Note: this is a general guide to the four adverbs; SS may find exceptions.)

3. SS work in pairs / groups to complete their copy of the blank grid (below). T checks and corrects.
4. T returns to the corrected sentences on the board; removes the adverb from the first sentence - what is the difference. SS discuss what effect the adverb has on the sentence, e.g.

- I have eaten lunch. = the action is complete in unfinished time (up to now)
- I have already eaten lunch. = implies that the action has happened ahead of schedule Repeat with the other adverbs; SS and T answer questions that arise and discuss further examples.

5. A worksheet - Exercise 1, 2, 3, or 4, or a combination. Group feedback - T eliciting the answers, which are confirmed.
6. SS produce a summary of the lesson. T. checks and corrects.

Quick Guide to Adverbs of Time: Already, Yet, Still, Any More - Complete the Table:

| Adverbs: | Sentence Types: | Time / Usage: | Word Order: | Contexts: |
| :---: | :---: | :---: | :---: | :---: |
| already |  |  |  |  |
| yet |  |  |  |  |
| still |  |  |  |  |
| any more (BrE) <br> anymore (AmE) |  |  |  |  |

## Grammar Demonstratives

This, That, These, Those 3

This, that, these, and those are called demonstratives. They can be either determiners (before a noun) or pronouns (before a verb). We use them to show the distance in space or time between the speaker/writer and the noun:

|  | singular (1) | plural (1+) |
| :---: | :---: | :---: |
| near in space or time <br> here / now | this | these |
| not near in space or time <br> there / then | that | those |


| demonstrative determiners: | demonstrative pronouns: |
| :---: | :---: |
| before a noun, e.g. | before a verb, e.g. |
| This bag is heavy. | This is a heavy bag. |

a) Complete each sentence with this, that, these, or those. b) Write $\boldsymbol{D}$ for determiner and $\boldsymbol{P}$ for pronoun. c) Discuss with a partner: which words in each sentence helped you to find the answer?

1. Were you alright during $\qquad$ storm last night?
2. $\qquad$ jacuzzi is so relaxing!
3. What are $\qquad$ kids doing over by $\qquad$ old oak tree?
4. I don't like $\qquad$ very hot weather we are having at the moment.
5. 'Who's $\qquad$ ? $\qquad$ is my cousin John.'
6. $\qquad$ jacuzzi was so relaxing.
7. $\qquad$ new trams are so cool. I can't feel $\qquad$ one moving.
8. Shall we park in $\qquad$ space or the one over there?
9. 'Have you finished exercise five?' 'No, I didn't have time for $\qquad$ one.'
10. 'Take $\qquad$ bags upstairs please.' 'Which ones.' 'The ones over there.'
11. 'Our date went really well, mum.' ' $\qquad$ 's nice dear.'
12. $\qquad$ is what l've written so far.
13. $\qquad$ 's a nice guitar you are holding.
14. $\qquad$ bag is too heavy. I'm going to put it down.
15. 'Are you using $\qquad$ spoon over there?' 'No, l've got $\qquad$ one.'
16. Here you are - put $\qquad$ bags in the boot, please.
17. $\qquad$ shoes are so uncomfortable. I can't wait to take them off.
18. $\qquad$ who dislike classical music will not enjoy the concert.
19. $\qquad$ are my shoes on top of the cupboard.
20. $\qquad$ pullovers belong to Jenny and the other ones are mine.

## Grammar Demonstratives

This, That, These, Those 4

This, that, these, and those are called demonstratives. They can be either determiners (before a noun) or pronouns (before a verb). We use them to show the distance in space or time between the speaker/writer and the noun:

|  | singular (1) | plural (1+) |
| :---: | :---: | :---: |
| near in space or time <br> here / now | this | these |
| not near in space or time <br> there / then | that | those |


| demonstrative determiners: | demonstrative pronouns: |
| :---: | :---: |
| before a noun, e.g. | before a verb, e.g. |
| This bag is heavy. | This is a heavy bag. |

a) Complete each sentence with this, that, these, or those. b) Write $\boldsymbol{D}$ for determiner and $\mathbf{P}$ for pronoun. c) Discuss with a partner: which words in each sentence helped you to find the answer?

1. $\qquad$ is a wonderful meal! I hope it never ends!
2. $\qquad$ gardens were so beautiful. I'm so glad I went on $\qquad$ day trip.
3. $\qquad$ is a rare stamp.' 'What about $\qquad$ one over there?' 'Yes,
$\qquad$ one is rare too.'
4. 'Look - it says $\qquad$ bridge is closed.' 'How can you read it from here?'
5. $\qquad$ pages contain gap-fill exercises, while the next page is a writing activity.
6. $\qquad$ is my dad.' 'It's nice to meet you, Carla.'
7. 

'Can I borrow $\qquad$ marker pens, please?' 'Yes, when l've finished using them.'
8. 'Let's meet at 9.30am tomorrow.' 'OK, $\qquad$ 'll be great.'
9. $\qquad$ was a wonderful meal! I was hoping it would never end!
10. 'Which milk do you want in your coffee.' ' $\qquad$ one. Here you are.'
11. $\qquad$ bridge was closed, so we had to turn round.
12. $\qquad$ stones have been here for thousands of years. Please don't touch them!
13. $\qquad$ 's my balloon flying in the sky!
14. I'm going to see my solicitor $\qquad$ afternoon.
15. 'I forgot to set my alarm and now I'm late.' ' $\qquad$ was careless, wasn't it?'
16.

Hey! Who is responsible for $\qquad$ mess? $\qquad$ kids, or $\qquad$ outside?
17. Look! $\qquad$ students have got blue hair! Don't laugh - they might come over!
18. $\qquad$ suitcase was too heavy.
19. $\qquad$ trams were so uncomfortable. I won't use them again.
20. $\qquad$ gardens are so beautiful. I'm so glad I came on $\qquad$ day trip.

## Grammar Sentence Building

## Understanding Ellipsis 3

Ellipsis occurs when we leave out unnecessary words from a sentence. Read the notes on p.127, then write each sentence again without ellipsis, and add numbers to show which kind of ellipsis was in each sentence:

| 1. Got the time? | No. |
| :--- | :--- | :--- |
| 2. Best pizza in town! |  |
| 3. Jenny'd had enough of her boss's bad moods. |  |
| 4. Wait for me after the lesson - but you don't have to. |  |
| 5. Want a biscuit? |  |
| 6. When I bought the software, I didn't know it would be so hard to use. |  |
| 7. Birdbath Stolen |  |
| 8. You going to the gig tonight? |  |
| 9. Get the document from Michael and copy it. |  |
| 15. Worked here for years, haven't we, Barry? |  |
| 10. Lovely weather. |  |
| 11. Arthur's friend from Scotland has arrived. |  |
| 12. Do you live in Bristol? Yes, I do. |  |
|  |  |

## Grammar Sentence Building

## Understanding Ellipsis 4

Ellipsis occurs when we leave out unnecessary words from a sentence. Read the notes on p.127, then write each sentence again without ellipsis, and add numbers to show which kind of ellipsis was in each sentence:

| 1. We told Jeff his car was cool. | No. |
| :--- | :--- | :--- |
| 2. While leaving the exam hall, Janet realised she had lost her pen. |  |
| 3. I can study with you after school if you want. |  |
| 4. Put the bags down anywhere. |  |
| 5. If you use the wrong detergent, it's bad for your dishwasher. |  |
| 6. We just can't agree with your proposal, Mr. French - terrible! |  |
| 7. Gas Price Record High. |  |
| 8. Unbelievable! |  |
| 9. Seen Bill anywhere? |  |
| 15. "Look at these photos." "The ones from Brazil?" "Yes." |  |
| 10. Mind your head when leaving the aeroplane. |  |
| 12. "What's your name?" "Alan." |  |
| 13. Jeremy said he couldn't stand listening to opera. |  |

## Grammar Participles

## How to Use Past and Present Participles

Study the table below to find out how we use past participles (3rd form) and present participles (ing form). Close your eyes and put your finger on a letter. Think of a verb that begins with that letter, say/write both participles, then put your finger on a number and say / write a sentence based on the information below. For example: G $8=$ 'I've been getting some groceries from the shop.'

| Past Participles: |  | Present Participles: |  |
| :---: | :---: | :---: | :---: |
| 1. In the 3 perfect simple tenses | Past Perfect <br> I had eaten before I left. <br> Present Perfect <br> I have already eaten. <br> Future Perfect <br> I will have eaten by 2 pm . | 8. In the 6 continuous tenses | Past Continuous <br> I was eating lunch at 1 pm . <br> Past Perfect Continuous <br> I had been eating before I left <br> Present Continuous <br> I'm eating at the moment.. <br> Present Perfect Continuous <br> I have been eating all day. <br> Future Continuous <br> I'll be eating at 6 pm tomorrow. <br> Future Perfect Continuous <br> I will have been eating by 2 pm . |
| 2. In 3rd conditional (both clauses) | If I'd bought some bread yesterday, you would have eaten it. |  |  |
| 3. In mixed conditionals | $2^{\text {nd }} \text { to } 3^{\text {rd }}$ <br> If I were going to a party, I would have bought some bread. $3^{\text {rd }}$ to $2^{\text {nd }}$ <br> If I'd bought some bread yesterday, I could eat it now. | 9. With modal verbs | modal perfect continuous (past): could, would, should, might + <br> have + been + present participle He should have been eating dinner. modal continuous (present/future): modal verb + be + present participle He should be eating dinner. |
| 4. With modal perfect | past: <br> could, would, should, might + <br> have + past participle <br> I should've bought bread earlier. <br> present \& future: <br> will, can, must, may, shall + have + past participle <br> He can't have bought the bread. | 10. With ellipsis when an inessential part of the sentence is missing | two actions together <br> I watched her (as she was) eating her lunch. <br> two actions at the same time I did my homework while (I was) eating my lunch. relative clauses |
| 5. With passive voice | be / get + past participle All the bread has been eaten |  | The people (who were) eating turned round and looked at me. |
| 6. To begin a sentence (for emphasis) | Bought to celebrate her $18^{\text {th }}$ birthday, Anne still had the beautiful gold earrings. | 11. To begin a sentence (for emphasis) | Eating all the bread was a really naughty thing to do! |
| 7. As adjectives, modifying nouns and pronouns | sliced bread (not 'bread which has been sliced'); also: broken window, printed page, damaged machine, dried fruit, forgotten promise | 12. As adjectives, modifying nouns and pronouns | running machine (not 'machine for running'; also: walking frame, rocking chair, wishing well, annoying matter, etc. |



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## vocabulary

## How's it going Wotcha

## How's tricks?

## Hi Ey up!

 Long time no seeHello

## Hey

Yo!

## How are you

Evening

Good morning Great to see you!

Fancy meeting you here! What a lovely surprise! Pleased to meet you How do you do Hiya

## Better be going

Talk to you soon

Goodbye
Keep in touch
Catch you later!

## Bye

So long $\begin{array}{r}\text { Must dash } \\ \text { Goodnight }\end{array}$
Until next time

## Cheers

## g

## See you later, alligator

Time to hit the road
Cheerio!
I'm off

PurlandTraining.com You take care now

## Of course

## Alright

I don't see why not
I'd love to
Absolutely
Mm-hmm
*Nodding*
Gladly
Definitely

## sure Yeah <br> Why not <br> Uh huh

By all means

PurlandTraining.com
No


It's completely out of the question

## On no account

## No way rarect it

 I'm afraid notw N/ M(CiMrotit I would if I could, but I can't$$
\mathrm{NO}
$$

Never in a million years


## Not likely <br> T'll let you know

Not at the moment

## Vocabulary Idioms

## 20 English Idioms for New Year

Say whether each idiom concerns: A: giving up a bad habit, B: celebrating, C: overindulgence, or D: change:

1. idiom: To turn over a new leaf. literal meaning: To change your life completely. example: 'It looks like after that punishment from the principal, James has turned over a new leaf.'
2. idiom: Out with the old and in with the new. literal meaning: We're changing everything. example: 'Shall we get rid of these curtains too?' 'Yes. Out with the old and in with the new.'
3. idiom: To start [time] with a clean sheet. literal meaning: To forget the past and move forward. example: 'OK, let's start this year with a clean sheet.'
4. idiom: A change is as good as a rest. literal meaning: Doing something different can rejuvenate you. example: 'We won't have time for a proper holiday this year.' 'Well, they say a change is as good as a rest.'
5. idiom: To ring in the new year. literal meaning: To celebrate the moment when new year arrives. example: 'We were round at Harold's with his mum and dad and cousin ringing in the new year.'
6. idiom: To kick the habit. literal meaning: To give up something addictive. example: 'Your father tried to kick the habit last new year but he just loves his cigars.'
7. idiom: To go cold turkey. literal meaning: To give up a habit, e.g. smoking, by just stopping. example: 'Was it hard to give up smoking.' 'No. I went cold turkey. Just quit.'
8. idiom: To stick to [something]. literal meaning: To follow a plan of action without deviating from it. example: 'My mum started her new diet for the new year. I just hope she's gonna stick to it.'
9. idiom: No pain, no gain. literal meaning: If an action doesn't cost anything, you won't benefit. example: 'Going to the gym twice a week is so difficult for me.' 'Keep at it, mum! No pain, no gain.'
10. idiom: Mend your ways. literal meaning: Improve your behaviour.
example: 'If you don't mend your ways you're going to end up in court with a driving ban.'
11. idiom: Shake things up a bit. literal meaning: Change long-held habits.
example: 'We're just stuck in a rut, Albert, doing the same things. Let's shake things up a bit in the new year!'
12. idiom: To kick off the new year. literal meaning: To start the new year.
example: 'Let's kick off the new year with a nice trip to the mountains!'
13. idiom: New year, new you! literal meaning: You can change your life in the new year! example: 'Have you seen this magazine? It says, "New Year, New You"!' 'Who are they kidding!'
14. idiom: To bury the hatchet. literal meaning: To forgive each other and make friends again. example: 'You really should bury the hatchet with your Auntie Joan in the new year.'
15. idiom: To tighten [one's] belt. literal meaning: To spend much less.
example: 'After buying all those Christmas presents we're going to have to tighten our belts in the new year.'
16. idiom: To get back into the swing of things. literal meaning: To return to normal.
example: 'After the long Christmas break it took me a while to get back into the swing of things at work.'
17. idiom: To give it my best shot. literal meaning: To try very hard to do something.
example: 'This year I'm going to try to give up cheese. It won't be easy, but I'm gonna give it my best shot.'
18. idiom: If at first you don't succeed, try, try again. literal meaning: Keep trying until you succeed.
example: 'I'm never going to win a match!' 'Remember: if at first you don't succeed, try, try again.'
19. idiom: To be off [one's] trolley. literal meaning: To be very drunk.
example: 'Paul was off his trolley at the New Year's Eve party last night.'
20. idiom: Today is the first day of the rest of your life. literal meaning: You can start afresh from this moment. example: 'I've got negative thoughts about the past.' 'Remember: today is the first day of the rest of your life.'

## 12 English Idioms of Patience

Patience is a virtue. Hang (on) in there.
Rome wasn't built in a day.
To try [somebody's] patience.
To lose one's / run out of patience. Hold your horses!
To play the long game.
To take [something] one step at a time.
No hurry.
A watched pot never boils.
Wait and see.
All things come to those who wait.


## 20 English Idioms about Laughter!

are you having a laugh?
be (a) laugh a minute be a laughing stock be laughed out of court be laughing all the way to the bank be laughing on the other side of your face be no laughing matter be the class clown burst out laughing do sth for a laugh don't make me laugh! have a laugh
have somebody in stitches have the last laugh laugh in the face of sth laugh sth off laugh your head off laughter is the best medicine not know whether to laugh or cry you've got to laugh

[^0]
## Vocabulary Idioms

## 20 English Idioms about Laughter! - Activities

Match each idiom with a definition below and sort them into two groups: idioms with a positive meaning and idioms with a negative meaning. Then write your own sentence with each idiom:

Idioms:

1. are you having a laugh?
2. be (a) laugh a minute
3. be a laughing stock
4. be laughed out of court
5. be laughing all the way to the bank
6. be laughing on the other side of your face
7. be no laughing matter
8. be the class clown
9. burst out laughing
10. do sth for a laugh
11. don't make me laugh!
12. have a laugh
13. have somebody in stitches
14. have the last laugh
15. laugh in the face of sth
16. laugh sth off
17. laugh your head off
18. laughter is the best medicine
19. not know whether to laugh or cry
20. you've got to laugh
note: sth = something

## Definitions:

a) be brave when faced with a problem
b) make somebody laugh a lot
c) be somebody who is funny (or unfunny)
d) do sth for fun, without a particular reason
e) are you serious?
f) it is better to laugh at a negative situation
g) it is an easy way to make money
h) your idea will be rejected as ridiculous
i) feel incredibly emotionally confused
j) have fun
k) ignore something serious
l) it is not something to joke about
m) laugh a lot
n) don't say stupid things
o) laughing makes you feel better
p) win a battle
q) look stupid in public
r) laugh suddenly
s) our fortunes will be reversed
t) the person who makes others laugh

Your sentences with the idioms:
$\qquad$
1.
2.
12.
13.
4.
15.
6.
17.
8.
10.
20.

## 20 REVEALING ENGLISH IDIOMS ABOUT WOMEN AND MEN

a woman's work is never done I have a lot to do
make an honest woman of her be a woman of her word be a one-woman man a woman of letters a woman on a mission be a fine figure of a woman a woman among women
a woman's place is in the home who's "she" - the cat's mother?
be man enough to do sth be your own man it's every man for himself make a man of sby be the man of the match a man of the people talk man to man man's best friend a man of the world it's a man's world
marry her
be reliable
be faithful to his partner
a woman of learning
a determihed woman be an attractive woman an exceptional woman women should be at home don't refer to me as "she"
be brave enough to do sth be independent
you are responsible for yourself make sby brave / strong be the best-rated player sby who gets on with everybody talk frankly
a dog
a man with life experience the world favours men

# What to say instead of "Cheer up" 30 English idioms of comfort 



1. I'm listening.
2. I'm here for you.
3. Let it out - don't bottle it up.
4. Never mind.
5. What a pity.
6. It's not the winning but the taking part that counts.
7. It'll all blow over soon.
8. You'll soon get back on your feet.
9. Something will turn up.
10. Hang on in there.
11. You'll get over it.
12. You'll pull through.
13. Look on the bright side.
14. Keep your eyes on the prize.
15. It'll all work out in the end.
16. The best is yet to come.
17. When life gives you lemons, make lemonade.
18. It's not the end of the world.
19. What doesn't kill you makes you stronger.
20. You've got to taste defeat before you can appreciate success.
21. No pain, no gain.
22. Pick yourself up, dust yourself down, and get back in the saddle.
23. There are plenty more fish in the sea.
24. Turn that frown upside down!
25. It (clearly) wasn't meant to be.
26. At least it's over now.
27. Forget it. It's behind you now.
28. You're better off (well) out of it.
29. (At least) you tried your best.
30. "Our greatest glory is not in never falling, but in rising every time we fall." Confucius

## 15 Uses of So in English

1. To emphasise an adjective or adverb
'Their house was so big!' / 'He was running so fast.'
2. To emphasise a comparative adjective
'The sea was so much calmer than before.'
3. To show the result of an action

It started to rain, so I went home.'
4. To show purpose

I left work early so that I could see you.'
5. To show addition

I was late and so was Tim.'
6. To replace a verb phrase

Did he get the book? II think so.'
7. To replace an adjective
'He was upset, but she was even more so.'
8. To replace a conditional clause
'The car wont start.' If so, we need a mechanic.'
9. To say that something is true
'H's raining.' 'Yes, that is so.'
10.To emphasise a verb
'Please dont complain so!'
11. To give yourself time to think
12. To express surprise
'So... er, what did you think of the fim?'
'So! That's where you put my chocolate!!
13. To represent the approximate size of something
'The cupboard was so high by so wide.'
14. To say that you don't care
'Mum is angry with you'. 'So?' / 'So what?'.
15. To make different idioms
'The play was only so-50.' = unexceptional
P U R L A N D T R A I N I N G. C O M

## Opposites Game 1

Work with a partner. Check you know the antonym pairs below. One of you chooses a pair and argues that one of the items is better than the other. Your partner argues that the opposite thing is better. Give reasons for your answers.

| HOT | day | RICH | car | CAT |
| :---: | :---: | :---: | :---: | :---: |
| COLD | night | POOR | bus | DOG |
| sweet | HI | pen | WORK | walk |
| savoury | BYE | paper | PLAY | drive |
| HOUSE summer | SEA | stupid | LIGHT |  |
| FLAT | winter | BEACH | clever | DARK |
| up | TV | read | BOAT | full |
| down | PHONE | write | SWIM | empty |

## Opposites Game 2

Work with a partner. Check you know the antonym pairs below. One of you chooses a pair and argues that one of the items is better than the other. Your partner argues that the opposite thing is better. Give reasons for your answers.

P U R L A N D T R A I N I N G. C O M

# Opposites Game 3 

Work with a partner. Check you know the antonym pairs below. One of you chooses a pair and argues that one of the items is better than the other. Your partner argues that the opposite thing is better. Give reasons for your answers.

| FAT | polite | NEW | public | LEND |
| :---: | :---: | :---: | :---: | :---: |
| THIN | rude | OLD | private | BORROW |
| right | REAL | Soft | EVERYBODY | arrive |
| wrong | FAKE | hard | NOBODY | depart |
| SIT | man | LONG | question | BREAKFAST |
| STAND | woman | SHORT | answer | SUPPER |
| sunrise | SAME | do | NEAR | fight |
| sunset | DIFFERENT | don't | FAR | concede |

P U R L A N D T R A I N I N G. C O M

## Opposites Game 4

Work with a partner. Check you know the antonym pairs below. One of you chooses a pair and argues that one of the items is better than the other. Your partner argues that the opposite thing is better. Give reasons for your answers.

| C. CH | truth | C-EAN | busy | DEEP |
| :---: | :---: | :---: | :---: | :---: |
| HEAVY | le | DIRTY | free | SHALLOW |
| on | GIVE | plus | FRS | save |
| off | C | minus | LAST | spend |
| CHEAP | wide | NOW | daughter | YOUNG |
| EXPENSIVE | narrow | THEN | son | OLD |
| ancient | indoors | strict | HERE | tidy |
| modern | OUTDOORS | lenient | THERE | messy |

# Opposites Game 

Work with a partner. Check you know the antonym pairs below. One of you chooses a pair and argues that one of the items is better than the other. Your partner argues that the opposite thing is better. Give reasons for your answers.


## astonishing

 breathtaking captivating daring electrifying exhilarating fearless graceful magnificent phenomenal poised sensational urgent vibrant
# 100 POLITICALLY CORRECT (PC) EUPHEMISMS 

Do you speak English (politically) correctly? These euphemisms help us to avoid discriminating against other people on the grounds of: a) age, b) appearance, c) gender, d) health, e) personality, f) race, g) relationship status, h) religion, i) social status, and j) work. Can you categorise each phrase? For example: 1.d) There are 5 phrases (in blue) that don't fit any category.

## DON'T SAY: DO SAY:

1. able-bodied $>$ non-disabled
2. actress > actor
3. Australian Aborigine > Native Australian
4. bald $>$ follically challenged
5. barman $>$ bar attendant
6. bin man > cleanliness technician
7. black bag > bin bag
8. black person > Person of Colour
9. black sheep > pariah
10. blackboard $>$ chalk board
11. blacklisted $>$ banned
12. blind $>$ sight impaired
13. blind drunk $>$ very drunk
14. boring $>$ differently interesting
15. broken home $>$ dysfunctional family
16. brother / sister $>$ sibling
17. chairman $>$ chair
18. Christian name $>$ first name
19. Christmas > Winter Festival/Winterval
20. cleaner $>$ facility manager
21. clumsy $>$ uniquely coordinated
22. confined to a wheelchair $>$ wheelchair user
23. dead > passed away / terminally unavailable
24. deaf $>$ hearing impaired
25. deforestation $>$ forest management
26. diabetic $>$ person with diabetes
27. dinner lady $>$ mealtime supervisor
28. disease $>$ disorder
29. drug addict $>$ person with a chemical dependency
30. drug habit > substance use disorder
31. English > British / UK citizen
32. Eskimo > Inuit
33. fat $>$ overweight / big-boned
34. fireman $>$ firefighter
35. forefathers $>$ ancestors / forebears
36. Frenchman $>$ French person
37. get the sack $>$ be part of a restructuring
38. guys $>$ folks
39. hairdresser $>$ stylist
40. headmaster / headmistress > director
41. homeless > residentially flexible
42. homosexual > same-sex
43. housewife $>$ homemaker/stay-at-home mum
44. husband / wife $>$ spouse / significant other
45. idiot / class clown $>$ behaviourally challenged
46. illegal alien / illegal > undocumented worker
47. Indians $>$ Native Americans
48. job losses > restructuring
49. junkie $>$ person with a drug dependency
50. juvenile delinquents $>$ children at risk

## DON'T SAY: <br> DO SAY:

51. ladies and gentlemen > everybody
52. lost > geographically disorientated
53. male nurse $>$ nurse
54. man in the street $>$ average person
55. man up > be brave
56. manhole $>$ maintenance hole
57. mankind $>$ humankind
58. man-made $>$ synthetic
59. manpower $>$ workforce
60. men / women > people
61. Merry Christmas > Happy Holidays
62. midget / dwarf > little person
63. minority group > numerically challenged group
64. Miss / Mrs > Ms
65. nut > person with a mental health condition
66. Oriental > Asian
67. plastic surgery $>$ cosmetic surgery
68. policeman $>$ police officer
69. poor $>$ marginalised
70. postman / mailman > postal worker / mail carrier
71. prison cell $>$ custody suite
72. problem > opportunity / challenge
73. promiscuous $>$ sexually liberated
74. prostitute $>$ sex worker
75. salesman > salesperson
76. secretary > administrative assistant
77. sex change > sex reassignment surgery (SRS)
78. short > vertically challenged
79. single $>$ flying solo
80. skinny / thin > (very) slim
81. slum $>$ economically deprived area
82. spokesman $>$ spokesperson
83. sportsmanship > fairness
84. steward / stewardess $>$ flight attendant
85. suffers from / victim of... > has... [condition]
86. tax man $>$ tax officer
87. the disabled $>$ disabled people
88. the elderly / old people $>$ senior citizens
89. Third World $>$ Developing Nations
90. to lie $>$ to misspeak / be economical with the truth
91. to man sth $>$ to operate / crew / run sth
92. ugly $>$ unconventional-looking
93. unemployed $>$ involuntarily leisured
94. used (goods) > pre-owned / pre-loved
95. waiter / waitress > server / waiting staff
96. warehouse worker > warehouse operative
97. white European $>$ Caucasian
98. woman priest $>$ priest
99. workman > worker
100. wrong > differently logical

## Vocabulary Healthy Eating

What should we eat every day - and how much?
Complete the gaps to show which foods belong to which food groups:


## Vocabulary Spelling and Sounds

25 Common English Words with OUGH

OUGH is a tetragraph - a four-letter pattern - that occurs in some common English words. The problem is that OUGH can be pronounced in many different ways, depending on the word. Check any new words below, then match each word to a column to show how OUGH is pronounced:

| although | cough | furlough | rough | thought |
| :---: | :---: | :---: | :---: | :---: |
| borough | dough | hiccough | Slough | through |
| bough | drought | nought | sought | tough |
| bought | enough | ought | thorough | trough |
| brought | fought | though |  | wrought |


| Sound*: | or | au | eu | uf | of | uh | 00 | up |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Sounds like: | more | cow | go | cuff | off | [schwa] | do | cup |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  |  | Note: These 25 words do not include repeats, e.g. 'thought' is in 'thoughtful' and 'dough' is in 'doughnut'. Can you think of any more examples? |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

*with Clear Alphabet

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## reading

# Reading Order, Match, and Gap-Fill 

## Etiquette Rules for Shopping Like the English

These cards show how the English generally pay at a British supermarket. Work with a partner or small group. Print this page on card, then cut out the cards and mix them up. Put the 'instruction' cards in time order, then match a 'tip' card with each one. As you work, complete the gaps with the following words and phrases:

```
receipt clear space payment bagged up liaising discounts atmosphere divider queue eye contact
cashier purchases purse checkouts politeness conveyor belt customer loyalty cards trolley coupons
```

Discuss how you pay for goods at a supermarket. How does that procedure differ from this one?

| Instructions: | Tips: |
| :---: | :---: |
| Enter the supermarket and do your shopping as usual. | Take your time; don't rush. Pick up items you want to buy and place them in a basket or a) $\qquad$ |
| Find the b) | They are usually at the front of the store, standing in a line. Whatever you do, DO NOT select a self-service checkout. They will form the basis of a different lesson. |
| Choose one which is not too busy. | Consider not only the length of the $\mathbf{c}$ ) $\qquad$ , but also how many items each shopper has in their basket, and the speed / fitness / work ethic of the d) |
| Place your shopping on the e) | First, place a f) $\qquad$ to separate your items from those of the person in front. Then stand another divider after your goods. Allow the g) $\qquad$ behind to put their first items on the conveyor belt. |
| Wait patiently while the purchases of the people in front are processed. | DO NOT speak to or make $h$ ) $\qquad$ with any other shoppers or the cashier. DO NOT sing, whistle, or otherwise make a noise. Just stand there meditatively. |
| Move forward gradually with the other customers. | DO NOT touch any other shopper's items with your hands, clothes, or items. Keep at least 10 cm of $i$ ) $\qquad$ between your dividers and other people's shopping. |
| Wait behind the till. | DO NOT attempt to go past the till while another person is paying or $j$ ) $\qquad$ with the cashier. You MUST NOT stand and pay while behind the till, because then you can't pack your shopping, and the next customer's shopping may mingle with your precious items - disaster! |
| When it is your turn to be served, say hello to the cashier. | Remember, they are human too. A smile, a cheerful word, a happy approach will go a long way to improving the k) $\qquad$ |
| Move in front of the till and bag your I) $\qquad$ after the cashier has scanned them. | Scan - bag up - scan - bag up. Work with the cashier! Your aim is to get all your shopping $m$ ) $\qquad$ and hidden away before you need to pay. |
| When they have finished, all your purchases should be bagged. | If it was an effort to do this, don't give it away, but stand calmly - as if you do such heroic things every day. |
| Pay for your shopping. | Have n) $\qquad$ ready, as well as any o) $\qquad$ and p) $\qquad$ , as fumbling around in your q) $\qquad$ or wallet for ages significantly increases the waiting time for the rest of the queue. Think of other people. |
| Take your $\boldsymbol{r}$ ) $\qquad$ as the cashier hands it to you. Smile and thank them keenly. | Keep this so that inaccuracies can be rectified with an assistant manager later, if necessary. |
| Smile and say thank you again. Add a cheerful, but slightly apologetic, goodbye. | Again, s) $\qquad$ does not cost anything. It will make you feel good and may bring a shaft of joy to the cashier. |
| Pick up your bag(s) and leave the area immediately. | Get out of the way! DO NOT hang about! Once you've got your receipt, you and your bags should be gone. |
| Take a moment to inspect your receipt to check that you have not been double-charged and that you have received all $\boldsymbol{t}$ ) $\qquad$ due to you. | Make sure you do this out of sight of the cashier, so they don't feel like you didn't trust them. But do it close enough to the store so that you can easily pop back to the Customer Service desk in case of an anomaly. |

## Reading Teaching Ideas

Ideas for Using a Real Text in an ESL Classroom

Choose a real text - or let your students find one. Why a REAL text? A real text uses real English that is intended to communicate with native speakers. A course book text uses English that has been carefully crafted by a professional writer to communicate with ESL students. Which is more authentic? The text should be suitable for your learners in terms of: interest, level, and content, and contain enough information to allow you to create questions and activities.

## Different Kinds of Question:

As an example, let's use this photo of a notice found at an English building site:


While planning the lesson you should identify:

- the main topic of the text building site safety
- the purpose of the text to explain the rules for working on the building site
- the context of the text attached to a fence at a building site
- the key vocabulary - words and phrases that you think will be unfamiliar or new for your learners e.g. hard hat, unauthorised, personnel, strictly, forbidden, etc.
- the key grammar - tenses, forms, and other constructions that you think will be unfamiliar or new for your learners imperative form; modal verbs
- potential pronunciation pitfalls e.g. visibility or teaching points e.g. why use colour coding and images?

Next, create different kinds of question based on the real text. See question types with examples below. You could do this before the class, or ask your learners to do it (as homework or during the class).

- True, false, or unknown statements:
a) You could find this sign on a building site. true
b) This notice was put up by the local council. unknown
- Gap-fill sentences:
a) Workers should wear $\qquad$ hard hats
b) $\qquad$ must not play on site. Children
- Multiple choice questions:
i) People have to... a) purchase, b) wear, c) take off protective footwear. b)
ii) This notice concerns site a) behaviour, b) activity, c) safety. c)
- Matching activity:

1. All visitors must report
a) not climb the scaffolding
2. Unauthorised personnel must
b) to site office
3. b) 2. a)

- Order / reorder activity:

Put the following vocabulary words into alphabetical order: site office, site safety, high visibility jackets, hard hats, scaffolding, warning, unauthorised entry, accidents accidents, hard hats, high visibility jackets,

## Reading Teaching Ideas

# Ideas for Using a Real Text in an ESL Classroom 

scaffolding, site office, site safety, unauthorised entry, warning

- Jumbled sentences:
must accidents reported be immediately all. All accidents must be reported immediately this is strictly entry site unauthorised forbidden to. Unauthorised entry to this site is strictly forbidden.
- Sorting into groups:

Group the information according to whether each statement is aimed at: a) just people who work on the site 8 b) just people who do not work on the site $1,4,5,10, \mathrm{c}$ ) everybody $2,3,6,7,9$.

- Comprehension questions (have a definite answer):

Who created this notice? Aspect Group Services
What kind of clothing should be worn? Hard hats, high visibility jackets, and protective footwear

- Discussion questions (open questions - opinion, no single answer):

Have you ever worked on a building site? Tell me about it.
What do you think would happen if workers disobeyed the rules on this notice?

- Agree or disagree statements (agree or disagree, then give reasons - opinion, no single answer):

Working on a building site would be great fun.
Too many rules can be restrictive to the work environment

- Different Kinds of Activity:

Activities for practicing lexis (vocabulary):

- check highlighted vocabulary words, e.g. hard hats
- focus on language features, e.g. adjectives, idioms, phrasal verbs, synonyms, functions, etc.
- transformation: write a sentence in your own words so it has the same meaning (paraphrase)
- rewrite the text in a different genre
- summarise the text (in $x$ words) - text reduction
- translate the text into learners' L1 or another language
- Activities for practicing grammar:
- focus on the grammar used, e.g. tenses - look for verb, noun, adjective, adverb
- transform sentences into different tenses collocations
- sentence blocks
- test a partner on aspects of the text
- correct an incorrect version of the text
- Activities for practicing speaking:
- reading race
- oral Q\&A - practice affirmative, negative, and question forms
- focus on pronunciation: read out loud, work on Clear Alphabet (phonetic) spellings
- focus on vowel / consonant sounds
- identify spelling and sound rules; identify suffixes and compound nouns
- identify word stress, then sentence stress, then features of connected speech
- create a free practice activity based on the topic, e.g. role play, improvisation, project, debate, etc.
- discussion - compare the text and its purpose / context etc. with the equivalents in your country.
- Activities for practicing listening:
- listen for specific information, e.g. gap-fill and multiple choice questions
- listen and make notes
- listen and write (part of) the text word for word (dictation)
- watch a video connected to the topic and answer questions, e.g. gap-fill and multiple choice


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## research

## Research Text Types

## Recognising Facts - Consider the Ant 1

Cut out the cards, mix them up, then match together the sentence halves. Put each sentence into one of four categories: a) True Facts, b) False Facts, c) Suppositions, d) Opinions. Say how you know this in each case. Finally, after learning so much about ants, discuss whether your view of them has changed in any way.

| 1. It appears that ants usually communicate | using pheromones, sounds, and touch. |
| :---: | :---: |
| 2. In my view ants are one of the most | annoying kinds of insect in the world! |
| 3. Ants cannot survive | for very long in water. |
| 4. It is probably fair to say that an ant colony | can contain millions of ants. |
| 5. Experts agree that there are | more than 12,000 different species of ant around the world. |
| 6. As far as l'm concerned, ants have | no redeeming features whatsoever. |
| 7. Antz is the title of a 1998 computer-animated film | by Pixar, starring Woody Allen as an anxious ant called $Z$. |
| 8. The fact that some ants are cannibals | does not really make me warm to them. |
| 9. I believe that ants are considered pests | by many people, especially gardeners. |
| 10. Some ants can live for up to 30 years, | making them one of the longest-living insects. |
| 11. Ants have an aversion to | sweet sugary food. |
| 12. I heard on the radio that there are about | one million ants for every human in the world. |
| 13. Personally I need to find a good ant powder | that will get rid of them permanently. |
| 14. Ants are incredibly strong for their size | nd are able to lift up to fifty times their body weight. |
| 15. There are more species of ant | in Europe than in Asia. |
| 16. If I'm not mistaken, there are lots of jokes about ants, including: | What is the biggest ant in the world? A giant. Or is it, an elephant?' |
| 17. There are ants native to every continent on earth, | apart from, ironically, Antarctica. |
| 18. If you ask me, ants are not really | beneficial to humankind in any way. |
| 19. Ants do not have ears but are able to 'hear' | by feeling vibrations through their feet. |
| 20. Most ants have | eight lungs. |

## Research Text Types

## Recognising Facts - Consider the Ant 2

Cut out the cards, mix them up, then match together the sentence halves. Put each sentence into one of four categories: a) True Facts, b) False Facts, c) Suppositions, d) Opinions. Say how you know this in each case. Finally, after learning so much about ants, discuss whether your view of them has changed in any way.

| 1. Ants are highly competitive and | find it difficult to cooperate. |
| :---: | :---: |
| 2. Ants have two stomachs - | one to hold food for themselves and another to keep food for other ants. |
| 3. It is always worth keeping | some ant powder in the cupboard. |
| 4. A worker ant weighs around $1-5 \mathrm{mg}$, | depending on the species. |
| 5. It seems ants usually communicate | using pheromones, sounds, and touch - I think. |
| 6. Ants specialise in power naps, | taking around 250 short (minute-long) naps per day. |
| 7. Ants are ugly and creepy and | it irritates me when they get into my house. |
| 8. Ants attack and defend themselves | by beating their opponents. |
| 9. It is a distinct possibility that | ants get into our homes by marching boldly through tiny cracks. |
| 10. A single army ant queen can produce | up to 300,000 eggs in just a few days. |
| 11. Ants are renowned for causing havoc | in the garden. |
| 12. To my mind ants should | stay outside where they belong. |
| 13. I'm not sure, but I'm reliably informed that the word 'ant' comes from West Germanic, | via Old English and Dutch, with the meaning 'the biter'. |
| 14. Ants are unable to drink water | because they are allergic to moisture. |
| 15. It looks like there are lots of English words that contain 'ant', | thanks to the prefix 'anti-' and the suffix '-ant'. |
| 16. Ants are smug little creatures, | aren't they? |
| 17. My feeling is that ants only like to enter dirty | homes where there is food on the floor. |
| 18. Ants have eight legs, | just like spiders. |
| 19. It is said that when you kill an ant it releases pheromones which | encourages other ants to investigate, meaning more ants appear. |
| 20. Most ants cannot see very well, | and some are completely blind. |

## Which ant...?

## abundant accountant antiperspirant arrogant brilliant buoyant

 constant decongestant distant dominant elegant elephant extravagant exuberant flippant ignorant immigrant instant militant observant pedant pleasant pregnant relevant restaurant somnambulant tolerant truant vigilant1. does not matter? insignificant
2. is having a baby?
3. smells good?
4. is full of energy?
5. helps blocked noses?
6. has come from abroad?
7. is far away?
8. is a sleepwalker?
9. has a lot?
10. is appropriate for now?
11. sees a lot?
12. never changes?
13. serves delicious food?
14. is good with money?
15. has a nice character?
16. wears beautiful clothes?
17. has to be in charge?
18. has big ears and a trunk?
19. believes they are great?
20. doesn't know anything?
21. goes on strike a lot?
22. buys expensive gifts?
23. makes silly comments?
24. is absolutely fantastic?
25. keeps watch?
26. floats on water?
27. occurs straight away?
28. puts up with a lot?
29. avoids going to school?
30. points out small mistaks?

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## speaking and listening

## A-Z RANDOM ACTS OF KINDNESS

A random act of kindness is a helpful act which you do because you want to, not because you have to, and which comes at some personal cost to yourself.
allow a stranger to pop in front of you in the queue. buy a homeless person a hot meal. cook extra food and share it with a busy friend. do somebody else's chores without being asked to. ncourrage a family member who is having difficulties. finance a project that helps disadvantaged young people. give all your employees a generous Christmas bonus. hold an event to ralse money for charity.
mprove your neighbourhood by organising a litter pick join a local group which alms to tackle injustice. keep calm and don't speak your mind when you feel angry. leave a ten pound note inside a book at the local library. malke a cake for your neighbour.
egotiate with your local school to create a new skate park bverpay a hairdresser, taxi driver, or walting staff. play the plano once a week at your local care home. quiz your friend before an important test.
recycle , reduce consumption, and reuse resources. send an encouraging poem to an ill friend. take unwanted books, clothes, and toys to a charity shop. use your free time to read books with kids at school.
olunteer at your local food bank once a week
walk your housebound neighbour's dog for free xerox positive messages and pin them up in your office. yield to other people more - talk less, listen more. zone out of negative chat, or turn it into posilive vibes.

```
P U R L A N DTR A |N IN G.COOM
```


## A-Z RANDOM ACTS OF KINDNESS

A random act of kindness is a helpful act which you do because you want to, not because you have to, and which comes at some personal cost to yourself. Complete each imperative sentence below with a main verb:

```
a
b a homeless person a hot meal
C extra food and share it with a busy friend.
d somebody else's chores without being asked to.
            a family member who is having difficultles.
            a project that helps disadvantaged young people.
    all your employees a generous Christmas bonus
    an event to ralse money for charity.
    your neighbourhood by organising a litter plck
    a local group which alms to tackle injustice.
    calm and don't speak your mind when you feel angry.
    a ten pound note Inside a book at the local library.
    a cake for your nelghbour.
        with your local school to create a new skate park
        a hairdresser, taxl driver, or waliting staff.
    the plano once a week at your local care home.
    your friend before an important test.
        , reduce consumption, and reuse resources.
    an encouraging poem to an Ill friend.
    unwanted books, clothes, and toys to a charity shop.
    your free time to read books with kids at school.
    at your local food bank once a week
    your housebound neighbour's dog for free.
    positive messages and pin them up in your office.
    to other people more - talk less, listen more.
    out of negative chat, or turn it into posilive vibes.
```


# Speaking and Listening Discussion 

Random Act of Kindness or Basic Courtesy? 1

A random act of kindness is a helpful act which you do because you want to, not because you have to, and which comes at some personal cost to yourself. Basic courtesy, on the other hand, means doing something that you know you should do to get along with other people.

Work with a partner or small group. Read each sentence and decide which group it belongs to: random act of kindness or basic courtesy. Discuss your reasons. Why could each act be required?

Which random acts of kindness do you perform? Which will you start doing? Why? Which would you never do? Why not? Do you always behave with basic courtesy towards others? Why? / Why not?

1. Help somebody without expecting anything in return.
2. Do laundry regularly for a disabled friend or neighbour.
3. When driving, stop at a pedestrian crossing to let somebody cross.
4. Recommend a co-worker for promotion without them knowing.
5. Turn down your loud music because your sister is studying.
6. Stand up to let an elderly man sit down on the bus.
7. Start writing letters to people in prison.
8. Offer to drive your parents-in-law to the airport for free.
9. Leave a love note under your partner's pillow.
10. Do your homework without complaining.
11. Pay for the person behind you in the queue at the coffee shop.
12. Tip your waiter after a fabulous meal.
13. Go on a sponsored walk, run, or cycle to raise money for charity.
14. Let a foreign student stay at your home at a reduced rent.
15. Look at people when they're talking to you - give them your full attention.
16. Bake and take treats for your colleagues at work for no particular reason.
17. Offer to help your friend with revision in the run up to exams.
18. At the supermarket, leave your pound coin in the trolley for the next customer.
19. Don't eat the last piece of your flatmate's birthday cake.
20. Forgive somebody and consider the matter done and dusted.
21. Put down the loo seat after use.
22. When walking across a pedestrian crossing, wave and thank the driver.
23. Put your unwanted furniture and possessions in the paper for free collection.
24. Let other people in the house use the remote control from time to time.
25. Plant trees - even one.
26. Replace the loo roll if it runs out on your watch.
27. Like positive posts on Facebook, Twitter, or Instagram.
28. Lend your neighbour your lawn mower or car without grumbling.
29. Let a child win at a board game to boost their self-esteem.
30. Give a little bit extra effort at work.

# Speaking and Listening Discussion 

## Random Act of Kindness or Basic Courtesy? 2

A random act of kindness is a helpful act which you do because you want to, not because you have to, and which comes at some personal cost to yourself. Basic courtesy, on the other hand, means doing something that you know you should do to get along with other people.

Work with a partner or small group. Read each sentence and decide which group it belongs to: random act of kindness or basic courtesy. Discuss your reasons. Why could each act be required?

Which random acts of kindness do you perform? Which will you start doing? Why? Which would you never do? Why not? Do you always behave with basic courtesy towards others? Why? / Why not?

1. Compliment your partner on how good they look - even if you don't mean it.
2. Befriend a new colleague at work and show them the ropes.
3. Buy toys for the patients at a children's ward at Christmas time.
4. Spend quality time chatting and reading with your children.
5. Make somebody laugh out loud.
6. Feed the birds in the park every day.
7. Make your partner breakfast in bed on their birthday.
8. Keep your pet fed, watered, clean, exercised, and happy.
9. Give more effort at work than you need to - because you want to.
10. Develop your patience 'muscle'.
11. Make your partner breakfast in bed when they're not expecting it.
12. Do what you need to do on time and with good humour.
13. Help other people with their homework.
14. Turn off the taps while brushing your teeth.
15. Make a donation to a good cause, then volunteer to help.
16. Compliment five people you meet every day.
17. Don't look down at your phone while walking on the pavement.
18. Be polite. Smile more. Say hello to people you know.
19. Let another driver merge ahead of you in traffic.
20. Wash the dirty mugs in the sink at work - even when it's not your turn.
21. Stop and think before writing that angry reply on social media.
22. Send a handwritten note to your friend or family member instead of an email.
23. Start a savings account for your child or a neighbour's child.
24. Make a conscious effort to stop gossiping.
25. Give an extra $20 \%$ effort when you are tired and want to rest.
26. Call your mother or grandma more often.
27. Spend time making a playlist of your favourite music for your partner.
28. Thank the people who help you - the bus driver, the cleaner, the shop assistant, etc.
29. Offer to help your elderly or infirm neighbour with their overgrown garden for free.
30. Don't walk into people in the street - let them pass you.

## Who's Doing What? 1

The twenty people on this page are named: Bet, Bob, Carrie, Chuck, Don, Hope, Josh, Mark, Moe, Neil, Pat, Phil, Rob, Russell, Skip, Stew, Sue, Tel, Ty, and Win.

Each person is doing something appropriate to their name. Say who is doing what and write a sentence, e.g. 11. Skip is skipping in his backyard.


[^1]
## Who's Doing What? 2

The twenty people on this page are named: Blanche, Buzz, Carol, Chase, Cher, Cyn, Grant, Harry, Hector, Ken, Lance, Marshall, Nick, Peg, Pierce, Reed, Sally, Stan, Trace, and Wade.

Each person is doing something appropriate to their name. Say who is doing what and write a sentence, e.g. 2. Sally is sallying forth on a new adventure!


[^2]
## Speaking and Listening Discussion

## 15 Habits of ‘Lucky’ People

Do you know any 'lucky' people? Have you noticed how life seems much easier for them? Wouldn't you like to be 'lucky' like them? Have you considered that they might not be 'lucky' at all, but rather hardworking and well-disciplined people who consciously and actively pursue healthy goals?

Read the list of '15 Habits of Lucky People' from writer Vala Afshar and discuss each point with your partner or small group. Talk about why each habit could be important, and how following them could lead to greater success in your work, home life, and relationships. If you disagree, argue why.

Discuss what you could do to work towards each goal - starting from today - and write notes beside each one. Can you think of any more actions to add to the list? Compare your ideas with another pair or small group.

When we observe 'lucky' people, we can see that they...

1. work harder
2. have good manners
3. choose kindness
4. show gratitude
5. share credit
6. teach others
7. volunteer first
8. give unconditionally $\qquad$
9. trust first
10. complain less
11. keep teachable $\qquad$
12. promote others $\qquad$
13. love to explore $\qquad$
14. are storytellers $\qquad$
15. love to compete $\qquad$

Thanks to Vala Afshar
Reference: Afshar, V. (2019) 17 October. Available at https://twitter.com/ValaAfshar/status/1184663470186385408 (Accessed: 15 December 2020)

# Speaking and Listening 

Let's Talk About... Fashion

New Vocabulary Mark the stressed vowel sound in each word or phrase:

| 1. accessories | 6. fashion victim | 11. look $(\mathrm{n})$. | 16. shoot |
| :--- | :--- | :--- | :--- | :--- |
| 2. autumn collection | 7. fashionable | 12. outfit | 17. style icon |
| 3. designer | 8. fashionista | 13. overpriced | 18. trend |
| 4. fashion house | 9. haute couture | 14. racket | 19. vacuous |
| 5. fashion show | 10. influence | 15. runway | 20. wardrobe |

Discussion Questions Ask and answer them with a partner or small group:

1. What is fashion? Is fashion generally a good or bad thing? Why? Why do we need it? Did we have fashion in the past? What would the world be like if nobody dressed fashionably?
2. Do you follow fashion? How? How often do you buy new clothes? How much money do you spend on clothes, shoes, and accessories in a normal month? Where do you like to buy clothes?
3. Do people think you are fashionable, or do they call the fashion police when you walk into the room? Do you consider yourself... a) a trendsetter, b) a fashionista, c) a style icon, d) a fashion victim? Why? / Why not? What kind of fashion do you dislike? Are women more interested in fashion than men? Why?
4. What was the last trendy outfit you bought? How much did it cost? Why did you buy it?
5. How do you find out about the latest trends? Do you read magazines about clothes or take advice from vloggers on YouTube channels? Have you ever been to a fashion show? Describe it. How did you feel?
6. Who are the most fashionable people... a) that you know, b) in your country, c) in the world, d) in history? Which nation is the most fashionable / unfashionable? Why?
7. Have you ever considered working in fashion? What jobs are there? Which would you like to do? Why?
8. Are people who follow fashion vacuous? What's wrong with wearing the same trousers for twenty years?
9. Is it important to you to always have the right look? Do you like to be in fashion or make your own style? Would you like to be a model, marching down the runway? What do you think they do in a typical day?
10. Who is your favourite designer? Why? Have you got any / many of their designs? Compare two or more of your favourite designers. Why is haute couture [high fashion] so expensive? Is it value for money?
11. Have you ever designed / made your own clothing? If no, would you like to? If you could create and sell your own design to a major fashion house for their spring or autumn collection, what would it look like?
12. Have you ever travelled to the four fashion capitals - New York, London, Paris, or Milan - to buy clothes?
13. Is the fashion business a racket used to sell overpriced rubbish to gullible people? Why? / Why not?
14. Is the fashion industry a good influence on girls? Why? Why not? What do fashion shows and photo shoots teach us about our bodies? Should fashion be banned? Do models represent real women? If no, why not?
15. Parents - do you make sure that your children are fashionably-dressed at all times? Why? / Why not?

## English Idioms about Fashion

Say a new sentence with each idiom:

1. a must-have item
2. I wouldn't be seen / caught dead in that!
3. retail therapy
4. the emperor's new clothes
5. to be dressed to kill / dressed to the nines
6. to be in vogue
7. to come (back) into / go out of fashion
8. to dress for the occasion
9. to fit like a glove
10. to rip somebody off / to get ripped off / a rip-off
11. to have an eye for fashion
12. to have money to burn
13. to have more money than sense
14. to keep up with the latest trends
15. to make a fashion statement
16. to pay just for the name
17. to spend a fortune
18. to strike a pose

Discussion Situations about Fashion
What would you do if...?

1. You find out that your partner spent $£ 1,000$ on a jacket.
2. You fall asleep during a fashion show - just when the most celebrated designer is getting a standing ovation. 3. You can't decide how many more handbags to buy. 4. You want to become a model, but your parents tell you to concentrate on your schoolwork instead.
3. Your friends inform you that you are definitely not on trend, but you are generally happy with how you look.
4. You hear your favourite designer is a hateful misogynist.
5. A famous fashion brand steals your hat design.
6. You turn up for a modelling assignment to be told you're too fat: "Go home and lose weight!"
7. Your parents refuse / refused to buy you the latest trendy clothes, instead buying clothes at the market / charity shop. 10. You disapprove of your partner's clothes, but they refuse to modernise their wardrobe because they hate shopping.
8. Your purchases don't fit, but the shop refuses a refund.
9. You go overdrawn due to your excessive purchases.

## Speaking and Listening Discussion

Let's Talk About... Fashion

1. Describe the pictures. 2. Discuss them. 3. Compare them. 4. Create a quiz about them using different question types: comprehension, wh-, yes/no, true/false/unknown, etc. 5. Improvise a dialogue or story.

Picture A


Picture B


# Speaking and Listening Discussion 

Let's Talk About... Acting

## New Vocabulary Mark the stressed vowel sound in each word or phrase:

1. actor
2. actress
3. amateur dramatics
4. audience
5. audition
6. award
7. drama school
8. extra
9. improvisation
10. leading lady / man
11. lines
12. method acting
13. part
14. performance
15. rehearsal
16. supporting role
17. typecasting
18. understudy
19. unemployment
20. voiceover

## Discussion Questions Ask and answer them with a partner or small group:

1. Do you use the gender-specific words 'actor' (male) and 'actress' (female) to describe people who act, or the word 'actor' for everybody? Why? In these questions we use 'actor' to mean both actor and actress.
2. Are you a thespian? Do you act? What about amateur dramatics - creating community theatre in your free time? If not, would you like to? What do you think would be the challenges and rewards?
3. Who is your favourite actor? Why? What have you seen them in? If you could spend the day with them, what would you do? Why are some actors famous and others never make it big?
4. Do you know any actors in real life? What kind of people are they? Describe a typical actor's lifestyle.
5. Are actors pretentious? What kind of character is required to be a really great actor? Could you do it? What kind of actor would you like to be? Would you prefer to be a leading lady / man, or play a supporting role?
6. Is the ability to act a useful skill in everyday life? Is acting really just lying? Are you a good liar?
7. How many different kinds of acting can you think of? What is method acting? Is acting a dangerous job?
8. How difficult is it to learn lines when preparing for a part? What about if you have a leading role in a Shakespearean tragedy? How do actors learn all those lines? What techniques would you use?
9. Are you good at improvisation? When in life do we need to be able to improvise?
10. What are the differences between acting on stage, acting in films, and acting on the radio?
11. Is unemployment a problem for actors? Why? What kind of jobs do actors do when they are 'resting'? If the majority of actors don't become rich and famous, why don't they just 'pack it in' and get a 'proper job'?
12. What would it be like to be an understudy - only playing the part if the main actor is unavailable?
13. What skills do people learn at drama school? Is it easier than other forms of higher education?
14. How long do actors need to spend in rehearsal for a theatre or film role? What happens during rehearsals?
15. What is the relationship between the actor onstage and the audience at a theatre? What makes for an effective performance? Is it more rewarding to watch actors at the theatre, at the cinema, or on TV? Why?
16. Have you ever thought about being an extra in a film or TV production? Why are extras required?
17. Is typecasting a hazard for certain actors? Why do some actors get typecast?

## English Idioms about Acting

Say a new sentence with each idiom:

Discussion Situations about Acting
What would you do if...?

1. be a hard act to follow
2. act your age
3. an actor's life for me
4. be caught in the act
5. be in the limelight
6. break a leg!
7. get your act together
8. it's curtains for you
9. let's get this show on the road
10. life is not a rehearsal
11. live up to the hype
12. make a song and dance about something
13. perform a disappearing act
14. read somebody the riot act
15. run the show
16. something is waiting in the wings
17. the show must go on
18. upstage somebody
19. You filmed your part as a zany robot for a blockbuster movie. It was great, but you were cut from the final edit.
20. You are waiting for a car to take you to the Oscars, but it doesn't show up and you can't collect your award.
21. You volunteer to act in an amateur dramatics production, but your fellow actors are really bad.
22. You desperately want to go to drama school, but you can't scrape together enough money for the fees.
23. Your teacher at drama school believes you lack talent.
24. You are cast in a dog food commercial - playing a poodle.
25. You have an audition for a pirate film, but you lied on your resume about being able to sword-fight.
26. You've been 'resting' for a while, and have no money left.
27. On the morning of a lucrative voiceover gig, you wake up to find you have laryngitis.
28. Due to a trilogy of hit movies, you're typecast as a villain.
29. The audience thinks your understudy is better than you.
30. You forget your lines during a big moment on stage.

## Speaking and Listening Discussion

Let's Talk About... Acting

1. Describe the pictures. 2. Discuss them. 3. Compare them. 4. Create a quiz about them using different question types: comprehension, wh-, yes/no, true/false/unknown, etc. 5. Improvise a dialogue or story.


Picture B


# Speaking and Listening Discussion 

Let's Talk About... Cleaning

New Vocabulary Mark the stressed vowel sound in each word or phrase:

| 1. bacteria | 6. cloth | 11. dust | 16. polish |
| :--- | :--- | :--- | :--- |
| 2. bin | 7. cobweb | 12. feather duster | 17. rubber gloves |
| 3. brush and dustpan | 8. crumbs | 13. hygiene | 18. soap |
| 4. chore | 9. dirt | 14. mop and bucket | 19. spring cleaning |
| 5. cleaner | 10. disinfectant | 15. nooks and crannies | 20. vacuum cleaner |

## Discussion Questions Ask and answer them with a partner or small group:

1. Do you like cleaning or do you find it a complete chore? Do you know where the brush and dustpan are?
2. What is your favourite and least favourite cleaning task? Why? How often do you... a) vacuum, b) dust, c) sweep the floor, d) mop, e) tidy up, f) wipe the surfaces, g) wash windows, h) polish the furniture, i) scrub the bath, j) wash clothes, k) hang out washing, I) iron, m) clean behind the fridge, n) wash the car, o) organise cupboards, p) throw out old stuff, q) change the beds? How good are you at each task?
3. How do you usually get rid of... a) cobwebs, b) dust, c) mould, d) stubborn stains, e) pet hair, f) dirt, g) mud, h) chocolate, i) pen marks, j) creases in clothes, k) baked-on food, I) smears on windows?
4. What is the hardest thing to get clean? Why? How do you manage it?
5. What products do you use for cleaning? What are the best brands? Isn't soap and water good enough?
6. Would you consider hiring a cleaner to do the jobs that you hate? How much would you pay per hour?
7. Would you like to work as a cleaner? Why? / Why not? Do cleaners receive a fair wage? If not, why not?
8. 'A spotless house is a sign of a misspent life.' - Anonymous. Do you agree or disagree? Why?
9. Why is hygiene important? How important is it to you and your family? Do you take pride in the cleanliness of your surroundings? Are you upset when somebody makes a mess in your home? Why?
10. What does the phrase 'spring cleaning' mean to you? Are you excited about making a fresh start with a clean home? Can we do spring cleaning at any time? Why do we feel like cleaning in springtime?
11. Discuss the meaning of this one-liner by Phyllis Diller: 'Housework can't kill you but why take a chance.'
12. Is cleanliness next to godliness, as the idiom goes? Why? / Why not?
13. Is housework 'women's work', as some people think? Do you think that men can be equally proficient with a cloth and an old pair of rubber gloves? Is everybody equal when it comes to manual jobs?
14. When cleaning do you do a quick clean or make sure that every nook and cranny is spick-and-span?
15. Do you pay a window cleaner? How much do you pay them? How often do they clean your windows? Do they do a good job? Why don't you do it? Why does somebody decide to become a window cleaner?

## English Idioms about Cleaning

Say a new sentence with each idiom:

1. a new broom sweeps clean
2. be clean as a whistle
3. be squeaky clean
4. clean somebody out of something
5. clean up [win a lot of money]
6. come clean about something
7. do the dirty on somebody
8. get stuck in
9. get your hands dirty
10. have a clean record
11. it's a dirty job, but somebody's got to do it
12. keep your nose clean
13. maintain a clean sheet / slate
14. make a clean break
15. make a clean getaway
16. put your back into it
17. show a clean pair of heels
18. use some elbow grease
19. wipe the slate clean

Discussion Situations about Cleaning
What would you do if...?

1. One of your friends is a 'clean freak' who cannot relax unless their environment is entirely free of bacteria.
2. You hate cleaning but can't afford to hire a cleaner.
3. You've just finished mopping the floor when a wayward toddler runs in and drops crumbs all over it.
4. After beating the carpet for ten minutes, your partner is still dissatisfied, demanding you remove every speck of dust. 5. Your friend's home looks like a pigsty every time you visit. 6. On your first day as a cleaner you find $£ 100,000$ in used notes underneath a floorboard.
5. You can't decide which kind of disinfectant to use.
6. Your family refuses to help you clean and tidy up at home.
7. While employing your feather duster you break a priceless vase belonging to your Great Aunt Gwendolen.
8. You're afraid of spiders and can't bear to disturb them.
9. Nobody in your flat empties the kitchen bin for four days.
10. You can't find your mop and bucket.
11. Your mother always criticises your cleaning.
12. Your window cleaner falls off their ladder.

## Speaking and Listening Discussion

Let's Talk About... Cleaning

1. Describe the pictures. 2. Discuss them. 3. Compare them. 4. Create a quiz about them using different question types: comprehension, wh-, yes/no, true/false/unknown, etc. 5. Improvise a dialogue or story.


Picture B


# Speaking and Listening Discussion 

Let's Talk About... Space

New Vocabulary Mark the stressed vowel sound in each word or phrase:

| 1. alien | 6. black hole | 11. planet | 16. space station |
| :--- | :--- | :--- | :--- | :--- |
| 2. astronaut | 7. exploration | 12. satellite | 17. telescope |
| 3. astronomy | 8. hope | 13. shooting star | 18. universe |
| 4. atmosphere | 9. meteorite | 14. solar system | 19. void |
| 5. Big Bang theory | 10. Moon | 15. spacecraft | 20. weightlessness |

Discussion Questions Ask and answer them with a partner or small group:

1. Would you like to navigate the universe in a state-of-the-art spacecraft at $18,000 \mathrm{mph}$ ? Why? / Why not?
2. What are your three favourite planets? Why? Why do planets exist? How many planets are there?
3. Do you believe that alien lifeforms exist? If yes, why haven't they made contact with the human race yet? If no, why not? Would it be fun to meet an alien from another planet? What would you tell them about the people of Earth? Where would you take them and what would you show them? Do you think their technology would be more advanced than ours? Would you be happy to visit their planet in return?
4. Have you ever dreamed of being an astronaut? How would you look in a spacesuit? What are the difficulties involved in training to become an astronaut? Is weightlessness a state you aspire to? Would you like to spend time on the International Space Station? What would you do if one of your colleagues fell out with you and created a bad atmosphere, despite there being no atmosphere?
5. Have you heard of the Big Bang theory? What existed prior to that? How do you think the world began?
6. Have you thought about astronomy as a hobby? What is fascinating about the solar system? Would you like to own a powerful telescope and gaze up into the void at night? Why? / Why not? Do you know any constellations of stars, like the Big Dipper and the Great Bear? Could you identify a black hole?
7. Why do people pin their hopes on space travel to solve problems on Earth, like overpopulation? Would you like to live in a module on the Moon? How would it be different to your present home?
8. Are you optimistic that man - or woman - will walk on Mars in the near future? Why are humans restless for endless exploration and colonisation? Why don't we use the money from space programs to address pressing issues here on Earth, before creating further havoc in far-flung places?
9. How do you feel about the Moon landings? Are you dismayed we haven't been to the Moon since 1972?
10. Is the space program worth the money when the main benefit so far seems to be satellite television?
11. Do you fear that Earth could be hit and potentially destroyed by an asteroid? How would you feel?
12. Have you ever seen a shooting star? Describe it. Did it seem romantic in any way?

## English Idioms about Space

## Say a new sentence with each idiom:

1. aim for the stars
2. be a waste of space
3. be down to earth
4. be in a world of your own
5. be on top of the world
6. be out of this world
7. be over the moon
8. be worlds apart
9. fly too close to the sun
10. Houston, we have a problem
11. it is not rocket science
12. many moons ago
13. men are from Mars, women are from Venus
14. once in a blue moon
15. space out
16. star-crossed lovers
17. thank your lucky stars
18. the sky's the limit
19. we have lift off!

## Discussion Situations about Space

What would you do if...?

1. You finally pass all the tests to become an astronaut, but on the day of the launch you have a verruca and can't make it.
2. You reach an alien planet which is the opposite to our own in every way. You are disappointed to find that the 'opposite' you is rich, cool, and has a Masters in Particle Physics.
3. A meteorite hits Earth, destroying property in your neighbourhood. Unfortunately it is your property.
4. You wake up to find you're on a rocket to Mars - one way.
5. After a great night out with friends, you are astonished to witness what looks like a UFO descending behind LIDL car park.
6. Everybody saw the incredible lunar eclipse - except you.
7. Your 'friend' has 'irrefutable' proof that the Earth is flat.
8. You are caught using your telescope to spy on the people across the road.
9. You fall in love with an astronomer. Things are out of this world, until you realise you are worlds apart.
10. During a tour of the National Space Museum, you discover a wormhole that leads to the dwarf planet Pluto.
11. You become the first person to moonwalk on the Moon.

## Speaking and Listening Discussion

Let's Talk About... Space

1. Describe the pictures. 2. Discuss them. 3. Compare them. 4. Create a quiz about them using different question types: comprehension, wh-, yes/no, true/false/unknown, etc. 5. Improvise a dialogue or story. Extension: Now try each exercise again without using any of the 20 keywords!


## Space Word Shapes

Complete the space words, then match them to the pictures below: _str_n__t, $M_{-} n_{1}, t_{-} I_{-} S C_{-} P_{-}, P_{-} n_{-} t_{1} h_{-} P_{-}, \quad l_{-} n_{1}$ sp_c_st_t_n, bl_ck h_l_, v_-d, B_g B_ng th__ry


# Speaking and Listening 

Let's Talk About... Diet and Fitness

## New Vocabulary Mark the stressed vowel sound in each word or phrase:

| 1. | BMI | 6. crash diet | 11. gym | 16. scales |
| :--- | :--- | :--- | :--- | :--- |
| 2. bodybuilder | 7. dietitian | 12. metabolism | 17. six-pack |  |
| 3. calories | 8. | endurance | 13. obesity | 18. stamina |
| 4. cholesterol | 9. | fasting | 14. personal trainer | 19. veganism |
| 5. comfort food | 10. gains | 15. reps | 20. willpower |  |

## Discussion Questions Ask and answer them with a partner or small group:

1. Tell me about your diet. How healthy is it? Have you ever been on a diet? Did you have enough willpower to see it through? Did you see positive results on the scales? How many calories do you need to function each day? Do you consume too many or too few? Why? Why do some of the most delicious foods contain the most calories? Is a slow metabolism a barrier to losing weight?
2. Do you think crash diets work? What is your favourite diet? Is it effective? Why do we find it easy to diet for a few days rather than a few months? Is it possible to change deeply ingrained behaviour? How?
3. How often do you eat comfort food? What is your favourite? Why are the foods we love so bad for us? Why does the human body crave sugar and fats? Is there an evolutionary reason?
4. Do you know your BMI (body mass index)? Is this kind of statistic important to you? Why? / Why not?
5. Have you ever checked your cholesterol level? How did you do it? What was the result? Are you concerned about obesity? Why is it important to reduce the level of cholesterol in our bodies by eating right? Which foods should we avoid to have low cholesterol, and which should we consume?
6. Do you go to the gym? How many reps do you do on each machine? Are you obsessed with gains - i.e. getting results from your training? Do you use a personal trainer? How do they help you reach your goal? Why do so many people join a gym in January but quit in February? Do you stay motivated? How?
7. Would you like to become a bodybuilder? Why? / Why not? Why do some people want to have large muscles? How do they get them? What would be the advantages and disadvantages of giant muscles?
8. What does a dietitian do? Imagine a day in the life of a dietitian. Have you ever used their services?
9. Do you prefer endurance training or short intense bursts of training, e.g. HIIT (high-intensity interval training). Why? Have you ever run a marathon or swum a thousand metres? Do you have enough stamina?
10. How many times do you eat during the day and at night? Do you think you eat too much? Fasting is the habit of going without food for 16 or 18 hours per day. Is it a good weight-loss method for you?

## English Idioms about Diet and Fitness

Say a new sentence with each idiom:

1. ' $15 \%$ gym, $85 \%$ diet. Abs are made in the kitchen, not the workout room.' - Anonymous
2. a little of what you fancy does you good
3. an apple a day keeps the doctor away
4. be as fit as a fiddle
5. be in good shape / out of shape
6. eat to live, not live to eat
7. feel the burn
8. 'Food is the most abused anxiety drug... and exercise is the most... underutilized antidepressant.' - Bill Phillips, Author
9. go for it!
10. gym bunny
11. have a sweet tooth
12. lose your spare tyre
13. no pain, no gain
14. pig out
15. see something through
16. stick to something
17. you are what you eat

Discussion Situations about Diet and Fitness
What would you do if...?

1. Your friend has given up meat, dairy, and all animal products, and tries to convince you to embrace the benefits of veganism. 2. You are too embarrassed to use the equipment at the gym apart from the treadmill - in case you are doing it all wrong.
2. You would like to cut out refined sugar, but your housemates keep buying sweet treats and leaving them in the kitchen.
3. Your partner leaves you for a bodybuilder with a six-pack.
4. Your sweet tooth is rapidly leading to a spare tyre.
5. You don't know how to cook, so how can you eat healthily?
6. You go jogging but get lost in the forest.
7. Your uncle Tony goes on a crash diet and loses 50 kilos
(8 stone). He looks and feels like a completely different person.
8. You are happy being overweight and eating whatever you like, but your family wants you to join a gym and lose weight.
9. While out jogging you are overtaken by a child on a tricycle.
10. Your doctor keeps warning that your cholesterol is too high.
11. Your personal trainer won't stop checking his emails while you are feeling the burn.
12. Your local all-night garage runs out of soya milk and quinoa.
13. You visit a dietitian but they are disgusted by your food diary.

## Speaking and Listening Discussion

Let's Talk About... Diet and Fitness

1. Describe the pictures. 2. Discuss them. 3. Compare them. 4. Create a quiz about them using different question types: comprehension, wh-, yes/no, true/false/unknown, etc. 5. Improvise a dialogue or story. Extension: Now try each exercise again without using any of the 20 keywords!


# Speaking and Listening Discussion 

Let's Talk About... Home Improvement

## New Vocabulary Mark the stressed vowel sound in each word or phrase:

| 1. accident | 6. DIY | 11. mess | 16. renovation |
| :--- | :--- | :--- | :--- |
| 2. achievement | 7. electrician | 12. overalls | 17. repair |
| 3. botched job | 8. extension | 13. planning permission | 18. safety |
| 4. damage | 9. flooring | 14. plumber | 19. self-build |
| 5. decorating | 10. interior design | 15. power tool | 20. toolbox |

## Discussion Questions Ask and answer them with a partner or small group.

1. Are you DIY-mad? Own your own overalls? Love browsing DIY superstores on Saturday afternoons? Do you enjoy painting and decorating? Do you always have a project on the go and handle power tools like a pro? If yes, how did you learn DIY techniques? Are there any DIY tasks you can't do? Do you believe that parents should hand down these practical skills to their children? What is your favourite home improvement job? Do you feel a great sense of achievement with a job well done? How do you put up with the mess?
2. Have you got a massive toolbox? Do you know the names of all the tools? Do you know what they are for? Can you say when and why you would use these tools: a) hammer, b) screwdriver, c) wrench, d) saw, e) chisel, f) drill, g) tape measure, h) sandpaper, i) ladder, j) spirit level, k) spanner, l) pliers, m) scissors?
3. Have you ever considered doing a self-build - building a new home from scratch? Is it possible in your country to buy a plot of land and build a house? Would you rather design it yourself, or buy a template?
4. Do you need planning permission from the council if you want to make physical changes to your property? Why? Have you ever been refused permission to perform work on your own home? What happened?
5. Is DIY the exclusive domain of men? Are girls keen to become professional tradespeople? Is the language used around home improvement sexist, e.g. 'handyman' and 'tradesman'? Why? / Why not?
6. Is there anything that needs doing in your home? When are you planning to do it? How will you ensure your and others' safety? Have you ever hired a cowboy builder and watched them make a botched job?
7. Are your neighbours heavily into DIY? Do you often hear drilling and banging from next door from morning till night? How do you deal with the disturbance? Maybe you are a noisy neighbour. Is it OK to disturb other residents in the name of home improvement, or should people be more considerate?
8. Is it better to become an apprentice and train to be an electrician, plumber, or builder, rather than going to university to study a 'soft' subject like Media Studies or Art History? Why? / Why not?
9. Have you ever had an accident while carrying out home improvement? What caused it? What was the result? Do you regret your actions? What is the most dangerous tool in the toolbox?

## English Idioms about Home Improvement

Say a new sentence with each idiom:

1. a bad worker always blames their tools
2. an Englishman's home is his castle
3. be as hard / tough as nails
4. be careful / take care
5. be in a good / poor state of repair
6. (don't) bite off more than you can chew
7. drive somebody up the wall
8. give it your best shot
9. hammer something home
10. have the right tool for the job
11. if a job's worth doing it's worth doing well
12. if it ain't broke, don't fix it
13. know the tricks of the trade
14. lay the groundwork
15. make a mess
16. rock something to its (very) foundations
17. safety first
18. take your time
19. there's no quick fix
20. tool up

## Discussion Situations about Home Improvement

## What would you do if...?

1. Your partner gets heavily into interior design and decides to change every room in your home, including your favourite room. 2. While excavating ground for your home extension, you find an old chest containing ten thousand Spanish doubloons.
2. You get home from a DIY store to find that the laminate flooring you bought is slightly the wrong shade of egg-white.
3. While undertaking a routine DIY job at your mother-in-law's home you crack an ancient vase. You must repair the damage! 5. The continual racket from different neighbours' DIY projects has been driving you up the wall for months.
4. A friend has broken the wrench your father left you in his will. 7. You discover a wonderful old abandoned building which is in dire need of careful renovation. Unfortunately your bank won't lend you enough money to begin the work.
5. It's your first day as a builder, but you can't find your thermos. 9. You want to improve your home but your partner is not sure.
6. You make a botched job of your neighbours' bathroom refit.
7. You are refused planning permission to build a new conservatory because one person has objected.
8. Your daughter tells you that she wants to become a brickie.

## Speaking and Listening Discussion

## Let's Talk About... Home Improvement

1. Describe the pictures. 2. Discuss them. 3. Compare them. 4. Create a quiz about them using different question types: comprehension, wh-, yes/no, true/false/unknown, etc. 5. Improvise a dialogue or story. Extension: Now try each exercise again without using any of the 20 keywords!



Windmills -

## ESL Discussion Questions

1. What is a windmill? What does it do?
2. Have you ever visited a windmill? When? Why? What did it look / feel / sound / smell like?
3. Would you live in a converted windmill? Would you be happy to have a wind farm near your home?
4. What is your favourite windmill? Why do you like it? What is your least favourite windmill? Why?
5. Do you prefer windmills or wind turbines? Why? What are their functions? Describe, then compare them.
6. Do offshore windfarms spoil the natural landscape?
7. Would you rather your home were powered by wind power, gas, or nuclear energy? Why?
8. Why are windmills and wind turbines designed as they are? Can you create a completely new windmill design?
9. What would we do without windmills and wind turbines? Would the world be better or worse off?
10. What does the idiom 'to have a millstone around your neck' mean? What about 'all grist to the mill'?
11. If you had to choose between no more windmills or no more turbines, which would you choose? Why?
12. What does it mean to be 'tilting at windmills'? (Don Quixote) Have you ever done that?

# Speaking and Listening Discussion Questions 

Water

Discuss the following questions about WATER with a partner or small group:

1. What is water? Why do we need it? What do you use water for each day? How much water do you use? Where does it come from? How much does it cost? Tell me about a time when a) you had too much water, b) you didn't have enough water. What happened?
2. Describe and compare: a drop, a trickle, a puddle, a stream, a spring, a pool, a fountain, a river, a waterfall, a lake, a glacier, a sea, an ocean. Tell me some containers which can hold water, e.g. a bucket. Is 'water' countable or uncountable in your language? Why is it uncountable in English?
3. What kinds of weather involve water? How do they affect your day-to-day life? Why is more than $71 \%$ of the planet covered with water? What is the water cycle? Describe it. Are you concerned about water pollution? Do you drink bottled water? Do you think we should dump plastic waste in the oceans? Why? / Why not?
4. Do you like drinking water? Why do we consume drinks other than plain water? Do you like ice in your drinks? What else do we use it for? Why do our bodies contain so much water - around $50-60 \%$ ?
5. What leisure activities are connected with water? Which ones do you enjoy? Do you like swimming? How did you learn to swim? Tell me about your local swimming baths. How clean are they? Have you got a paddling pool or outdoor pool? Have you ever been 'free swimming' in a lake or river? What happened? If not, would you like to?
6. Have you ever been scuba diving? Why can't human beings breathe underwater? What would the difference be if we could? What would it mean for marine life? Would you like to be amphibious like a frog or duck-billed platypus? Where would you go? What would you do?
7. How dangerous is water? Discuss the following: capsizing, drowning, squalls, typhoons, tsunamis, marine life, dehydration, overhydration, hypothermia, drinking polluted water, plastic particles in water. Have you ever come close to danger due to water?
8. Would you like to live beside the ocean or go on an ocean cruise? Tell me about some of the creatures that live in the ocean. What is your favourite? Do you eat fish and/or seafood regularly? Have you ever caught your own meal, cooked it, and eaten it? How does that differ from buying food?
9. How is water used in business and agriculture? If the amount of water we have on the planet is finite, how can we secure safe access to it for everybody? If water is constantly 'recycled', have you ever considered that water you drink could once have been drunk by a dinosaur or a famous figure from history like Pocahontas or Boudicca?
10. Have you ever travelled by... a) sailing boat, b) ferry, c) catamaran, d) motorboat, e) barge, f) canoe, g) narrowboat, h) pedalo, i) yacht, j) pleasure cruiser, k) steamer, l) submarine, m) surfboard, n) dinghy, etc.? Compare and contrast your experiences.
11. When is water... a) awesome, b) annoying, c) deafening, d) terrifying, e) beautiful, f) fascinating, g) ugly, h) refreshing, i) hilarious, j) mysterious, k) expensive?
12. Discuss these water idioms: a) Have you ever felt like a fish out of water? b) Do you usually take to new things like a duck to water? c) Have you ever been in deep (or hot) water, or... d) felt like you were just treading water? e) Do you tend to pour cold water on your friends' plans? f) Have you ever thrown the baby out with the bathwater? g) What makes your mouth water? h) Did you know that you can take a horse to water but you can't make it drink... i) or that blood is thicker than water? j) What does it mean if something holds water - or doesn't? k) What can be like water under a bridge? I) What can be watered down? $m$ ) Why must we try to keep our heads above water?

# Speaking and Listening Discussion Questions 

## Parenting

Discuss the following questions about PARENTING with a partner or small group:

1. Do we need parents? Why? / Why not? Tell me about your parents. What do / did you call them, e.g. mum / mother, dad / father, etc. What are / were they like? If you could sum them up in one sentence, what would it be? What about in one word?
2. Do / did you get on well with your parents? Why? / Why not? Are / were they the best parents in the world? Why? / Why not? Do you love them? Do you love them both equally? Tell me about times when they have embarrassed you.
3. What advice from your parents do you always follow? What advice from them have you discarded? What was the result? What genetic gifts have they given you, e.g. skills, interests, appearance, etc. How like them are you? Do you ever try to avoid being like them? Why? What traditions do you always follow that your parents began?
4. Are you a parent? If yes... why did you want to become a parent? How easy is it to be a parent? What are the highs and lows, the joys and sorrows? How has it changed your life? Would you rather you weren't a parent? Why? As a parent, what are you missing out on? How did you feel when your first child was born? If you could erase mistakes you have made as a parent, what would they be?
5. If you are not a parent... would you like to be a parent? When do you think it will happen? How will it change your life? What are you doing to make it a reality?
6. What rules do parents make? How effective are they? What training do parents have in your country? Do you think it is sufficient? Do you think people should have to pass a test before they become parents? Would you like somebody to judge your parenting skills? Have you ever been on a parenting course? Would it be useful? Can we learn to be parents from a stranger?
7. What laws do parents have to follow in your country? What is the right number of children to have? Would you like being told how many children you can have? Why do some couples choose to have many children and others have just one or two? What would be the difference, in your opinion?
8. Should parents discipline their children? If yes, how? What forms of discipline work the best? Is it right for government to ban smacking?
9. Is it a parent's job to give their child whatever they want to make them happy? Why? / Why not?
10. How do you celebrate Mothering Sunday, Father's Day, Grandparents' Day? Are they useful traditions or just for the benefit of card companies?
11. Tell me about your grandparents. What are / were they like? Do you remember your greatgrandparents? Would you like to be a grandparent? Do you think you could ever be a greatgrandparent? What are the main differences between being a parent and being a grandparent?
12. Why are some people taken into care? How would it feel not to have parents and be... a) in care, b) in foster care, c) adopted? How would it feel to... a) foster a child for six months, b) adopt a child? Compare them.
13. Compare the different roles and responsibilities: a) mother / father, b) mother / grandmother, c) father / grandfather, d) mother / mother-in-law, e) parent / foster parent / adopted parent, etc.
14. Why are some people unable to become parents? Why do some people not want to be parents? Why are some people not suited to being parents? Should everybody have the opportunity to be a parent? Is it a basic human right?

## PURLANDTRAINING.COM

## pronunciation

## Pronunciation Regular Verbs

## How to Pronounce Regular Verbs

When it comes to pronouncing regular verbs, we know that:

- if a verb ends with a t or d sound we pronounce an extra syllable: uhd e.g. chatted, added
- if a verb ends with a vowel sound or a voiced consonant sound we pronounce d e.g. played, lived
- if a verb ends with an unvoiced consonant sound we pronounce te.g. pushed, watched

It is important not to mix up the d and $\boldsymbol{t}$ sound at the end. If you do, you might end up with a different word. This can confuse your listener. For example: 'Did your friend go to the party?' 'No, he wasn't a lout.' 'What?!' The listener hears 'a lout' instead of 'allowed' and maybe does not understand what the speaker means.

Look at the following pairs below. On the left is the correct word and on the right is what you might hear instead:
41 common verbs:

| - allowed | a lout |
| :--- | :--- |
| - assured | a short |
| - barred / baaed | Bart |
| - based | baste |
| - billed | built |
| - booed | boot |
| - chased | chaste |
| - complained | complaint |
| - covered | covet |
| - flowed | float |
| - fried | fright |
| - guessed | guest |
| - joined | joint |
| - killed | kilt |
| - lied | light / lite |
| - lived | lift |
| - mowed | moat |
| - occurred | a curt |
| - ordered | or dirt |
| - owed | oat |
| - passed | past |


| - planned | plant |
| :--- | :--- |
| - played | plate |
| - poured | port |
| - pursued | pursuit |
| - queued | cute |
| - raised | raced |
| - required | requite |
| - rowed | wrote |
| - sighed | sight / site |
| - stayed | state |
| - stowed | stoat |
| - stunned | stunt |
| - sued | suit |
| - thawed | thought |
| - tied | tight |
| - toured | taught |
| - towed | tote |
| - tried | trite |
| - used | used (to) |
| - weighed | wait / weight |

17 less common verbs:

| - allied | alight / a light |
| :--- | :--- |
| - bowed | boat |
| - charred | chart |
| - felled | felt |
| - kneed | neat |
| - marred | mart / Mart |
| - moored | Mort |
| - planed | plaint |
| - punned | punt |

- purred
- rued
- sawed
- shooed
- shored
- starred
- strayed
- tarred
pert
root / route
sought
chute
short
start
straight
tart

16 rare verbs:

| - arrayed | a rate | - | peed | peat $/$ Pete |
| :--- | :--- | :--- | :--- | :--- |
| - bayed | bait | - | plied | plight |
| - cawed $/$ cored | caught $/$ court | - | slayed / sleighed | slate |
| - cooed | coot | - | spayed | spate |
| - gnawed | nought | - | warred | wart |
| - mooed | noot | - weed | wheat |  |
| - neighed | pate | wooed | woot |  |
| - pained | paint |  |  |  |
|  |  |  |  |  |

## Pronunciation Connected Speech

The 8 Voiced and Unvoiced Consonant Pairs in English

Of the 48 individual phonemes (sounds) in English, there are 25 consonant sounds - 15 voiced and 10 unvoiced. A consonant sound is voiced when the vocal cords vibrate while making it; a consonant sound is unvoiced when the vocal cords are still while making it. There is no sound, apart from the sound of air moving through the mouth, tongue, lips, and teeth.

## 15 voiced consonant sounds:

| b | d | g |  | I | m | n | ng | $r$ | th |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| big | do | get | join | love | make | nose | sing | rose | this |
| v | w | y | z | ZZ |  |  |  |  |  |
| van | week | yet | zip | vision |  |  |  |  |  |

10 unvoiced consonant sounds:

| ch | f | h | hh | k | p | s | sh | t | tt |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| chip | fan | hot | loch | keep | pick | soap | shoe | ten | thank |

(The sounds of English are shown with Clear Alphabet. For more details, see https://purlandtraining.com/tag/clear-alphabet/)
From the 25 consonant sounds we can identify 8 pairs of similar consonant sounds, where one is voiced and the other is unvoiced. We could even go so far as to say that these consonant sounds are in fact the same sound, just with a voiced and an unvoiced version.

We need to know this because in connected speech we have to change a voiced consonant sound into an unvoiced consonant sound during the Forward Consonant Linking (FCL) process, when transforming a CC sound connection into a VC one or F (Friendly). For example:
a large plate
$j>p$
changes to:
ch >p
uh Lar Chpleit
CC

The $j$ sound is replaced by ch. This is called assimilation. The connection is easier to pronounce, while a voiced consonant sound would draw attention to the linking process, reducing fluid speech.

The 8 Voiced and Unvoiced Consonant Pairs in English:

| Voiced con. | Unvoiced con. | Example of assimilation (CC > VC) | As a minimal pair |
| :---: | :---: | :--- | :--- |
| $b$ | $p$ | lab coat > La Pkeut | bowl / pole |
| $d$ | $t$ | had fun > Ha Tfun | dip / tip |
| $g$ | $k$ | big book > Bi Kpuuk* | good / could |
| $j$ | $c h$ | fridge man > Fri Chman | jeep / cheap |
| $t h$ | $t t$ | breathe fast > Bree Ttfarst | breathe / breath |
| $v$ | $f$ | have time > Ha Ftaim | van / fan |
| $z$ | $s$ | lose time > Loo Staim | lose / loose |
| $z z$ | $s h$ | N/A (zz never ends a syllable) | vision / fission |

*The following consonant sound can also change to unvoiced, as here: $b>p$
The rest of the consonant sounds are not involved in pairs for various good reasons:

| $I, m, n, n g$ | voiced | as Friendly consonant sounds they do not move forward |
| :--- | :--- | :--- |
| $r, w, y$ | voiced | they are never pronounced at the end of a syllable; <br> instead they are used for linking in vv connections |
| $h$ | unvoiced | never pronounced at the end of a syllable |
| $h h$ | unvoiced | not in general use in Standard English |

## PURLANDTRAINING.COM

## writing

## Writing Book Review

## Writing a Book Review - Template

Title:
Author:
Publisher:
Date:
Paperback / Hardback: $\qquad$
Fiction / Non-Fiction: $\qquad$
Genre:

Rating (0-5):


Plot summary:

Main characters:

How it made me feel - and why:

I particularly liked:

I disliked:

Favourite quotes:

How it compares with similar books:

One-sentence summary:

Recommended for:

## PURLANDTRAINING.COM

## answers to worksheets and notes for use

# Answers to Worksheets and Notes for Use 

## Grammar

19
I'm going drive to York tomorrow.
The water's going to boil over the pan.
The video is gonna to finish.
I'm going drive to York tomorrow.
It's going to rain.
You're going too sit here till you finish the test!
We're going to go for a walk.
'Lia's gonna buy a new car.' 'I'm going too.'
It's going to raining.
I'm going to York tomorrow.
It's gonna to rain.
I'm going to drive to York tomorrow.
We're gonna go to Florida in the spring.
The video is gonna finish
'We're going to Florida.' 'I'm gonna too.'
The water's gonna boil over the pan.
Lia's gonna too buy a new car.
We're gonna go for a walk.
We're gonna to Florida in the spring.
. The water's going to over the pan boil.

Correction (if necessary):
I'm going to drive to York tomorrow.
Correct
The video is gonna finish.
I'm going to drive to York tomorrow.
Correct
You're going to sit here till you finish...
Correct
... 'I'm going to too*.'
It's going to rain.
Correct
It's gonna rain.
Correct
Correct
Correct
... 'I'm going too.'
Correct
Lia's gonna buy a new car.
Correct
We're going to Florida in the spring.
The water's going to boil over the pan.

## Use: Form:

| 1 | B |
| :---: | :---: |
| P | B |
| P | C |
| I | B |
| P | B |
| C | B |
| I | B |
| 1 | C / B |
| P | B |
| I | A |
| P | C |
| 1 | B |
| 1 | C |
| P | C |
| 1 | A / D |
| P | C |
| 1 | C |
| 1 | C |
| 1 | A |
| P | B |

*short form of: 'I'm going to buy a new car too.'

You're gonna to sit here till you finish the test! Lia's gonna to buy a new car.
The video is going too finish.
I'm gonna to drive to York tomorrow.
The video is going to finished.
You're going to sit here till you finish the test! It's gonna rain.
You're going sit here till you finish the test! It's going too rain.
We're gonna to go for a walk.
The water's gonna boiled over the pan.
We're gonna Florida in the spring.
The water's goingto boil over the pan.
We're going go for a walk.
'Lia's gonna buy a new car.' 'I'm going to too*.'
We're going to Florida in the spring.
Lia's going to buy a new car.
'We're going for a walk.' 'I'm going to.'
The video is going to finish.
. You're gonna sit here till you finish the test!

Correction (if necessary):
You're gonna sit here till you finish...
Lia's gonna buy a new car.
The video is going to finish.
I'm gonna drive to York tomorrow.
The video is going to finish.
Correct
Correct
You're going to sit here till you finish...
It's going to rain.
We're gonna go for a walk.
The water's gonna boil over the pan.
We're going to Florida in the spring.
The water's going to boil over the pan.
We're going to go for a walk.
Correct
Correct
Correct
... 'I'm going too.'
Correct
Correct

Use: Form:

| $C$ | $C$ |
| :--- | :--- |
| $I$ | $C$ |
| $P$ | $B$ |
| $I$ | $C$ |
| $P$ | $B$ |
| $C$ | $B$ |
| $P$ | $C$ |
| $C$ | $B$ |
| $P$ | $B$ |
| $I$ | $C$ |
| $P$ | $C$ |
| $I$ | $A$ |
| $P$ | $B$ |
| $I$ | $B$ |
| $I$ | $C / B$ |
| $I$ | $A$ |
| $I$ | $B$ |
| $I$ | $A / D$ |
| $P$ | $B$ |
| $C$ | $C$ |

*short form of: 'I'm going to buy a new car too.'

## 2116 matching pairs:

1. I asked him to remove his car. (T) / 28. If you need any help, please ask. (I)
2. I have so much to do today. (I) / 27. We were doing a drawing. (T)
3. That was a nasty thing to say. (I) / 14. Don't forget to say hello to Grandma for me. (T)
4. We got home late last night. (I) / 32. They will get a wonderful surprise. (T)
5. The concert made for a nice evening. (I) / 15. Have you been making a mess? (T)
6. 'It's raining.' 'I know.' (I) / 21. I figured he knew the way there. (T)
7. I needed a new jacket. (T) / 40. I'll go - you need only say the word. (I)
8. 'Was it a good party?' 'What do you think?' (I) / 18. I thought the same as you. (T)
9. I'm taking my phone to school on Monday. (T) / 26. Unfortunately, the skin graft didn't take. (I)
10. I will be famous - you'll see, mother! (I) / 36. I saw a squirrel stealing a nut. (T)
11. I'm sorry, but I want out of this deal. (I) / 31. I really wanted another cream cake! (T)
12. I put the key in the lock and turned it. (T) / 30. It's the same answer I put for that question. (I)
13. The judge is bound to find for the defendant. (I) / 38. Did you find an injured bird yesterday? (T)
14. It is far better to give than receive. (I) / 23. I gave her a DVD for her birthday. (T)

## Answers to Worksheets and Notes for Use

25. I don't know who to tell or what to do. (I) / 33. Tom has been telling us his good news. (T) 29. I've never used Microsoft Paint. (T) / 35. The addict was using for years. (I)

Without a match - because these verbs are always or typically* transitive:
4. Please guard my little brother with your life! (T)
22. Please bring me my umbrella. (T)
34. We discussed the films of Marlon Brando. (T)
37. I've always envied your confidence, Bernard. (T)

Without a match - because these verbs are always or typically* intransitive:
9. My in-laws are arriving at four in the morning. (I)
16. It appears that he was absent all last month. (I)
24. Has the doctor been yet? (I)
39. The meeting is on Wednesday morning. (I)

## 2216 matching pairs:

1. 'Woda' means 'water' in Polish. (T) / 28. My parents mean well, but... (I)
2. It's a stray dog - we're not keeping it. (T) / 33. Keep going, Jennifer! (I)
3. This flat is already let, but I have another. (I) / 27. Let me borrow your ruler. (T)
4. If you are ready, we can begin. (I) / 22. I began a new novel a few days ago. (T)
5. Did anybody call while I was out? (I) / 29. He called me a credit to his company. (T)
6. Her anger didn't show in her expression. (I) / 38. I showed Ellie your school book. (T)
7. Paula can run 100 m in 34 seconds. (T) / 11. I can't run very fast. (I)
8. We were playing with the kittens for an hour. (I) / 13. Have you played that new game yet? (T)
9. You are living the dream, my friend! (T) / 25. They live in Bolivia now. (I)
10. We are moving to LA for six months. (I) / 23. I have moved the bookcase over there. (T)
11. I don't believe that Roger will change. (I) / 31. We believe you - thousands wouldn't. (T)
12. Did you hear Philippa's funny story last night? (T) / 40. 'Bob's back, you know.' 'Yes, I heard.' (I)
13. It brought home the gravity of the situation. (I) / 37. Could you bring me a plate, please? (T)
14. I helped Joe to fix his car. (T) / 24. It might help to talk to Clarice. (I)
15. I worked hard all night. (I) / 26. The rancher works his horses hard. (T)
16. I've never tried hang-gliding. ( $T$ ) / 36. The girl didn't even try to contact Zoe. (I)

Without a match - because these verbs are always or typically* transitive:
5. I have twenty papers to mark before Friday. (T)
30. He gave her a kiss and left the room. (T)
35. Bob likes looking at old photos. (T)
39. I'm finding this exercise really difficult. (T)

Without a match - because these verbs are always or typically* intransitive.
7. What time will your parents go home? (I)
12. I didn't know that Keith had died. (I)
19. Johanna is from the Netherlands. (I)
32. Where is my watch? (I)

21 \& 22 Reference: https://www.merriam-webster.com/

Answers may vary. Suggested answers.

1. a) If the plane had taken off on time, I wouldn't have been late for my meeting. regret
b) If the plane had taken off on time, not / have / time / browse / duty-free / shops. relief

If the plane had taken off on time, I wouldn't have had time to browse the duty-free shops. c) If the plane had taken off on time, I would've been home for dinner.
regret
2. a) If I had bought flowers for Alex, she would have been angry, because she is allergic to pollen.
b) If I had bought flowers for Alex, go out / me.
relief
regret
If had bought flowers for Alex, she might have gone out with me.
c) If I had bought flowers for Alex, she would have felt embarrassed.
3. a) I wouldn't have had so much fun if l'd worked harder at school
b) become / doctor if l'd worked harder at school
could have become a doctor if I'd worked harder at school
c) I wouldn't have upset my parents if I'd worked harder at school.
regret
4. a) If I had trained as a masseur, I could have had my own practice.
b) If I had trained as a masseur, work / be / really / boring

If I had trained as a masseur, the work would have been really boring.
c) If I had trained as a masseur, I would have made a lot of money.
regret

## Answers to Worksheets and Notes for Use

5. a) I would have been able to see their new baby if l'd visited my cousin.
b) be / late / Zumba / class if l'd visited my cousin.

I would have been late for my Zumba class if l'd visited my cousin.
c) We would probably have had a big fight if I'd visited my cousin.
6. a) If I hadn't stayed late at the observatory, I wouldn't have bumped into my friend Jessica. b) If I hadn't stayed late at the observatory, not / break / expensive / telescope If I hadn't stayed late at the observatory, I wouldn't have broken that expensive telescope. c) If I hadn't stayed late at the observatory, I wouldn't have asked my question about the Moon.

## regret

relief
relief

24 Answers may vary. Suggested answers:

1. a) If we had stayed at home last night, we would have caught my favourite film.
b) If we had stayed at home last night, miss / street / festival.
regret
relief
If we had stayed at home last night, we would've missed the street festival.
c) If we had stayed at home last night, we'd have had no choice but to clean the kitchen.
2. a) If the courier had delivered the grill yesterday, I wouldn't have been at home to receive it b) If the courier had delivered the grill yesterday, have / barbecue.

If the courier had delivered the grill yesterday, we could have had a barbecue
c) If the courier had delivered the grill yesterday, Rachael could have paid for it instead of me.
3. a) We would still be friends if I hadn't interrupted Gemma's wedding.
b) she / not / marry / me / instead if I hadn't interrupted Gemma's wedding.

She would not have married me instead if I hadn't interrupted Gemma's wedding.
c) I wouldn't have impressed your grandma if I hadn't interrupted Gemma's wedding.
4. a) If you hadn't eaten the last chocolate, I could have eaten it
b) If you hadn't eaten the last chocolate, you / miss out.

If you hadn't eaten the last chocolate, you would have missed out.
c) If you hadn't eaten the last chocolate, I would have given it to my mum.
5. a) If we'd had two kids, we wouldn't have been able to focus all our attention on little Alan.
b) If we'd had two kids, there / be / friend / little / Alan.

If we'd had two kids, there would have been a friend for little Alan.
c) If we'd had two kids, our family would have felt complete.
6. a) If I hadn't quit Instagram, I wouldn't have had enough time for volleyball practice.
b) If I hadn't quit Instagram, get / urgent / message.

If I hadn't quit Instagram, I would have got your urgent message.
c) If I hadn't quit Instagram, I would've wasted hours on it every day.

25 1. If the team is / are not willing to get back together, it looks like our business is finished. (A) $1^{\text {st }} 2$. If the radiator had not been bled, the heat wouldn't have spread evenly. (B) $3^{\text {rd }} 3$. You can forget about that pay rise, if the report isn't on my desk tomorrow morning. (A) $1^{\text {st }} 4$. You can join us for dinner next Tuesday - if you are going to be available. (E) $1^{\text {st }}$ 5. I couldn't be here on time, if I didn't take a taxi. (B) $2^{\text {nd }} \quad 6$. You can still retake your exams, if you haven't had enough of them. ( $E$ ) $1^{\text {st }} 7$. I hate vegetables so I don't eat them, if I don't absolutely have to. (B) Zero 8. If you don't wash the dishes, $I^{\prime} l l$ stop your pocket money. (A) $1^{\text {st }} 9$. Their wedding should be a really lovely day - if nothing unexpected happens. (E) $1^{\text {st }}$ 10. If I hadn't received that email by 8 pm , I wouldn't have been able to finish my work that night. (B) $3^{\text {rd }} 11$. The car stereo doesn't work if you don't have the key. (C) Zero 12. I'll iron these shirts for you, if you don't want to do it. (D) $1^{\text {st }}$ 13. James could get that job, if he didn't, for some reason, decide against it. (D) $2^{\text {nd }} \quad 14$. If you don't add your debit card, you won't be able to order online. (C) $1^{\text {st }} 15$. If you didn't wear protective clothing, you could be injured. (A) $2^{\text {nd }} 16$. I'm sure United will win the match, if the other side don't play Morgan. (D) $1^{\text {st }} 17$. They're going to drive to the beach, if there isn't anything good on telly. (E) $1^{\text {st }} \quad 18$. We won't get to grandma's on time - if the traffic doesn't clear. (D) $1^{\text {st }} 19$. She doesn't want to talk to you, if you don't apologise. (B) Zero 20. The screws won't come out if you don't use a special tool. (C) $1^{\text {st }}$

26 1.I) C. 2. e) B. 3. f) A. 4. a) C. 5. h) C. 6. q) A. 7.m) B. 8. d) E. 9. s) E. 10. o) B. 11.c) D. 12.n) C. 13.k) D. 14. b) C. 15.t) A. 16. p E. 17. g) B. 18. i) A. 19. j) B. 20. r) E.

Extra time:

Once they have the twenty sentences, students could transform each one into either a sentence with 'unless' or a conditional sentence with 'if' - and say which conditional it is. Answers:

1. If you don't really (Unless you really) need to buy a new coat today, it's worth waiting for the sale.
2. Unless my wife agrees (If my wife doesn't agree), I won't be able to join the cricket club. (1st)
3. You're going to fail the test if you don't do any (unless you do some) prep.
4. You'll feel tired in the morning, unless you (if you don't) get your beauty sleep. (1st)
5. Unless you're (If you're not) going to email her, you should buy a card for Auntie Jen. (1st)
6. I'm leaving you, Malcolm, if you don't (unless you) start to appreciate me more!

## Answers to Worksheets and Notes for Use

7. Unless I'd (If I hadn't) eaten them, the yoghurts would've gone off. (3rd)
8. Unless the venue reduces (If the venue doesn't reduce) the prices, we won't be able to go to the concert. (1st)
9. Let's go to the cinema, unless the film has (if the film hasn't) already begun. (1st)
10. Nobody woulda used the Xbox, if I hadn't (unless I had)!
11. I won't get that tax refund unless the government changes (if the government doesn't change) the rules. (1st)
12. The birds won't come to the garden unless you (if you don't) give them special food. (1st)
13. I won't continue the lessons with him if they don't (unless they) begin to improve.
14. Unless you (If you don't) use chopped tomatoes the sauce won't taste right. (1st)
15. If we can't (Unless we can) persuade the neighbours to be quieter, we will have to move house.
16. We can have a lovely walk, unless the weather takes (if the weather doesn't take) a turn for the worse. (1st)
17. If your sister hadn't (Unless your sister had) changed her ways, we wouldn't have met her at Easter.
18. If you didn't give (Unless you gave) me my book back, I would tell the teacher!
19. It wouldn't be viable to meet after work, unless I left (if I didn't leave) early - and I can't. (2nd)
20. We can go to the pub, if you don't (unless you) want to order a takeaway?

27 Answers will vary. Sample answers: 1. What time does the bus leave? / Could you tell me what time the bus leaves? 2. Where is my pencil? / Do you know where my pencil is? 3. Why is that lamp broken? / Would you mind informing me why that lamp is broken? 4. Who stole your phone? / Do you remember who stole your phone? 5. What is the capital of Portugal? / May I ask you what the capital of Portugal is? 6. Will it snow tomorrow? / Can you say whether it will snow tomorrow? 7. Why are you late? / Can you explain why you are late? 8. Does Mike work here? / I was wondering if Mike works here. 9. How can I save this document? / Have you got any idea how I can save this document? 10. Why wasn't my package delivered? / I would be very interested to know why my package wasn't delivered. 11. Has anybody lost their handbag? / It would be great if you could let me know whether anybody has lost their handbag. 12. Why didn't I get upgraded? I I just can't understand why I didn't get upgraded.

28 Answers will vary. Sample answers: 1. When is the concert due to finish? / Can you tell me when the concert is due to finish? 2. Is the dry cleaner's open until 8pm? / Does anybody know whether the dry cleaner's is open until 8pm? 3. Why did you fail the test? / I'd love to know why you failed the test. 4. How can I get to the railway station from here? / Do you happen to know how I can get to the railway station from here? 5. What will you be wearing tomorrow? / l've been meaning to ask you what you will be wearing tomorrow. 6. Is this blouse available in blue? / Would you mind telling me if this blouse is available in blue? 7. When will you pay my last invoice? / I'm writing to ask you when you will pay my last invoice. 8. Why haven't you done the washing up? / I wonder if you could tell me why you haven't done the washing up. 9. Where did I put my glasses? / I can't remember where I put my glasses. 10. Where is the toilet? / I was wondering whether you would be so kind as to let me know where the toilet is. 11. What is the price of that painting? / May I enquire as to the price of that painting? 12. What is happening after lunch? / I was hoping that you could fill me in on what is happening after lunch.

29 1. I'm asking you whether I can return this item if it doesn't fit. [I] 2. Do you prefer pop or rock (or rock or pop) music? [D] 3. I don't know why Kerry is crying. [I] 4. Had the bus already left before they arrived? (or Had they... before the bus...) [D] 5. Have you heard whether this will be in the sale? [I] 6. I would like to know how long I need to wait here. [I] 7. Do you like the new Peter Rabbit movie? [D] 8. Didn't anybody inform you about which software you needed to use? [I] 9. Where is Malcolm? [D] 10. Do you recall which sofa was the most comfortable? [I] 11. I'm ringing to ask whether you have home contents insurance. [I] 12. Do you mind if I ask you why your dog is fouling the pavement? [I] 13. Will you ask Tom if he's going to the barn dance? [I] 14. Which bus do I need for Deptford? [D] 15. Jack wants to know whether he's going to get a new bike for Christmas. [I]

30 1. What was Janet doing all afternoon? [D] 2. Who left the skateboard at the bottom of the stairs? [D] 3. Did you have to hand in your assignment yesterday? [D] 4. Did Gill tell you what time her grandma is going to arrive? [I] 5. Do the clocks go forward tonight, or is it next week? [D] 6. How many students will there be in the class? [D] 7. Could you possibly tell me whether Dr. James is busy at the moment, please? [I] 8. Why are you wearing a suit? [D] 9. I've been wondering why I wasn't accepted on that course all morning. [I] 10. It's funny, but I can't remember which skirt suited me best. [I] 11. I would love it if you could tell me why my son didn't get a distinction. [I] 12. Who was at the Christmas party last night? [D] 13. I cannot recall how long you have been working here. [I] 14. Where are you working at the moment? [D] 15. I can't imagine who will be at Maureen's wedding. [I]

31 1. What's the time? [ $D$ ] 2. What happened to all the cheese in the fridge? [D] 3. Who reset the alarm on my phone? [D] 4. How many children have Margaret and Alan (or Alan and Margaret) got? [D] 5. Can I ask when our plane will take off? [I] 6. I've been wondering why you were talking during the lesson. [I] 7. Can you get me a paper from the newsagent's? [D] 8. Did you get that (or the) job at the (or that) new department store? [D] 9. I have no idea why that man is cutting down a tree in my garden. [I] 10. Is there any possibility that you could tell me why my ticket is invalid? [I] 11. How long will the meeting with Teddy and the others last? [D] 12. Why didn't you buy any fudge for David and his brother? [D] 13. Is there any chance of you telling me why you borrowed my car? [I] 14. I'm not sure what Joanne wants for her birthday. [I] 15. Do you need anything from the deli? [D]

## Answers to Worksheets and Notes for Use

Answers will vary. Sample answers:

1. Category - family:

- Philip didn't use to be married, but now he is
- Did Alan use to be married? / Yes, he did, but now he is divorced
- Ralph used to live alone, but now he lives in a care home.

2. Here is a sample conversation based on the category of music:

- A: Did you use to go to concerts when you were younger?
- B: Yes, I did. I went to a lot of concerts.
- A: Like what?
- B: Er, pop concerts. Human League, Squeeze - that kind of thing.
- A: I think that's true.
- B: Yes, it is true.

Students could make it competitive and score points, e.g. ten points for A, if they guess correctly, and ten points for B if A does not guess correctly - and vice versa. You could see who gets to a hundred points first.
3. Here is a sample conversation:

- A: I choose 'appearance' and 'Ralph'.
- B: OK. Ralph didn't use to have grey hair, but now he does.
- A: Great!

As in 2., above, students could make it competitive, scoring points for writing or saying a correct sentence within the time limit.
4. See worksheet for an example. Students may enjoy improvising a story, role play, podcast, or video drama based on the information about the family in both worksheets.
5. See worksheet for an example.

33 Answers will vary. Sample answers:

1. Category - health:

- Mandy didn't use to have eczema, but now she does.
- Did Jacqui use to be as fit as a fiddle? / Yes, she did - and she still is.
- Estelle used to have many ailments, but now she is reasonably healthy.

2. Here is a sample conversation based on the category of exercise:

- A: Did you use to belong to a gym?
- B: No, I didn't. I couldn't afford it.
- A: Why not?
- B: The gym near me used to cost $£ 30$ per month.
- A: Wow! That's expensive. I think that's true.
- B: No, it isn't true. I used to go to the gym twice a week.

Students could make it competitive and score points, e.g. ten points for A, if they guess correctly, and ten points for B if A does not guess correctly - and vice versa. You could see who gets to a hundred points first.
3. Here is a sample conversation:

- A: I choose 'driving' and 'Jacqui'.
- B: OK. Jacqui used to drive to the coast every weekend, but now she goes once a month.
- A: Well done!

As in 2., above, students could make it competitive, scoring points for writing or saying a correct sentence within the time limit.
4. See worksheet for an example. Students may enjoy improvising a story, role play, podcast, or video drama based on the information about the family in both worksheets.
5. See worksheet for an example.

## Answers to Worksheets and Notes for Use

## Used to + Infinitive - Additional Notes:

We use the construction used to + infinitive to describe a habit, state, or regular action in the past that is not true in the present, e.g. 'I used to live in Birmingham, but now I live in Portsmouth.' We use it to discuss differences and to show a contrast between our lives today and in the past

For negative and question forms we replace used with use:
'I didn't use to live in Portsmouth.' | 'Did you use to live in Birmingham?'
In the second clause we can use a variety of time phrases:

+ present simple, present continuous
but recently / lately + present perfect or present perfect continuous
but since then
but for the last few...

Don't confuse used to + infinitive with be used to + noun/gerund, which has a different meaning (to be accustomed to). Also, used to is not connected with the verb to use.

We cannot use used to + infinitive with single actions or actions that happened at a specific time, e.g.
I used to win a medal.
Iused to play football yesterday
Used to and use to sound the same in regular spoken English. This is because we cannot manage to pronounce the dt sound connection (used to), so we omit the d to make it easier to say the syllables together. This is called elision. In effect we are saying 'use to' whether the sentence is positive, negative, or question form

The two clauses in each sentence will be contrasting - often with positive and negative meanings, e.g.
'I used to smoke, but now I don't.'
(negative) (positive)
This is reversed in the negative form, e.g
'I didn’t use to smoke, but now I do.
(positive) (negative) 19. o). 20. h). 19. d). 20.l).

40 See next page.

## Answers to Worksheets and Notes for Use

| Use 'the' with adjective + noun phrases: |  | Don't Use 'the': |  |
| :---: | :---: | :---: | :---: |
| Category: | Example: | Category: | Example: |
| rivers [10] | the River Thames | days [1]/ months [31] | Monday / February |
| seas [28] | the Black Sea | names of people [2, 20, 27, | John / Lisa |
| oceans [32] | the Atlantic Ocean | $30,41,44,46]$ <br> titles of people [18] | Mr. John Miller |
| islands [22, 34] | the Channel Islands | family members [17] | Aunt Maggie |
| deserts [26] | the Sahara Desert | nationalities / religions | Danish / Christianity |
| geographic areas [43] mountain ranges [24] | the Welsh countryside the Himalayan mountains | languages [8] | German |
| monuments / landmarks [6] | the Sydney Opera House | villages / towns cities $[5,14,33,48]$ | Lynmouth / Oakham Madrid |
| organisations [9, 39] eras [47] | the British Museum the Middle Ages | districts [16, 36] / counties [4] countries [23,50] | Bloomsbury / Cheshire Brazil |
|  |  | lakes [52] / lochs / reservoirs forests [53] | Lake Victoria / Loch Ness Sherwood Forest |
| people (groups) | the Miller family [3]; the Millers [42]; the Spanish [7] | street addresses [38] | 14 Primrose Lane |
|  |  | companies [56] / corporations [11] | IKEA / Facebook |
|  |  | products [13, 19, 29, 37, 54] titles in culture $[40,55]$ | Heinz Tomato Ketchup Star Trek |
| Use 'the' with '___ of ___ ' phrases: [12, 35, 51] |  | Proper nouns with 'the' which don't fit the rules: |  |
| Category: | Example: | Category: | Example: |
| Duke of $\qquad$ [15] <br> Prince of $\qquad$ of <br> King / Queen of $\qquad$ <br> Kingdom of $\qquad$ <br> Republic of $\qquad$ <br> State of $\qquad$ [49] <br> Isle of $\qquad$ <br> Port of $\qquad$ <br> [place] of [person] <br> [45] | the Duke of Wellington the Prince of Wales the King of Belgium the Kingdom of Saudi Arabia the Republic of Poland the State of Texas the Isle of Wight the Port of Dover the Ireland of James Joyce | peninsula city country [21] province | the Crimea the Hague the Philippines the Transvaal |
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## Answers:

On 1. [-] Tuesday 2. [-] Mike and 3. the Green family left their home in 4. [-] Lincolnshire and travelled to 5. [-] Paris to visit 6. the Eiffel Tower. Some of them were able to chat to 7. the French in 8. [-] French. They stayed at 9. the Columbus Hotel, which overlooks 10. the River Seine. Despite being abroad they ate at 11. [ - ] Burger King every night, apart from when they went to 12. the Palace of Versailles and took a packed lunch with bottles of 13. [-] Evian water. They got the train back to 14. [-] London and took a taxi to 15. the Duke of Clarence - a pub in 16. [-] Mayfair, where 17. [-] Uncle Gary - or 18. [-] Mr. Gary Bradley, to give him his full title - was waiting for them in his 19. [-] Honda Accord.

He'd just got back from a lovely cruise with his wife, 20. [ - ] Audrey - who was from 21. the Philippines. They had cruised around 22. the Greek islands on the way to 23. [-] Israel, where they had particularly enjoyed 24. the Eilat Mountains, not to mention sailing past 25. the Suez Canal. Unfortunately there hadn't been enough time to visit 26. the Sahara Desert. 27. [ - ] Gary had taken numerous photos of 28. the Mediterranean Sea with his 29. [ - ] iPhone, while 30. [-] Audrey relaxed on board. They were looking forward to another long holiday in 31. [-] May - sailing across 32. the Atlantic Ocean to 33. [ - ] New York via 34. the Canary Islands. His wife said she couldn't wait to see 35. the Statue of Liberty and 36. [ - ] Manhattan. She wanted to buy 37. [-] Hugo Boss perfume and walk down 38. [-] Fifth Avenue. She'd seen it on 39. the BBC as part of a new travel programme called 40. [ - ]'Wild America', presented by 41. [ - ] Simon Fox.

As he drove 42. the Greens back home through 43. the English countryside, 44. [-] Gary explained that he wanted to see 45. the New York of 46. [ - ] F. Scott Fitzgerald. He was fascinated by 47. the Jazz Age. He was also keen to see the place in 48. [ - ] Philadelphia - in 49. the State of Pennsylvania - where 50. [ - ] America's forefathers signed 51. the Declaration of Independence. When they got to their house, close to 52. [-] Lake Wilton beside 53. [-] Wilton Forest, they had a glass of 54. [-] Baileys and watched 55. [-]'Dancing on Ice' on 56. [-] ITV.

## 43 Answers may vary. Sample answers:

1. We went to a café in Blakeney for lunch. 2. Her mum works at Waitrose on the checkouts with my auntie. 3. There was a good film on TV on Monday night. 4. I dropped [-] her mug on the floor [-] last week, so I bought a new one at Debenhams on Tuesday. 5. We went swimming in the sea in the evening. 6. The squirrel ran along the branch then jumped down, squeezed under the fence and legged it into next door's garden! 7. Uncle Don lives in Peterborough next to the old fire station. 8. That song was played on the radio throughout the day - from morning to night. 9. In June we spent a weekend in the Lake District with the kids for Brian's birthday. 10. The guy at the bank was really rude to me [ - ] last Thursday. 11. We went sledging in the snow across the field behind the farm, before walking [-] home hand in hand. 12. There was a disco at our school on Valentine's Day. 13. The couple who live near us often have barbecues at their house. 14. I was standing at the top of the hill for fifteen minutes. 15. We jumped into the taxi and told [-] the driver to take us to Trafalgar Square for the

## Answers to Worksheets and Notes for Use

protest. 16. I never eat spicy food after 8pm because it tends to disagree with me. 17. The bird flew through the top window, a few metres above our heads. 18. It's Millie's birthday on the fifteenth, so let's get [ - ] her a present. 19. We were at the cinema in Hastings for two hours last night. 20. Stephen left [-] the house, got into his car, and drove off.

## 44 Answers may vary. Sample answers:

1. The guy in the room below ours was coughing [-] all night. 2. Wi-Fi is available on this train, so you can watch movies during your journey. 3. I put the room key on the table beside your mobile. 4. I heard a noise, so I got up and went [-] outside. I walked around the building and found [-] a wild boar sitting in front of my car, kind of guarding it! 5. Wild boar don't usually live among humans but in the forest. 6. Barbara pushed past her friends and walked straight up to Debbie's boyfriend, hitting him hard in the face with her glove. 7 . I couldn't live without my diary because it's got all my appointments in it. 8. Between you and me, I found Barbara's behaviour at the party rather boorish. 9. I leapt out of the taxi and ran towards the train, but it was already leaving. 10. We ate lunch at Mallory's before heading for the [-] cycling event at the park in Harrogate. 11. I came away from the concert feeling [-] rather nostalgic thanks to the magic of jazz. 12. There's a piece of Brie on top of the fridge. 13. As we drove over the bridge our picnic basket fell onto the road. 14. I called in at Sainsbury's on the way home from work. 15. Our dishwasher has broken down, so l'll need to do the washing up. 16. We're meeting [ - ] Frank's solicitor in town on Friday at 2 o'clock. 17. 'Where is the bus station in Chapeltown?' 'It's next to the railway station. 18. We go jogging in the morning because we're always too tired at night. 19. The bookshelf I was looking for was between Classics A-E and Classics K-O. 20. I looked out of the window and saw a kestrel gazing at me.

45-48 Print each pair of documents on thin card back-to-back. Cut out the cards and pick one up. You should have a correct sentence on one side and the corresponding incorrect sentence on the other side. SS (students) work in pairs or small groups.

1. Throw a number of cards on the desk in a random order. SS divide them into correct and incorrect sentences, looking at both sides. Discuss findings, with particular reference to students' L1(s)
2. Place a number of cards on the desk incorrect side up. Ask SS to correct the errors. Discuss findings, as above.
3. Place a number of cards on the desk correct side up. Ask SS to translate them into their L1. Discuss the differences and the errors that could arise. How far does translating from their L1(s) cause errors with prepositions in English?
4. SS write new sentences based on the correct sentences.
5. SS write new incorrect sentences based on the correct sentences and give them to a partner or other group to correct.
6. Give SS the pages with incorrect sentences for them to correct and discuss - or for homework.
7. SS pick up a card and read one side to their partner / group. They have to say whether it is correct or incorrect. If it is incorrect, they correct it.
8. SS group all the cards by preposition, e.g. 'on'. They discuss when we use this preposition in English, e.g. 'on for platforms, days, and dates'. (See p.42.) How does this compare with their L1(s)?
9. SS group all the cards by... a) prepositions of place, b) prepositions of time.
10. Using toys: take a box shape and a figure, e.g. a doll or LEGO figure. One student acts out a preposition with the figure and the box, e.g. 'he is on the box' while the partner or group has to guess it and make a sentence. Then the SS suggest a preposition and the student with the figure has to act it out, e.g. 'behind' = the figure is put behind the box.
11. Board game \#1: use a 'snakes and ladders' board. SS play snakes and ladders in small groups with counters and a dice. One student or the teacher (with the answers) is the referee and doesn't play. At each snake or ladder the referee gives the student a card. They have to say whether it is correct or not. The referee has the answers and says whether they are right or not. If they are right they go up (the snake or ladder) and if they get it wrong they go down (the snake or ladder). The winner is the first student to reach the final square on the board. Twist: instead of using the cards, SS have to say a correct sentence with a preposition suggested by the referee. (See p.41.)
12. Board game \#2: use a standard chess or draughts board. SS throw a dice and move forward the number on the dice. One student or the teacher is the referee and doesn't play. If a student throws an odd number $(1,3$, or 5$)$ they go ahead and move forward. If they throw an even number $(2,4$, or 6$)$ they have to take a card and say whether the sentence is correct or not. The referee adjudicates. If the player is right, they move forward that number of spaces. If they are wrong, they move backwards that number of spaces. The winner is the first student to reach the final square on the board. Twist: instead of using the cards, SS have to say a correct sentence with a preposition suggested by the referee.
13. SS look at the cards correct side up and try to predict what the errors will be, before turning them over to check
14. SS have to say how they would teach English prepositions to a class of $S S$ at a lower level than themselves.

49 1. already. 2. still. 3. any more. 4. already. 5. still. 6. yet. 7. still. 8. still. 9. already / yet. 10. yet. 11. still. 12. already. 13. any more. 14. already, yet. 15. still. 16. already. 17. any more. 18. still, yet. 19. already. 20. yet

50 1. any more. 2. still. 3. still. 4. any more. 5. already. 6. yet. 7. still. 8. already. 9. still, yet. 10. already. 11. already. 12. yet. 13. any more. 14. already, any more. 15. yet. 16. still, yet. 17. any more. 18. still. 19. yet. 20. any more.

51 Answers will vary. Basic sentences without further information: 1. I have already had lunch at work. 2. She hasn't tried on that summer dress yet. 3. Are you still using this cupboard for towels? 4. I don't buy newspapers any more, because they are too expensive. 5. He had already booked the holiday in Marbella. 6. Have you mown the lawn yet, Graeme? 7. I still needed an answer from him. 8. I won't be able to swim in the lake any more. 9. Will you have already completed the report by Friday? 10. Don't mop the bathroom floor yet!

# Answers to Worksheets and Notes for Use 

52 Answers will vary. Basic sentences without further information: 1. He still hadn't washed the car when we arrived. 2. Will Chloe pick strawberries at the farm any more? 3. We will have already been preparing the meat for the barbecue. 4. Luckily, dinner hasn't been served yet. 5. Did Mike still love his ex? 6. Please don't bother your auntie any more. 7. They won't have already paid for their new kitchen. 8. Did you speak to Kevin about the rota yet? 9. He will probably still be living in a motorhome. 10. Jim hadn't been driving his brother's Mercedes any more.

54 1. Were you alright during that storm (D) last night? Example of words that helped: 'last night' - the time is finished (past simple), so it is logical that the storm has finished too; also 'storm' is singular, so we use 'that'. 2. This jacuzzi (D) is so relaxing! 3. What are those kids ( D ) doing over by that old oak ( D ) tree? 4. I don't like this very hot weather ( D ) we are having at the moment. 5. 'Who's this (P)? 'This (P) is my cousin John.' 6. That jacuzzi (D) was so relaxing. 7. These new trams (D) are so cool. I can't feel this one (P) moving. 8. Shall we park in this space (D) or the one over there? 9. 'Have you finished exercise five?' 'No, I didn't have time for that one (P).' 10. 'Take those bags (D) upstairs please.' 'Which ones.' 'The ones over there.' 11. 'Our date went really well, mum.' 'That ( $P$ )'s nice dear.' 12. This $(P)$ is what l've written so far. 13. That (P)'s a nice guitar you are holding. 14. This bag ( D ) is too heavy. I'm going to put it down. 15. 'Are you using that spoon (D) over there?' 'No, I've got this one (P).' 16. Here you are - put these bags (D) in the boot, please. 17. These shoes (D) are so uncomfortable. I can't wait to take them off. 18. Those ( $P$ ) who dislike classical music will not enjoy the concert. 19. Those ( $P$ ) are my shoes on top of the cupboard. 20. These pullovers (D) belong to Jenny and the other ones are mine.

55 1. This $(P)$ is a wonderful meal! I hope it never ends! Example of words that helped: 'is' - the time is present - near to the subject - and 'meal' is singular, so we use 'this'. 2. Those gardens ( $D$ ) were so beautiful. I'm so glad I went on that day trip (D). 3. 'This $(P)$ is a rare stamp.' 'What about that one $(P)$ over there?' 'Yes, that one $(P)$ is rare too.' 4. 'Look - it says that bridge $(D)$ is closed.' 'How can you read it from here?' 5 . These pages (D) contain gap-fill exercises, while the next page is a writing activity. 6. 'This $(P)$ is my dad.' 'It's nice to meet you, Carla.' 7. 'Can I borrow those marker pens (D), please?' 'Yes, when l've finished using them.' 8. 'Let's meet at 9.30am tomorrow.' 'OK, that (P)'ll be great.' 9. That (P) was a wonderful meal! I was hoping it would never end! 10. 'Which milk do you want in your coffee.' 'This one (P). Here you are.' 11. That bridge (D) was closed, so we had to turn round. 12. These stones (D) have been here for thousands of years. Please don't touch them! 13. That (P)'s my balloon flying in the sky! 14. I'm going to see my solicitor this afternoon (D). 15. 'I forgot to set my alarm and now l'm late.' 'That ( $P$ ) was careless, wasn't it?' 16. Hey! Who is responsible for this mess (D)? These kids (D), or those (P) outside? 17. Look! Those students (D) have got blue hair! Don't laugh - they might come over! 18. That suitcase (D) was too heavy. 19. Those trams (D) were so uncomfortable. I won't use them again. 20. These gardens (D) are so beautiful. I'm so glad I came on this day trip (D).

## See following page for notes on ellipsis

56 Answers will vary. Sample answers: 1. Got the time? / Have you got the time? (8). 2. Best pizza in town! / This restaurant serves the best pizza in town! (10). 3. Jenny'd had enough of her boss's bad moods. / Jenny had had enough of her boss's bad moods. (1). 4. Wait for me after the lesson - but you don't have to. / You could wait for me after the lesson but you do not have to wait for me after the lesson. (6, 1, 4). 5. Want a biscuit? / Do you want a biscuit? (8). 6. When I bought the software, I didn't know it would be so hard to use. / When I bought the software, I did not know that the software would be so hard to use. (1, 2, 5). 7. Birdbath Stolen / A birdbath has been stolen. (10). 8. You going to the gig tonight? / Are you going to the gig tonight? (8). 9. Get the document from Michael and copy it. / You should get the document from Michael and copy the document. $(6,5)$. 10. Lovely weather. / There has been some lovely weather today, hasn't there? (7). 11. Arthur's friend from Scotland has arrived. / Arthur's friend, who is from Scotland, has arrived. (2). 12. Do you live in Bristol? Yes, I do. / Do you live in Bristol? Yes, I live in Bristol. (9). 13. When relaxing at home, I love wearing some old jeans. / When I am relaxing at home, I love wearing some old jeans. (3). 14. Adventure In Space / We were watching a film called Adventure in Space. (10). 15. Worked here for years, haven't we, Barry? / We have worked here for years, haven't we, Barry? (8).

57 Answers will vary. Sample answers: 1. We told Jeff his car was cool. / We told Jeff that Jeff's car was cool. (2, 5). 2. While leaving the exam hall, Janet realised she had lost her pen. / While she was leaving the exam hall, Janet realised that she had lost her pen. $(3,2) .3$. I can study with you after school if you want. / I can study with you after school if you want to study [with me] after school. (4). 4. Put the bags down anywhere. / You can put the bags down anywhere. (6). 5. If you use the wrong detergent, it's bad for your dishwasher. / If you use the wrong detergent, it is bad for your dishwasher. (1). 6. We just can't agree with your proposal, Mr. French - terrible! / We just cannot agree with your proposal, Mr. French - it is terrible! (1, 7). 7. Gas Price Record High / The gas price in this town has reached a record high. (10). 8. Unbelievable! / That goal was unbelievable! (7). 9. Seen Bill anywhere? / Have you seen Bill anywhere? (8). 10. Mind your head when leaving the aeroplane. / You need to mind your head when you are leaving the aeroplane. (6,3) 11. "What's your name?" "Alan." / "What is your name?" "My name is Alan." (1,9). 12. Carrots, tomatoes, half a loaf, milk (x2 semi), cheese (Jack's lunches). / I need to buy carrots, tomatoes, half a loaf of bread, two bottles of semi-skimmed milk, and cheese for Jack's lunches. (11). 13. Jeremy said he couldn't stand listening to opera. / Jeremy said that he could not stand listening to opera. $(2,1)$. 14. "Where's Tony?" "Outside." / "Where is Tony?" "He is outside." (1, 9). 15. "Look at these photos." "The ones from Brazil?" "Yes." / "You should look at these photos." "The photos from Brazil?" "Yes, the photos from Brazil." (6, 5, 9).

## Grammar Sentence Building

## Understanding Ellipsis

Ellipsis occurs when we leave out unnecessary words from a sentence. The omitted words are unnecessary for communication, because they do not affect the meaning, e.g.

This is the book I like. NOT This is the book that I like.
In this way, ellipsis 'tidies up' the sentence by making it more streamlined or 'word-efficient'. In English, it is not necessary to repeat words and phrases in the same sentence, for example: "The twins bought ice creams for the twins themselves." Repeating "the twins" creates redundancy.

We can also use ellipsis when we know the listener or reader is aware of the meaning from the context, e.g.

Two friends walk into their work canteen and one goes towards the kettle. He says to his colleague: "Tea?" instead of "Would you like a cup of tea?"

Native speakers use ellipsis all the time, and are quite proficient with it. They know what is missing and why it does not matter to the meaning. However, learners of English may realise that part of the sentence is missing, but struggle to guess the missing part. They find they don't get the meaning of the sentence, because "something is missing" - which is the definition of ellipsis. However, sometimes we don't use ellipsis when we want to sound more formal, e.g. "It is the book that I like." is more formal than "It's the book I like."

There are many kinds of ellipsis, some of which are listed below. We can use one or more of them in the same sentence:

Textual ellipsis - the surrounding text makes the meaning clear:

| Type of ellipsis: | Example with ellipsis: | The full sentence without ellipsis: |
| :--- | :--- | :--- |
| 1. contractions | We'll go for a meal. | We will go for a meal. |
| 2. relative pronoun (or clause) missing | The bike I bought yesterday... | The bike that I bought yesterday... |
| 3. verb phrase missing before gerund | While driving, I thought of you. | While I was driving, I thought of you. |
| 4. verb phrase missing after verb + to | We can leave, if you want to. | We can leave, if you want to leave. |
| 5. pronoun replaces a noun phrase | That bike was the one I borrowed. | That bike was the bike that I borrowed. |
| 6. imperative form replaces modal | Go with us tomorrow. | You could go with us tomorrow. |

Situational ellipsis - knowledge of the context makes the meaning clear:

| Type of ellipsis: | Example with ellipsis: | The full sentence without ellipsis: |
| :--- | :--- | :--- |
| 7. a word or two replace a sentence | Football? | Do you want to go and play football? |
| 8. auxiliary verb(s) (or be) missing | You watching the match later? | Are you watching the match later? |
| 9. short answer instead of full | "Did you take the call?" "Yes, I did." | "Yes, I did take the call." |

Structural ellipsis - general/cultural knowledge makes the meaning clear:

| Type of ellipsis: | Example with ellipsis: | The full sentence without ellipsis: |
| :--- | :--- | :--- |
| 10. news headline, title of book/film, <br> etc., slogan - assumes reader's prior <br> knowledge | Tories deliver killer blow at election. | The Conservative Party (nicknamed the <br> Tories = slang) wins decisively (delivers <br> killer blow = slang) at the General Election. |

Telegraphic ellipsis - note form, which is clear to the original writer:

| Type of ellipsis: | Example with ellipsis: | The full text without ellipsis: |
| :--- | :--- | :--- |
| 11. note form, e.g. diary entry, <br> shopping list, note to self, etc. | Got up, had breakfast, went out, <br> met Philip, walked to South Bank, <br> then Tate M. | I got up and had breakfast, then I went out <br> and met Philip. We walked to the South <br> Bank, then we went to Tate Modern. |

Note: in punctuation, an ellipsis is the symbol with three dots: ...
This also means that something is missing: We went to the library... five minutes later we had to leave! or that something continues: Nobody guessed who broke the washing machine, but...

# Answers to Worksheets and Notes for Use 

## Vocabulary

64 1. D. 2. D. 3. D. 4. D. 5. B. 6. A. 7. A. 8. A. 9. D. 10. A. 11. D. 12. B. 13. A. 14. A. 15. C. 16. D. 17. A. 18. A. 19. C. 20. A.

67 Idioms with a positive meaning: 2. c). 5. g). 8. t). 9. r). 10. d). 12. j). 13. b). 17. m). 18. o). 20. f). Idioms with a negative meaning: 1. e). 3. q). 4. h). 6. s). 7. I). 11. n). 14. p). 15. a). 16. k). 19. i).

Example sentences: 1. 'The train is going to be forty minutes late.' 'Are you having a laugh?' 2. 'Her cousin's laugh a minute, isn't he?' 'I know - he's hilarious!' [positive] / 'Her cousin's laugh a minute, isn't he?' 'I know - l've never seen him smile.' [negative - ironic] 3. If you go to the meeting without that report you'll be a laughing stock. 4. If you ask Ben for a pay rise you'll be laughed out of court! 5. If this product takes off, you'll be laughing all the way to the bank! 6. You'll be laughing on the other side of your face when I'm rich and famous! 7. Tell me who did this graffiti! It's no laughing matter, you know! 8. 'Look - Jake's dancing on the table!' 'He always was the class clown.' 9. When I saw what her mum was wearing to the wedding, I burst out laughing! 10. 'Why did you walk all the way to the chip shop instead of driving?' 'For a laugh.' 11. 'I'm pretty sure Joanna will get the promotion instead of you.' 'Don't make me laugh!' 12. We had a laugh at the karaoke night, didn't we? 13. My grandad had everybody in stitches at the pub quiz last night. 14. Bob was smug about winning the quiz, but I had the last laugh when he was disqualified! 15. 'Be careful getting off the ski-lift, darling!' 'Don't worry. I laugh in the face of danger!' 16. 'Were you upset about getting a verbal warning?' 'Nah - I just laughed it off.' 17. That film was so funny - I absolutely laughed my head off! 18. I'm glad Dee went to the comedy club, despite her bad news. Laughter is the best medicine. 19. When it started raining after I got locked out, I didn't know whether to laugh or cry. 20. 'It looks like our pay rise has been cancelled.' 'Oh well. You've got to laugh, haven't you?'

71-75 There are lots of ways you could use these game boards in the classroom. Here are some other great ways to have fun learning antonym pairs:

1. Create your own game board with different antonym pairs using the blank board on p .75 , then play the main game, or try one of the additional games below:
2. Choose a game board. Cut up the cards and place them in a pile face down. Each student in turn takes a card and has to mime or act out the antonym pair for the other to guess. Or, they act out one of the words for the other to guess, along with its antonym.
3. Choose a game board. Cut up the cards and place them in a pile face down. Each student in turn takes a card and has to say or write a sentence using one or both of the words.
4. Choose a game board. Cut up the cards and place them in a pile face down. Each student in turn takes a card and says one of the words. The other student has to say the opposite word.
5. Choose a game board and use it to make your own board game. The start square is bottom left, and the finish square is top left. Move left to right on the first row, then right to left on the next row, and so on. Use coins as counters and find a dice. Throw the dice and move the number of spaces given. When you land on a space you have to say a sentence using that antonym pair, or tell a story from your life where that antonym pair featured. You could add snakes and ladders to make the game more challenging - and fun! Why not put two or more game boards together to make a longer game?
6. Choose a game board. One person tells the first sentence of a story using an antonym pair. The next student draws a line to another antonym pair and continues the story, mentioning the words in that pair. It continues until all the pairs have been used up - or the story finishes.

77 Answers may vary. Suggested answers:

| 1. d) | 18. h$)$ | 35. c) | 52. | 69. i) | 86. j) |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 2. j) | 19. h) | 36. c) | 53. j) | 70. j) | 87. d) |
| 3. f) | 20. j) | 37. j) | 54. c) | 71. i) | 88. a) |
| 4. b) | 21. e) | 38. c) | 55. c) | 72. | 89. f) |
| 5. j) | 22. d) | 39. j) | 56. c) | 73. e) | 90. e) |
| $6 . \mathrm{j})$ | 23. d) | 40. j) | 57. c) | 74. i) | 91. c) |
| 7. f) | 24. d) | 41. i) | 58. c) | 75. j) | 92. b) |
| 8. f) | 25. - | 42. c) | 59. c) | 76. j) | 93. i) |
| 9. f) | 26. d) | 43. i) | 60. c) | 77. c) | 94. |
| 10. f) | 27. j) | 44. c) | 61. h) | 78. b) | 95. j) |
| 11. f) | 28. d) | 45. d) | 62. d) | 79. g) | 96. j) |
| 12. d) | 29. d) | 46. f) | 63. i) | 80. b) | 97. f) |
| 13. d) | 30. d) | 47. f) | 64. c) | 81. i) | 98. j) |
| 14. e) | 31. f) | 48. j) | 65. d) | 82. j) | 99. j) |
| 15. i) | 32. f) | 49. d) | 66. f) | 83. c) | 100. - |
| 16. g) | 33. b) | 50. i) | 67. b) | 84. j) |  |
| 17. j) | 34. j) | 51. c) | 68. j) | 85. d) |  |

# Answers to Worksheets and Notes for Use 

78 FAT: 1. OIL. 2. BUTTER. 3. CHEESE. 4. BISCUIT. 5. ICE CREAM. SUGARS: 6. JAM. 7. SWEETS. 8. CHOCOLATE. 9. HONEY. 10. SOFT DRINK. SATURATES: 11. BACON. 12. QUICHE. 13. MILKSHAKE. 14. SAUSAGE. 15. WHIPPED CREAM. CARBOHYDRATE: 16. RICE. 17. POTATO. 18. BREAD. 19. CEREAL. 20. PASTA. PROTEIN: 21. BEEF. 22. FISH. 23. NUT. 24. CHICKEN. 25. DAIRY. SALT: 26. FRENCH FRIES. 27. READY MEALS. 28. INSTANT NOODLES. 29. SALTED PEANUTS. 30. PROCESSED MEAT.

79

| Sound*: | or | au | eu | uf | of | uh | 00 | up |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Sounds like: | more | cow | go | cuff | off | [schwa] | do | cup |
|  | bought | bough | although | enough | cough | borough | through | hiccough |
|  | brought | drought | dough | rough | trough | thorough |  |  |
|  | fought | plough | furlough | tough |  |  |  |  |
|  | nought | Slough | though |  |  |  |  |  |
|  | ought | Longer words that contain these 25 words: afterthought, forethought, thoughtful, thoughtless; breakthrough, throughout, walkthrough; coughing; doughnut, doughtily; hiccoughed; Loughborough, Scarborough; oughtn't; |  |  |  |  |  |  |
|  | sought |  |  |  |  |  |  |  |
|  | thought |  |  |  |  |  |  |  |
|  | wrought |  |  |  |  |  |  |  |
| outfought; overwrought; ploughman; roughage, roughly, roughneck; |  |  |  |  |  |  |  |  |

Extra time:
a) Word classes. Students identify which words are verbs (bought, brought, fought, ought, sought, thought, wrought); nouns (borough, bough, cough, dough, drought, furlough, hiccough, nought, plough, Slough, trough); adjectives (rough, thorough, tough); adverbs (enough, through); and conjunctions (although, though).
b) Can you write ten sentences that include two or more words with OUGH, for example:

- I thought the dough was rough enough.
- He fought a ploughman in Slough with a tough bough


#### Abstract

Reading

81 a) trolley. b) checkouts. c) queue. d) cashier. e) conveyor belt. f) divider. g) customer. h) eye contact. i) clear space. j) liaising. k) atmosphere. I) purchases. m) bagged up. n) payment. o) loyalty cards. p) coupons. q) purse. r) receipt.


 s) politeness. t) discounts. Note: o) and p) could be reversed.
## Research

85 a) True Facts: 5, 10, 14, 17, 19. Facts are pieces of information which are objectively true and backed up by respected sources. They have been proved and experts generally agree on them. b) False Facts: 3, 7, 11, 15, 20. False facts are sentences which are presented as facts, written in the style of facts, but which contain untrue information. Their purpose is to mislead. It is worth checking 'facts' which you are not sure of. These sentences are false because: 3 Ants can survive for a long time in water, including underwater. 7 The film Antz was produced by DreamWorks Animation, not Pixar. 11 Ants have a varied diet, eating lots of different kinds of food, including seeds, plants (corn, grass, leaves, etc.), and meat (other insects, including ants). They do like to eat sweet sugary food such as nectar. 15 There are hundreds more species of ant in Asia than in Europe. 20 Ants do not have lungs. They breathe through tiny holes in their sides called spiracles. c) Suppositions: 1, 4, 9, 12, 16. A supposition is a sentence that you try to present as fact, but because you lack faith in the verity of the information, you undermine it by using a 'covering' phrase such as 'If l'm not mistaken...' This kind of phrase 'covers your back' so you don't look bad if you are subsequently proved wrong. A more confident speaker might present these sentences as facts, without the covering phrases, despite not being 100\% sure they are true. The covering phrases in these sentences are: 1 It appears that... 4 It is probably fair to say that... 9 I believe that... 12 I heard on the radio that... 16 If I'm not mistaken... d) Opinions: 2, 6, 8, 13, 18. An opinion is not a fact but an expression of how you feel about something. Opinions will typically focus on the speaker themselves, featuring words like ' 1 ', 'me', 'my' and discuss how the topic affects them personally. They are likely to contain sweeping statements, often with superlative forms ('the best', 'the most..'), as well as (often strong) adjectives to describe what they are talking about. They may also express emotion, for example by the use of emphasis or an exclamation mark, which might be out of place in a fact. Opinions can be given in the form of advice, e.g. 'I think you should...' / 'In my opinion, you ought to...' The opinion words and phrases in these sentences are: 2 In my view... / one of the most... in the world / annoying / exclamation mark (!) indicates emotion. 6 As far as l'm concerned... / no... whatsoever. 8 me. 13 Personally... / I/ permanently. 18 If you ask me... / in any way.

86 a) True Facts: 2, 4, 6, 10, 20. Facts are pieces of information which are objectively true and backed up by respected sources. They have been proved and experts generally agree on them. b) False Facts: 1, 8, 11, 14, 18. False facts are sentences which are presented as facts, written in the style of facts, but which contain untrue information. Their purpose is to mislead. It is worth checking 'facts' which you are not sure of. These sentences are false because: 1 Ants famously cooperate with each other very well, even embarking upon infrastructure projects like building a bridge over a gap in their path. 8 Ants bite their opponents. 11 Ants can be beneficial in the garden because they aerate and better the quality of the soil, improve drainage, and scatter seeds. They also prey on other creatures. 14 Ants drink water, for example a drop of dew on a leaf.

## Answers to Worksheets and Notes for Use

18 Ants have six legs, like other insects. Each leg has a claw at the end. c) Suppositions: 5, 9, 13, 15, 19. A supposition is a sentence that you try to present as fact, but because you lack faith in the verity of the information, you undermine it by using a 'covering' phrase such as 'It looks like...' This kind of phrase 'covers your back' so you don't look bad if you are subsequently proved wrong. A more confident speaker might present these sentences as facts, without the covering phrases, despite not being $100 \%$ sure they are true. The covering phrases in these sentences are: 5 It seems... / I think. 9 It is a distinct possibility that... 13 I'm not sure, but I'm reliably informed that... 15 It looks like... 19 It is said that... d) Opinions: 3, 7, 12, 16, 17. An opinion is not a fact but an expression of how you feel about something. Opinions will typically focus on the speaker themselves, featuring words like ' $I$ ', 'me', 'my' and discuss how the topic affects them personally. They are likely to contain sweeping statements, often with superlative forms ('the best', 'the most..'), as well as (often strong) adjectives to describe what they are talking about. They may also express emotion, for example by the use of emphasis or an exclamation mark, which might be out of place in a fact. Opinions can be given in the form of advice, e.g. 'I think you should...' / 'In my opinion, you ought to...' The opinion words and phrases in these sentences are: 3 It is always worth (opinion / advice). 7 Ants are ugly and creepy / it irritates me when they get into my house. 12 To my mind / should. 16 Ants are smug... / aren't they? (question tag = asking for agreement). 17 My feeling is that... / ants only like...

## Sources / Further Reading:

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87 1. insignificant. 2. pregnant. 3. antiperspirant / deodorant. 4. exuberant. 5. decongestant. 6. immigrant. 7. distant. 8. somnambulant. 9. abundant. 10. relevant. 11. observant. 12. constant. 13. restaurant. 14. accountant. 15. pleasant. 16. elegant. 17. dominant. 18. elephant. 19. arrogant. 20. ignorant. 21. militant. 22. extravagant. 23. flippant. 24. brilliant. 25. vigilant. 26. buoyant. 27. instant. 28. tolerant. 29. truant. 30. pedant.

## Speaking and Listening

90 See p. 89.

91 Answers may vary. Sample answers: Random acts of kindness: 1, 2, 4, 7, 9, 11, 13, 14, 16, 18, 20, 23, 25, $27,29$. Basic courtesy: $3,5,6,8,10,12,15,17,19,21,22,24,26,28,30$.

92 Answers may vary. Sample answers: Random acts of kindness: 2, 3, 5, 6, 9, 11, 13, 15, 16, 20, 22, 23, 25, $27,29$. Basic courtesy: 1, 4, 7, 8, 10, 12, 14, 17, 18, 19, 21, 24, 26, $28,30$.

## Definitions:

Random acts of kindness are:

- premeditated or spontaneous
- single acts or regular acts
- designed to help people in need, who you know or perhaps do not know
- charitable and altruistic
- acts that cost you something, for example: your time, your money, your effort
- acts that you do voluntarily - you choose to do them
- acts which may not have negative consequences for you if you don't do them
- acts from which you derive no benefit apart from the pleasure of helping other people

Basic courtesy means:

- doing what you know to be the right thing - all the time
- doing your duty - what you have previously agreed to do
- perhaps doing an unpleasant task which you do not want to do
- doing something which has to be done - if it is not done there could be negative consequences for you or somebody else
- doing things because it is your turn to do them, even though it may be inconvenient to you
- being disciplined, dependable, reliable, responsible, supportive, and empathetic


## Answers to Worksheets and Notes for Use

There are lots of English first names which are the same - or sound the same - as verbs, like Mark (mark some tests), Rob (rob a house), and Carrie (carry somebody or something). The aim of this lesson is for students to learn two sets of vocabulary common English first names and unusual verbs - and to learn the connections between them

First, try one or both of the picture quizzes - Who's Doing What? $1 \& 2$ - following the given instructions. Answers will vary. Make the quizzes more difficult by not supplying the names. Then continue with one or more of the extensions below.

There are two sets of 20 first names. These extensions can be done with either or both sets of names:

1. Check everybody knows the target vocabulary: first names and verbs. T (teacher) or a student says a name and a tense, e.g. "Bob" and "Present Continuous". SS (students) write in notebooks / on the board, or call out a sentence: "Bob is bobbing in the water." SS could try to make longer sentences by adding conjunctions, such as: and, but, because, so, or, etc. For example, $T$ or a student says a name, tense, and conjunction, then the others make a sentence, e.g. "Mark", "Past Continuous", and "because": "Mark was marking some tests, because his students needed the results". Next, somebody says a name and a conditional, e.g. "Bob" and "Zero Conditional" and others make a sentence, e.g. "If Bob bobs in the water for too long, his skin gets wrinkly" - and so on.
2. Build sentences with continuous tenses and 'while', e.g

Past Continuous: Ty was tying his shoelaces, while Pat was patting her puppy.
Future Continuous:
Bob will be bobbing in the water tomorrow, while Mark will be marking.
3. T or a student says a riddle and the others in the group or class have to guess what is happening, e.g.

| Riddle: | Something is heavy for her. | Carry carries. |
| :--- | :--- | :--- |
| Riddle: | She would like the best outcome. | Hope hopes. |

...and so on.
4. SS could improvise / write / record a film, dialogue, presentation, role play, song, sketch, etc. based on one or more of the situations they have produced. For example, you could imagine that all the people live in the same apartment block and their lives interweave. Maybe Bet is Hope's mother and Hope is hoping that her mum will stop gambling, because... and so on.
5. SS speculate about the people, based on the verbs that their first names share, e.g. Mark is marking, so he is a teacher, while Russell is an older man who is relaxing reading the paper, so maybe he is retired, or he has just finished his shift driving an HGV lorry. What is Win winning? What does it mean to her? What is Stew stewing about? Why is he so upset and angry?
6. Improvise a quiz based on the information in either or both of the grids below. For example, SS work in teams with one runner in each team and T asks: "Whose full name is Terry?" ("Tel") It could get progressively harder, as the options narrow, e.g.

| Whose name is a homophone? | e.g. Moe |
| :--- | :--- |
| Whose name is a homophone and a regular verb? | e.g. Phil |
| Whose name is a homophone and a regular intransitive verb? | e.g. Neil |

...and so on.
The teams confer, then the runners run to write the answer on the board. Whoever is first to write it correctly wins a point. Runners could change after every few questions, to allow each student to write.
7. Another option is to get the SS to research and fill in a blank version of the grid, with part or all of the information missing.
8. SS create discussion questions or agree / disagree statements based on the pictures, e.g.

Discussion question: Have you ever won a competition or contest? What happened?
Agree or disagree statement: I don't like people joshing with me. [SS say whether they agree or disagree and why]
9. Make your own names/verbs picture quiz based on people that you know, e.g. your classmates.
10. Devise your own activity or project using first names which are also verbs.

## Answers to Worksheets and Notes for Use

## Answers:

Set 1 (Easier)

| Picture: | Name: ( $m / f$ ) | Full Name: | Verb: | Homophone / Homonym*: | Reg. / Irreg.: | Trans. Intrans.: | Context: Formal / Regular / Slang: |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Phil (m) | Philip | fill | homophone | R | T | R |
| 2 | Win (f) | Winifred | win | homonym | I | T/I | R |
| 3 | Mark (m) | - (no change) | mark | homonym | R | T/I | R |
| 4 | Hope (f) | - | hope | homonym | R | I | R |
| 5 | Bet (f) | Elizabeth | bet | homonym | I | T/I | R |
| 6 | Russell (m) | - | rustle | homophone | R | T/I | R |
| 7 | Rob (m) | Robert | rob | homonym | R | T | S |
| 8 | Don (m) | Donald | don | homonym | R | T | F |
| 9 | Tel (m) | Terry | tell | homophone | I | T | R |
| 10 | Sue (f) | Susan | sue | homonym | R | T/l | R |
| 11 | Skip (m) | Skipper | skip | homonym | R | I | R |
| 12 | Stew (m) | Stewart | stew | homonym | R | 1 | S |
| 13 | Carrie (f) | Caroline / Carolyn | carry | homophone | R | T | R |
| 14 | Bob (m) | Robert | bob | homonym | R | 1 | R |
| 15 | Pat (f/m) | Patricia (f) / Patrick (m) | pat | homonym | R | T | R |
| 16 | Ty (m) | Tyler / Tyrone | tie | homophone | R | T | R |
| 17 | Moe (m) | Moses / Maurice / Morris | mow | homophone | I | T | R |
| 18 | Josh (m) | Joshua | josh | homonym | R | 1 | S |
| 19 | Chuck (m) | Charles | chuck | homonym | R | T | S |
| 20 | Neil (m) | - | kneel | homophone | R/I | 1 | R |

*homophone = same sounds, different spelling homonym = same sounds, same spelling (same word)

Set 2 (Harder)

| Picture: | Name: (m/f) | Full Name: | Verb: | Homophone / Homonym*: | Reg. / Irreg.: | Trans. / Intrans.: | Context: Formal / Regular / Slang: |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 1 | Reed (m) | - | read | homophone | I | T/l | R |
| 2 | Sally (f) | Sarah / Sara | sally** | homonym | R | I | F |
| 3 | Blanche | - | blanch | homophone | R | T | R |
| 4 | Carol (f) | Caroline / Carolyn | carol | homonym | R | I | F |
| 5 | Hector (m) | - | hector | homonym | R | T/I | F |
| 6 | Nick (m) | Nicholas | nick | homonym | R | T | S |
| 7 | Grant (m) | - | grant | homonym | R | T | R |
| 8 | Stan (m) | Stanley | stan | homonym | R | T/I | S |
| 9 | Harry (m) | Harold / Henry | harry | homonym | R | T/l | F |
| 10 | Pierce (m) | Pierce | pierce | homonym | R | T | R |
| 11 | Buzz (m) | - | buzz | homonym | R | I | R |
| 12 | Peg (f) | Peggy | peg | homonym | R | T | R |
| 13 | Chase (m) | - | chase | homonym | R | T | R |
| 14 | Ken (m) | Kenneth | ken*** | homonym | I | T/l | F (archaic) |
| 15 | Wade (m) | - | wade | homonym | R | I | R |
| 16 | Cyn (f) | Cynthia | sin | homophone | R | I | R |
| 17 | Lance (m) | Lancelot | lance | homonym | R | T/I | F |
| 18 | Cher (f) | Cherilyn / Cherilee | share | homophone | R | T/I | R |
| 19 | Marshall (m) | - | marshal | homophone | R | T | F |
| 20 | Trace (f) | Tracey | trace | homonym | R | T/I | R |

[^3]
## Answers to Worksheets and Notes for Use

Note: vowel sounds are indicated with Clear Alphabet. For more about Clear Alphabet, please visit: https://purlandtraining.com/

|  | e |  | ee |  | U |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1. | accessories |  | fashionista | 15. | runway |
|  | e |  | uuw |  | 00 |
| 2. | autumn collection | 9. | haute couture | 16. | shoot |
|  | ai |  |  |  | aiy |
| 3. | designer | 10. | influence | 17. | style icon |
|  | a |  | uu |  | e |
| 4. | fashion house | 11. | look (n.) | 18. | trend |
|  | a |  | au |  | a |
| 5. | fashion show | 12. | outfit | 19. | vacuous |
|  | a |  | ai |  | or |
| 6. | fashion victim | 13. | overpriced | 20. | wardrobe |
|  | a |  | a |  |  |
| 7. | fashionable | 14. | racket |  |  |

98 New Vocabulary Mark the stressed vowel sound in each word or phrase.

1. actor
a
2. actress

## a

3. amateur dramatics
or
4. audience
i
5. audition
or
6. award
ar
7. drama school
8. extra
ei
9. improvisation
ei a
10. leading lady / man
ai
11. lines
e
12. method acting
ar
13. part
or
14. performance
er
15. rehearsal
eu
16. supporting role
ai
17. typecasting
u
18. understudy
oy
19. unemployment
oy
20. voiceover
21. nooks and a
o
22. polish
u
23. rubber gloves
eu
24. soap
ee
25. spring cleaning
a
26. vacuum cleaner

## Answers to Worksheets and Notes for Use

102 New Vocabulary Mark the stressed vowel sound in each word or phrase:


104 1. alien. 2. telescope. 3. astronaut. 4. hope. 5. planet. 6. void. 7. Big Bang theory. 8. Moon. 9. black hole. 10. space station

105 New Vocabulary Mark the stressed vowel sound in each word or phrase:


107 New Vocabulary Mark the stressed vowel sound in each word or phrase:

| a <br> 1. accident | 8. extension | auw <br> 15. power tool |
| :---: | :---: | :---: |
| ee <br> 2. achievement | or <br> 9. flooring | ei <br> 16. renovation |
| 3. botched job | ai <br> 10. interior design | eir <br> 17. repair |
| 4. damage | 11. mess | ei <br> 18. safety |
| 5. decorating | eu <br> 12. overalls | 19. self-build |
| ai <br> 6. DIY | 13. planning permission | 00 <br> 20. toolbox |
| 7. electrician | 14. plumber |  |



101 photocopiable worksheets for effective English lessons!

Practice the following skills:

grammar<br>vocabulary reading research<br>speaking and listening pronunciation writing

Including full answers and notes for use

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[^0]:    P U R L A N D T R A I N I N G . C O M

[^1]:    P U R L A N D T R A I N I N G. C O M

[^2]:    P U R L A N D T R A I N I N G. C O M

[^3]:    **phrasal verb with 'forth': to sally forth
    ***from Scottish Gaelic; note: like its synonym 'know', and unlike all the other verbs in this activity, 'ken' is a state verb, so it cannot be used with continuous tenses

